**Committee Name: APC**

**Meeting Date & Time: 4.9.21**

**Meeting Location: Online**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | John R. Swinton (Chair) | P | Liz Speelman |
| P | Catrena Lisse (Vice Chair) | P | Mariana Stoyanova |
| P | Jolene Cole (Secretary) | P | Rob Sumowski |
| P | Julian Knox | P | Melanie DeVore |
| P | Christine Mutiti | P | Dana Gorzelany-Mostak |
| P | Gennady Rudkevich | P | Claire Sanders |
| P | James Schiffman | P | Meridith Styer |
| Guests | | | |
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|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** |  | The meeting was called to order at 2:00pm by John Swinton. |  |
| **II. Approval of Agenda** |  | Agenda approved. |  |
| **III. Approval of Minutes** | Edit to minutes to mark M. Styer as (regrets) on March’s minutes. | Minutes Approved | J. Cole will edit and update minutes. |
| **IV. Old Business/Review of**  **Actions/Recommendations** | **Kay Anderson’s request for Pass/Fail Grading**  Swinton: Kay Anderson shared the final proposal for pass/fail with minor edits.   * Add/Drop week as deadline for students to determine whether they do the course as Pass/Fail. * If students drop course before midterms they will receive a “W”, after midterm drop deadline they will receive a “U”. * Cut off some of the items related to health concerns etc. This information is covered in other campus documents.   Swinton then asked for feedback on the proposal.  Styer: I ran it past my students and they loved the idea. Students have been wanting to take art, dance, and theatre but have been afraid of failing.  Swinton: SGA is on board. Do we have an official vote?  Motion to approve P/F proposal to move forward with minor changes, as a policy.  Motion: unanimous approval.  Swinton: Proposal will go in as a motion, If SAPC has feedback we will address it, otherwise it will go on for a vote at the last senate meeting for the year.  **Discussion on Degree Plan – Summer required courses**    (Reporting out on college feedback)  Swinton CoB: Summer courses, but none are required for major.  Speelman CoHS: (first reported some classes but retracted via email after meeting. So no current required summer courses.)  Sumowski CoE: Yes, there are required summer courses, but these are the pre-planning courses for teacher prep and certification for the state. There are no alternatives for this setup.  Lisse CoAS: Still waiting on some responses.  Chem – has none  Biology etc. – have a few summer courses that are only offered in the summer but they have alternative options. However, those alternative options aren’t that appealing to students.  Swinton: Kay was concerned about this at last month’s ECUS meeting. We’ve established there may be an issue here. We will need a little more information. Next year’s APC cohort may need to pick this item up. We will put it in our annual report to look at this more closely in the fall. | Motion approved for Pass/Fail policy.  Swinton will add summer course discussion in annual meeting summary and recommend this discussion to continue in the fall. | Swinton: Pass/Fail Motion will be added and forwarded to university senate.  Summer course topic will continue with next year APC cohort. |
| **V. New Business** Actions/Recommendations | **Syllabus Statement**  Swinton: Any concerns with the syllabus statement shared via email prior to the meeting? Shall we submit it?  Email:  **GCSU Syllabus Statement on Mental Health**  In order to best meet the needs of students and their mental health, the University System of Georgia (USG) and Georgia College & State University provides 24/7 counseling through Christy Campus Health (833-855-0085 or https://www.gcsu.edu/gcmentalhealth ) alongside on-campus Counseling Services (478-445-5331).  Gorzelany-Mostak made motion to approve syllabus statement. Speelman seconded.  Motion approved.  Call for any other items.  Rudkevich: Not sure if this is APC or another committee. It’s about the mental health accommodations on campus. Right now students need to go to a private psychologist to get an accommodation which can range from $500 - $3000.  Swinton: That would need to go to SAPC.  Lisse: Is this a professor’s request or the university?  Rudkevich: It’s our universities policy.  Sumowski: To get accommodations you have to have a disability which has a wide range. A disability can be anything from allergies, kidney dialysis to a learning disability. It’s a wide net. I don’t think a psychological evaluation is necessary for everyone.  Rudkevich: Yes, but if you have ADHD you need a psychologist. If you need mental health accommodation you need a psychologist which is a min. of $500. Only exception is if you had a similar accommodation for the SAT and you have recently taken those, the SAT accommodation can transfer over.  Gorzelany-Mostak: What would be another avenue without a medical letter?  Rudkevich: We have a counseling center, why can’t they do it. I’m not an expert, but that is a free service for students.  Swinton: This will be a SAPC question. Most have parents or GC insurance, but SAPC can take this one up.  Knox: I worry this would put a huge strain on the counseling center although it could also be motivation to hire more staff.  Gorzelany-Mostak: I agree with Julian.  Rudkevich: Could also offer grants to help pay for some students care.  Swinton: Have to ask Sean about this, we do have an above average student body with these type of issues and plenty that maybe looking for this assistance.  Sumowski: I agree  Knox: They kind of already do need more staff. The fact that some services are now being outsourced as per the syllabus statement earlier, that is worrisome enough.  Sanders: Anecdotally, I have more and more students struggling with mental health.  Stoyanova: I too have more and more students who are seeking accommodations.  Speelman: Counseling is slammed. Especially if they all need a letter at beginning of the year.  DeVore: We have lots of students with mental health issues. They pretend to be well, they never pretend to be distressed. I wonder if most are covered under mom and dad until 26.  Sumowski: Couldn’t a primary doc diagnose?  Rudkevich: My understanding for here, they can’t.  ---- switch of topic  Lisse: I started a new spreadsheet on summer courses with course #s etc. If others want to send me the information on the summer courses, I’ll compile it for next year.  Swinton: I’ll find out more about summer offerings for CoB.  Swinton: Anything else we need to cover?  (no response)  Swinton: I recommend everyone keep an eye out on the presidential search. They have a very aggressive time table.  I’ve also started the annual summary – please take a look and if you have anything to add, please send the items to me.  Rudkevich: Thank you John for serving as chair and leading us this year.  Swinton: Thank you. We’ve been very productive. It’s been a fun group, we did awesome.  (Thanks all around)  Meeting adjourned. | Syllabus statement on mental health motion approved. | Swinton: Syllabus statement on mental health motion will be added and forwarded to university senate. |
| VI. Next Meeting | Fall Semester |  |  |
| VII. Adjournment | Motion to adjourn made by John Swinton at 2:34pm |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: APC**

**Committee Officers:**

**Academic Year: 2020-2021**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | 9/4/2020 | 10/2/2020 | 11/6/2020 | 01/08/21 | 2/12/21 | 3/2/21 | 4/9/21 |  |  |
| John R. Swinton (Chair) | | P | P | P | P | P | P | P |  |  |
| Catrena Lisse (Vice Chair) | | P | P | P | P | P | P | P |  |  |
| Jolene Cole (Secretary) | | P | P | R | P | P | P | P |  |  |
| Julian Knox | | P | P | P | P | P | R | P |  |  |
| Christine Mutiti | | P | P | P | P | P | P | P |  |  |
| Gennady Rudkevich | | P | P | P | P | P | P | P |  |  |
| James Schiffman | | P | P | P | P | P | P | P |  |  |
| Liz Speelman | | P | P | P | P | P | P | P |  |  |
| Mariana Stoyanova | | P | P | P | P | P | P | P |  |  |
| Rob Sumowski | | P | P | P | P | P | P | P |  |  |
| Melanie DeVore | | P | P | P | P | P | P | P |  |  |
| Dana Gorzelany-Mostak | | P | P | P | P | P | P | P |  |  |
| Claire Sanders | | P | P | P | P | P | P | P |  |  |
| Meridith Styer | | P | P | P | P | R | R | P |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)