

**COMMITTEE NAME:** CURRICULUM & ASSESSMENT POLICY COMMITTEE (CAPC)  
**MEETING DATE & TIME:** NOVEMBER 4, 2016 2-3:15  
**MEETING LOCATION:** KILPATRICK 221

**ATTENDANCE:**

<b>MEMBERS:</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
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P	Lyndall, Muschell (Chair)	P	Juan Ling
P	Angel Abney (Vice Chair)	P	Mary Magoulick
P	Josie Doss (Secretary)	P	Cara Meade
P	Kay Anderson	P	David Weese
P	Hauke Busch	A	James Welborn
R	Catrena Lisse	R	James Winchester
P	Jeff Dowdy		

<b>GUESTS:</b>
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<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
<b>I. Call to order</b>	Called to order at 2:02	n/a	n/a
<b>II. Approval of Agenda</b>	Amendment Action item 1 change to CSI 1301 and 1302 Moved Kay Anderson Second - Hauke	Approved by unanimous vote; agenda amended	n/a
<b>III. Approval of Minutes (10/7/2016)</b>	Amendments 1. Add informational items from email 2. Action item #3 Discussion - Add “T”	Approved with amendments	Josie will send to chair for signature and will post to the Senate website

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
	<p>“....so it provides a BS/MA”T”....  Moved to accept the minutes with amendments- Angel  Second - Josie</p>		
<b>IV. Informational Items</b>		n/a	n/a
1. Modify Existing Program – New Course KINS 4253	<p>The new course proposal, KINS 4253, will replace a former “special topics” course. It will be added to the pre-professional concentration, replacing KINS 4343. The following prerequisite change will be made:  In the Fitness and Performance Concentration, KINS 3212 will replace KINS 2103. The title of Internship in Exercise Science will be assigned to KINS 4206 for registration clarity and programmatic tracking.</p>	n/a	
2. Modify Existing Program – Internships KINS	<p>A title of Internship in Public Health will be assigned to KINS 4306 for registration clarity and programmatic tracking.  Need to be separated out so they can have separate CIP codes</p>	n/a	
3. Modify Existing Program – Minor Physical Education	<p>Modifications will be made to the minor in Physical Education to allow students more choices of courses to satisfy the minor. KINS 3203, KINS 3103, ODED 2110, and ODED 2140 will be added as 3 credit hour options for the minor in Physical Education. KINS 3203 and KINS 3103 will be removed from the required courses.</p>	n/a	
4. Modify Existing Program – Outdoor Education Courses	<p>Modifications will be made to the prerequisites for ODED 3530, 3540, 4520, 4540, 4560, 4908, 4920, and 2150. All other prerequisites will be removed.</p>	n/a	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
	Will help strengthen the minor by allowing more students to register.		
5. Modify Existing – Prerequisites for Global Health	The prerequisites for the major and/or minor in Global Health Studies will be delineated to allow students pursuing the minor to register for a 4000 level course.	n/a	
6. Modify Existing – New Course, M.A. in Art Therapy	ARTH 6900 Specialization: Trauma and Art Therapy will satisfy current standards set by the American Art Therapy Association that states that programs must offer an area of specialization. It must be added spring 2017 for current students to meet the requirements.	n/a	
7. Modify Existing – Master of Music Therapy	Changes are proposed to the Master of Music Therapy. These changes are proposed to align the MMT more closely with healthcare need and the American Music Therapy Association Advanced Competencies. The current MMT is 30 credit hours; the proposal will result in 35 credit hours. Four new courses will be added, one new course will be added to the supportive classes, and the number of supportive courses will be reduced from 9 credits to 6 credits. MUST 6490 Comprehensive Examination and MUST 6610 Project or Thesis Defense will be discontinued as courses and become part of the Thesis/Final Project process for graduation.	n/a	
8. Modify Existing – New Course KINS 6560	KINS 6560 Health Policy Analysis will replace a former “special topics” course.	n/a	
<b>V. Action Items</b>			

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
<p>1. Area D – Proposal for Additions of CSCI 1301 and CSCI 1302</p>	<p>Guest – Dr. Jeng-Foung Yao  Proposal brought from SOCC  Mary M presented information</p> <ul style="list-style-type: none"> <li>• Area D is called Natural Sciences, Math and Technology but technology is not really included in the requirements.</li> <li>• Many programs lack the flexibility to allow CS courses as a part of Area D</li> <li>• Biology majors stated that CS courses could be added as an option for area D.</li> </ul> <p>Question: Hauke  Are they always taught through JAVA?  Answer: Yes</p> <p><b>The motion was made</b> to send the proposal to Senate for deliberation and a vote.</p> <p><b>Clarification of routing:</b> approval by Senate, will then go to the provost who decides to forward it to the Computer Science Regents Advisory Committee, then to the USG General Education Committee. It then returns to college with approval or disapproval  Implementation next fall</p> <p><b>Second</b></p>	<p>Approval by unanimous vote.</p>	<p>Chair to present at next Senate meeting.</p>
<p>2. Deactivation – M.Ed. Reading, Language, and Literacy</p>	<ul style="list-style-type: none"> <li>• Limited numbers of students in this program</li> <li>• The department has new directions for supporting graduate students who need this type of advanced degree</li> </ul>	<p>Approval by unanimous vote.</p>	<p>Chair to present at next Senate meeting.</p> <p>If approved by the senate, this proposal will need to</p>

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
	<ul style="list-style-type: none"> <li>• Only one student currently in the program</li> <li>• Deactivation allows us to teach out the current students.</li> </ul> <p><b>The motion was made to send the proposal to Senate for deliberation and a vote.</b> - Kay Anderson  <b>Second</b> Angel Abney</p>		go to SACS for substantive change.
3. Deactivation – M.Ed. <a href="#">with a major in Education and a concentration in Secondary Education</a>	<p>Follow up to masters of education middle grades education.  Plan to deactivate umbrella as discussed last meeting</p> <p>Q: How many students (Hauke)  A: unknown but those students will teach them out. Was voted on by COE.  <b>The motion was made</b> to send the proposal to Senate for deliberation and a vote.  <b>Second</b></p>	Approval by unanimous vote.	<p>Chair to present at next Senate meeting.</p> <p>If approved by the senate, this proposal will need to go to SACS for substantive change.</p>
<b>VI. SOCC Report</b>	none	n/a	n/a

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
<b>VII. Members Reports</b>	None	n/a	n/a
<b>VIII. New Business</b>			
1. Guidance on Substantive Change Requests versus New Degree Requests	See Attached Memo: <ul style="list-style-type: none"> <li>• Clarifies what is appropriate for a one step process and two-step process</li> <li>• Basically, if it includes something we don't already have on campus we need to use two-step review process, if you already have everything in place the one step process would be appropriate.</li> </ul>	n/a	n/a
<b>IX. Next Meeting</b>	Friday, December 2 <sup>nd</sup> 2-3:15	n/a	n/a
<b>X. Adjournment</b>	Meeting adjourned at 2:25 Moved Kay Second Josie	n/a	n/a

**Distribution (as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by:   
 Committee Chairperson (Including this Approval by chair at committee discretion)

**COMMITTEE NAME: CAPC**

**COMMITTEE OFFICERS: LYNDALE MUSCHELL (CHAIR), ANGEL ABNEY (VICE CHAIR), JOSIE DOSS (SECRETARY)**

**ACADEMIC YEAR: 2016-2017**

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Meeting Dates	8/9/16	9/2/16	10/7/16A	10/7/16B	11/4/16				
Lyndall, Muschell (Chair)	P	*	P	P	P				
Angel Abney (Vice Chair)	P	*	P	P	P				
Josie Doss (Secretary)	P	*	P	P	P				
Kay Anderson	P	*	P	P	P				
Hauke Busch	P	*	P	P	P				
Jeff Dowdy	P	*	P	P	P				
Juan Ling	R	*	P	P	P				
Catrena Lisse	P	*	P	P	R				
Mary Magoulick	P	*	P	P	P				
Cara Meade	P	*	P	R	P				
David Weese	A	*	A	P	P				
James Welborn	A	*	P	P	?				
James Winchester	A	*	P	P	R				

\* 9/2 meeting canceled due to University closure.

  
CHAIRPERSON SIGNATURE

DATE 3/31/17

(Including this Approval by chair at committee discretion)