**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: MONDAY, AUGUST 8, 2022 12:00 P.M.**

**Meeting Location: FIRST UNITED METHODIST CHURCH**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Sabrina Hom (chair) | R | Hank Edmondson |
| P | Stephanie Jett (secretary) | R | Robert Blumenthal |
| P | Frank Richardson (vice chair) | R | Peter Rosado-Flores |
| P | Christopher Clark | A | Olha Osobov |
| P | Matt Milnes | A | Jinkyung Park |
| P | Holly Croft | A | Stephen Rutner\* |
| P | Melanie DeVore |  | \*Appointed after meeting on 8/8/2022 |
| Guests | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at approx.. 12:00 p.m. The meeting was hosted at First United Methodist Church during the Senate Retreat in person. |  |  |
| **II. Approval of Agenda** | The agenda was approved prior to the start of our meeting via e-mail communication. |  |  |
| **III. Approval of Minutes** | Approval of minutes approved concurrently with start of the meeting. |  |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
| **1. Current IFR process and the emphasis on SRIS** | It is required to have them, but not necessarily the ones we use currently  Chairs cannot solely rely on SRIS results for evaluations of effectiveness  FAPC chair emphasized that department chairs have been given leeway on what other mechanisms they use for evaluation of teaching effectiveness, but there should be transparency in the criteria used | Might need to look deeper into the policy as a committee |  |
| **2.** |  |  |  |
| **V. New Business** Actions/Recommendations |  |  |  |
| **1. Voted on slate of nominees/volunteers for exec positions in FAPC** | Stephanie Jett (secretary)  Frank Richardson (VC)   * Motion to approve – all Yays present |  |  |
| **2. BoR Policy on 5-year Review** | Should have consequences for not meeting standards  The policy existed prior to the new USG policies, but it wasn’t enforced | Currently no mechanism in place for health or family emergencies so that process needs to be made official |  |
| VI. Next Meeting | Friday, Sept 2nd at 2 p.m. via Zoom |  |  |
| VII. Adjournment | Meeting adjourned at approx. 1:00 p.m. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  | | | | | | | | | |
| Meeting Dates | | 8/8/22 | 9/2/22 | 10/7/22 |  |  |  |  |  |  |
| Sabrina Hom (chair) | | P |  |  |  |  |  |  |  |  |
| Stephanie Jett (secretary) | | P |  |  |  |  |  |  |  |  |
| Frank Richardson (vice chair) | | P |  |  |  |  |  |  |  |  |
| Christopher Clark | | P |  |  |  |  |  |  |  |  |
| Matt Milnes | | P |  |  |  |  |  |  |  |  |
| Holly Croft | | P |  |  |  |  |  |  |  |  |
| Hank Edmondson | | R |  |  |  |  |  |  |  |  |
| Robert Blumenthal | | R |  |  |  |  |  |  |  |  |
| Peter Rosado-Flores | | R |  |  |  |  |  |  |  |  |
| Olha Osobov | | A |  |  |  |  |  |  |  |  |
| Jinkyung Park | | A |  |  |  |  |  |  |  |  |
| Stephen Rutner\* | | A |  |  |  |  |  |  |  |  |
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\*Appointed after 8/8/2022

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)