**Committee Name: DEIPC**

**Meeting Date & Time: February 10, 2023 2:00 pm**

**Meeting Location: Health Sciences 211**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Linda Bradley | P | Desaree Murden |
| P | Kell Carpenter | A | Lauren Schroeder |
| P | Mikkel Christensen | R | Liz Speelman |
| P | Javier Francisco | R | Sandra Trujillo |
| P | Jennifer Graham | P | James “Trae” Welborn |
| P | Leng Ling | R | Jen Yearwood |
| P | Nadirah Mayweather |  |  |
| Guests | | | |  |
|  | Emmanuel “Manny” Beasley – SGA |  |  |
|  | Lyndall Muschell - APC |  |  |
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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order**  Welcome | Trae called the meeting to order. |  |  |
| **II. Approval of Agenda** |  | Approved agenda |  |
| **III. Approval of Minutes** |  | Approved minutes from 1/6/23 |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
| 1. **Common Syllabus Statement** | Questions and discussion surrounding “actionable” nature of the statement, concern over “boiler plate” nature of common syllabus statements generally. Several members acknowledged and shared these concerns but reiterated statement as one more opportunity to concertedly express institutional values in support of DEI, and an initial prompt for faculty to more concertedly convey these course goals/structures/ideals within their specific courses. Discussion shifted to order of this statement on common syllabus statement page on university website, and recommendation for high priority/positioning was generally agreed upon. Conversation turned to implementation techniques, include incorporation into course syllabus, discussion early in semester with students, etc. | Vote unanimously to approved revised (pre-circulated) common syllabus statement and submit to APC for review at next meeting. | Linda Bradley will forward common syllabus statement draft to APC chair for their committee review on March 3. |
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| **V. New Business** Actions/Recommendations | Jennifer Graham provided update on ongoing OIE efforts regarding bias incidents, reporting, data, and indicated that a draft proposal for campus policy regarding these issues related to bias-incidents would be forthcoming very soon. Also reported impending implementation of DEI training modules through GetInclusive. More details forthcoming with target implementation in Fall 2023.  Following OIE report from Jennifer Graham and student/SGA perspectives from Manny Beasley, discussion revolved around potential policy developments to improve bias incident response toward greater preventative/proactive measures (i.e. DEI training across campus), more transparent and timely reporting of bias incidents. Jennifer noted that OIE is considering all options and possibilities in drafting bias incident proposal that is forthcoming. |  | Conversation tabled for subsequent meetings pending receipt of bias incident response proposal draft from OIE. |
| 1. **Bias Reporting Data and Policy** | See summary of report from Jennifer Graham from OIE above. |  |  |
| 1. **Student Experiences** | Emmanuel “Manny” Beasley, SGA representative, shared student perspectives on bias incidents, reporting, and policies as shared with him through his role with SGA and from personal experience. Conveyed student frustration with current bias incident reporting and response, namely lag time and ambiguous nature of accountability procedures in place. Recommended student worker bias incident training to more proactively mitigate against such incidents and more effectively respond to them in real time. |  |  |
| 1. **Where is GC in Data?** | See summary of report from Jennifer Graham from OIE above |  |  |
| 1. **Partners in Gathering Data** | See summary of report from Jennifer Graham from OIE above |  |  |
| 1. **Steps for Addressing Incident Policy and Education Policy** | See summary of report from Jennifer Graham from OIE above |  |  |
|  |  |  |  |
| VI. Next Meeting | Friday March 3, 2023, 2pm  Parks Hall 108C (OIE Conference Room) |  |  |
| VII. Adjournment |  | Adjourned at 3:08pm |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: DEIPC**

**Committee Officers: Linda Bradley, Trey Welborn, Liz Speelman**

**Academic Year: 2022-2023**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | 9/2/22 | 10/7/22 | 11/4/22 | 1/6/23 | 2/10/23 | 3/3/23 | 4/14/23 |  |  |
| Linda Bradley | P | P | P | P | P |  |  |  |  |
| Kell Carpenter | NA | NA | NA | NA | P |  |  |  |  |
| Mikkel Christensen | R | P | P | P | P |  |  |  |  |
| Javier Francisco | A | P | P | R | P |  |  |  |  |
| Jennifer Graham | P | P | P | P | P |  |  |  |  |
| Leng Ling | P | R | P | R | P |  |  |  |  |
| Nadirah Mayweather | P | P | R | P | P |  |  |  |  |
| Desaree Murden | A | A | A | R | P |  |  |  |  |
| Lauren Schroeder | NA | A | A | A | A |  |  |  |  |
| Liz Speelman | P | P | P | P | R |  |  |  |  |
| Sandra Trujillo | P | R | P | P | R |  |  |  |  |
| James Trae Welborn | P | R | P | P | P |  |  |  |  |
| Jen Yearwood | R | R | P | P | R |  |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)