

COMMITTEE NAME: DEIPC

MEETING DATE & TIME: FEBRUARY 10, 2023 2:00 PM

MEETING LOCATION: HEALTH SCIENCES 211

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Linda Bradley	P	Desaree Murden
P	Kell Carpenter	A	Lauren Schroeder
P	Mikkel Christensen	R	Liz Speelman
P	Javier Francisco	R	Sandra Trujillo
P	Jennifer Graham	P	James “Trae” Welborn
P	Leng Ling	R	Jen Yearwood
P	Nadirah Mayweather		

GUESTS	
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	Emmanuel “Manny” Beasley – SGA		
	Lyndall Muschell - APC		

AGENDA TOPIC <small>(Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)</small>	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP <small>{including dates/responsible person, status (pending, ongoing, completed)}</small>
I. Call to order Welcome	Trae called the meeting to order.		
II. Approval of Agenda		Approved agenda	

III. Approval of Minutes		Approved minutes from 1/6/23	
IV. Old Business/Review of Actions/Recommendations			
1. Common Syllabus Statement	<p>Questions and discussion surrounding “actionable” nature of the statement, concern over “boiler plate” nature of common syllabus statements generally. Several members acknowledged and shared these concerns but reiterated statement as one more opportunity to concertedlly express institutional values in support of DEI, and an initial prompt for faculty to more concertedlly convey these course goals/structures/ideals within their specific courses. Discussion shifted to order of this statement on common syllabus statement page on university website, and recommendation for high priority/positioning was generally agreed upon. Conversation turned to implementation techniques, include incorporation into course syllabus, discussion early in semester with students, etc.</p>	Vote unanimously to approved revised (pre-circulated) common syllabus statement and submit to APC for review at next meeting.	Linda Bradley will forward common syllabus statement draft to APC chair for their committee review on March 3.
2.			
V. New Business Actions/Recommendations	<p>Jennifer Graham provided update on ongoing OIE efforts regarding bias incidents, reporting, data, and indicated that a draft proposal for campus policy regarding these issues related to bias-incidents would be forthcoming very soon. Also reported impending implementation of DEI training modules through GetInclusive. More details forthcoming with target implementation in Fall 2023.</p> <p>Following OIE report from Jennifer Graham and student/SGA perspectives from Manny Beasley, discussion revolved around potential policy developments to improve bias incident response toward greater preventative/proactive measures (i.e. DEI training across campus), more transparent and timely reporting of bias incidents. Jennifer noted that OIE is considering all options and possibilities in drafting bias incident proposal that is forthcoming.</p>		Conversation tabled for subsequent meetings pending receipt of bias incident response proposal draft from OIE.
1. Bias Reporting Data and Policy	See summary of report from Jennifer Graham from OIE above.		
2. Student Experiences	Emmanuel “Manny” Beasley, SGA representative, shared student perspectives on bias incidents,		

	reporting, and policies as shared with him through his role with SGA and from personal experience. Conveyed student frustration with current bias incident reporting and response, namely lag time and ambiguous nature of accountability procedures in place. Recommended student worker bias incident training to more proactively mitigate against such incidents and more effectively respond to them in real time.		
3. Where is GC in Data?	See summary of report from Jennifer Graham from OIE above		
4. Partners in Gathering Data	See summary of report from Jennifer Graham from OIE above		
5. Steps for Addressing Incident Policy and Education Policy	See summary of report from Jennifer Graham from OIE above		
6.			
VI. Next Meeting	Friday March 3, 2023, 2pm Parks Hall 108C (OIE Conference Room)		
VII. Adjournment		Adjourned at 3:08pm	

Distribution(as determined in committee operating procedure – one possibility given):

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

Guidance

COMMITTEE NAME: DEIPC

COMMITTEE OFFICERS: LINDA BRADLEY, TREY WELBORN, LIZ SPEELMAN

ACADEMIC YEAR: 2022-2023

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Meeting Dates	9/2/22	10/7/22	11/4/22	1/6/23	2/10/23	3/3/23	4/14/23		
Linda Bradley	P	P	P	P	P				
Kell Carpenter	NA	NA	NA	NA	P				
Mikkel Christensen	R	P	P	P	P				
Javier Francisco	A	P	P	R	P				
Jennifer Graham	P	P	P	P	P				
Leng Ling	P	R	P	R	P				
Nadirah Mayweather	P	P	R	P	P				
Desaree Murden	A	A	A	R	P				
Lauren Schroeder	NA	A	A	A	A				
Liz Speelman	P	P	P	P	R				
Sandra Trujillo	P	R	P	P	R				
James Trae Welborn	P	R	P	P	P				
Jen Yearwood	R	R	P	P	R				

CHAIRPERSON SIGNATURE _____

DATE _____ -

(Including this Approval by chair at committee discretion)