COMMITTEE NAME: BIPC
MEETING DATE & TIME: 9/4/26, 2PM
MEETING LOCATION: A&S 3-49

ATTENDANCE:

MEMBERS		**"P" denotes Present, "A" denotes Absent, "R" denotes Regrets**	
P	Rachel Bray	P	Laura Newbern
P	Hedwig Fraunhofer	P	Austin Parks
R	Javier Francisco	A	Frank Richardson
A	Jennifer Graham	R	Peter Rosado
P	David Johnson	A	Kim Scott
P	Eric Johansen	A	Jane Walmsley
P	Jasmine Kelly		
GUESTS			
	Italicized text denotes information from a previous meeting.		
	*Denotes new discussion on old business.		

AGENDA TOPIC (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	**DISCUSSIONS & CONCLUSIONS**	**ACTION OR RECOMMENDATIONS**	**FOLLOW-UP** {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to order	Meeting called to order at 2pm		
II. Approval of Agenda	Agenda was approved		
III. Approval of Minutes	First official meeting, no previous minutes		

IV. Old Business/Review of Actions/Recommendations			
1.			
2.			
V. New Business Actions/Recommendations			
1. BIPC Committee Scope and charges	Discussion of BIPC scope and charges; an overview of last year's BIPC endeavors; the challenges of creating an anti-bullying policy	Committee members will find and share policies related to professional courtesy, anti-bullying, and codes of conduct from other institutional bodies	Hedy will share a google doc link; members will find and copy/paste gathered information into this central document
2. Operating procedures	Operating procedures were approved		
VI. Next Meeting	October 2 at 2pm; A&S 3-49 is reserved for all BIPC meetings		
VII. Adjournment	Meeting adjourned at 2:55pm		

Distribution (as determined in committee operating procedure – one possibility given):
First; To Committee Membership for Review
Second: Posted to the Minutes Website

Approved by: Hedwig Teunhof
Committee Chairperson (Including this Approval by chair at committee discretion)

Guidance

COMMITTEE NAME: BIPC
COMMITTEE OFFICERS: HEDWIG FRAUNHOFER, CHAIR; AUSTIN PARKS, VICE-CHAIR; DAVID JOHNSON, SECRETARY
ACADEMIC YEAR: 2026-27

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:
"P" denotes Present, "A" denotes Absent, "R" denotes Regrets

Meeting Dates	9/4	Date2	Date3						
Rachel Bray	P								
Hedwig Fraunhofer	P								
Javier Francisco	R								
Jennifer Graham	A								
David Johnson	P								
Eric Johansen	P								
Jasmine Kelly	P								
Laura Newbern	P								
Austin Parks	P								
Frank Richardson	A								
Peter Rosado	R								
Kim Scott	A								
Jane Walmsley	A								

Hedwig Fraunhofer
CHAIRPERSON SIGNATURE

DATE 9/11/2026

(Including this Approval by chair at committee discretion)