**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: Friday, September 2, 2022 2:00 p.m.**

**Meeting Location: Zoom Virtual Meeting Room**

**Attendance**:

|  |  |  |  |
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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Sabrina Hom (chair) | A | Hank Edmondson |
| P | Stephanie Jett (secretary) | R | Robert Blumenthal |
| P | Frank Richardson (vice chair) | P | Peter Rosado-Flores |
| P | Christopher Clark | P | Olha Osobov |
| P | Matt Milnes | P | Jinkyung Park |
| P | Holly Croft | P | Stephen Rutner |
| P | Melanie DeVore |  |  |
| Guests | | | |
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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:00 p.m. The meeting was hosted by Sabrina Hom via Zoom. |  |  |
| **II. Approval of Agenda** | The agenda was approved prior to the start of our meeting via e-mail communication. |  |  |
| **III. Approval of Minutes** | Approval of minutes approved concurrently with start of the meeting. |  |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
| **1. Current IFR process and the emphasis on SRIS** | - It is required to have them, but not necessarily the ones we use currently  - Chairs cannot solely rely on SRIS results for evaluations of effectiveness  - FAPC chair emphasized that department chairs have been given leeway on what other mechanisms they use for evaluation of teaching effectiveness, but there should be transparency in the criteria used.  - Lots of discussion by group on current changes being made to the IFR and tenure process to include the new rubrics for Student Success and Professional Development  - Departmental committees in some colleges, CoB has a college level committee, some department chairs are handling it, but emphasis that the next step after any modifications are made should be approval by faculty as this is not supposed to be a top-down decision process | - Still discussing as a group best way to address concerns.  - Sabrina will speak with Provost at ECUS meeting following this meeting about current measures that have been approved for use by current chairs for measuring effectiveness of instruction outside of SRIS. |  |
| **2. BoR Policy on 5-year Review** | Currently no mechanism in place for health or family emergencies so that process needs to be made official.  FAPC chair sent out UGA and Tech’s current USG approved policy for pausing 5-year post-tenure review.  Group determined their language was sufficient for using as a template to draft our own GCSU policy. | Committee determined need to draft a policy to include mechanisms for FMLA.  Draft was produced by Sabrina and informally voted on by FAPC via email.  Discussing formally in Oct meeting before bringing to the Senate. |  |
| **V. New Business** Actions/Recommendations |  |  |  |
| **1. Discussion of potential need for policy regarding pausing clock on post-tenure review for non-health issues (e.g., interruption in research due to pandemic)** | Protection of faculty from “curve balls” getting thrown for completion of research (e.g., loss of access to participants, can’t travel to area of data collection) – safety belt for things outside of faculty’s control. | FAPC chair stated could continue this conversation at next meeting and think about who we need to potentially bring in for consult on this topic. |  |
| **2.** |  |  |  |
| VI. Next Meeting | Friday, Oct 7th at 2 p.m. via Zoom |  |  |
| VII. Adjournment | Meeting adjourned at approx. 3:15 p.m. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | 8/8/22 | 9/2/22 | 10/7/22 |  |  |  |  |  |  |
| Sabrina Hom (chair) | | P | P |  |  |  |  |  |  |  |
| Stephanie Jett (secretary) | | P | P |  |  |  |  |  |  |  |
| Frank Richardson (vice chair) | | P | P |  |  |  |  |  |  |  |
| Christopher Clark | | P | P |  |  |  |  |  |  |  |
| Matt Milnes | | P | P |  |  |  |  |  |  |  |
| Holly Croft | | P | P |  |  |  |  |  |  |  |
| Hank Edmondson | | R | A |  |  |  |  |  |  |  |
| Robert Blumenthal | | R | R |  |  |  |  |  |  |  |
| Peter Rosado-Flores | | R | P |  |  |  |  |  |  |  |
| Olha Osobov | | A | P |  |  |  |  |  |  |  |
| Jinkyung Park | | A | P |  |  |  |  |  |  |  |
| Stephen Rutner\* | | A | P |  |  |  |  |  |  |  |
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\*Appointed after 8/8/2022

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)