**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: Friday, November 4, 2022 2:00 p.m.**

**Meeting Location: Zoom Virtual Meeting Room**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Sabrina Hom (chair) | P | Hank Edmondson |
| P | Stephanie Jett (secretary) | P | Robert Blumenthal |
| P | Frank Richardson (vice chair) | P | Peter Rosado-Flores |
| P | Christopher Clark | P | Olha Osobov |
| R | Matt Milnes | P | Jinkyung Park |
| P | Holly Croft | P | Stephen Rutner |
| P | Melanie DeVore |  |  |
| Guests: | | | |
|  | Dr. Holley Roberts (Associate Provost) and Carol Ward from HR  Dr. Jennifer Flory (Presiding Officer of Senate), Dr. Costas Spirou (Provost), and all those present for the ECUS meeting that day\* |  | \*Dr. Flory did not use earphones/buds when she joined our meeting and was present with the members of ECUS |
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| --- | --- | --- | --- |
| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:00 p.m. The meeting was hosted by Sabrina Hom via Zoom. |  |  |
| **II. Approval of Agenda** | The agenda was approved prior to the start of our meeting via e-mail communication. |  |  |
| **III. Approval of Minutes** | Approval of minutes approved concurrently with start of the meeting. |  |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
| **1. Pauses on time clock for post-tenure review – HAD TO PULL THE MOTION FROM LARGER SENATE DUE TO CONCERNS** | Carol Ward and Dr. Roberts:   * FMLA qualifies for up to 2 years * Conclusion: Only pauses to post-tenure review can come from FMLA-related leave   + Cannot be reviewed for time on leave anyway, so it “pauses” the clock * Committee decided to revisit whether we wanted to move forward with the motion in January 2023 | Will revisit motion in January |  |
|  |  |  |  |
| **V. New Business** Actions/Recommendations | No new business |  |  |
|  |  |  |  |
|  |  |  |  |
| VI. Next Meeting | Friday, Janu 6th at 2 p.m. via Zoom |  |  |
| VII. Adjournment | Meeting adjourned at approx. 3:15 p.m. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  | | | | | | | | | |
| Meeting Dates | | 8/8/22 | 9/2/22 | 10/7/22 | 11/4/22 |  |  |  |  |  |
| Sabrina Hom (chair) | | P | P | P | P |  |  |  |  |  |
| Stephanie Jett (secretary) | | P | P | P | P |  |  |  |  |  |
| Frank Richardson (vice chair) | | P | P | A | P |  |  |  |  |  |
| Christopher Clark | | P | P | R | P |  |  |  |  |  |
| Matt Milnes | | P | P | P | R |  |  |  |  |  |
| Holly Croft | | P | P | P | P |  |  |  |  |  |
| Hank Edmondson | | R | A | R | P |  |  |  |  |  |
| Robert Blumenthal | | R | R | P | P |  |  |  |  |  |
| Peter Rosado-Flores | | R | P | P | P |  |  |  |  |  |
| Olha Osobov | | A | P | P | P |  |  |  |  |  |
| Jinkyung Park | | A | P | P | P |  |  |  |  |  |
| Stephen Rutner\* | | A | P | P | P |  |  |  |  |  |
| Melanie DeVore | | P | P | R | P |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |  |

\*Appointed after 8/8/2022

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)