**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: Friday, November 3, 2023 2:00 p.m.**

**Meeting Location: Zoom Virtual Meeting Room**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Stephanie Jett (chair) | P | Aric Wilhau |
| P | Holly Croft (secretary) | P | Olha Osobov |
| P | Peter Rosado (vice chair) | P | David Weese |
| A | Frank Richardson | P | Chris Clark |
| P | Matt Milnes | A | Winston Tripp |
| P | John Marshall Smith |  |  |
| P | Huaiyu Wang |  |  |
| Guests: None |
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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:01 p.m. The meeting was hosted by Stephanie Jett via Zoom. |  |  |
| **II. Approval of Agenda** | The agenda and operating procedures were approved in the first minutes of the meeting. |  |  |
| **III. Approval of Minutes** | The minutes were approved in the first minutes of the meeting. |  |  |
| **IV. Old Business/Review of****Actions/Recommendations** | Dr. Jett gave an update on the following:The final exam clarification will come from the Provost.Post Tenure Review (PTR) would be mentioned as an informational item at the University Senate meeting on 11/17/23.Data was still being collected for compensation.There was an update on the amorous relationship policy: Brad Fowler met with Brett Montroy, who stated there were no workarounds for disclosure and said the conflict of interest section didn’t apply.* Dr. Clark asked what it meant if folks violated the policy, since the university lawyer has said there is no workaround?
* Dr. Jett asked who the staff equivalent of the provost was. Ms. Croft suggested it was Carol Ward.
* Dr. Milnes pointed out there had to be an out or the policy didn’t make sense.
* Dr. Rosado-Flores suggested we see what other campuses were doing.
* Dr. Jett said the Provost should weigh in on what he believes is reasonable with this policy.

The Provost wants to have all courses evaluated for SRIS. GCSU only did two per faculty member because formerly we were charged for more than two by our vendor. We’ve since switched vendors and now there is not an additional charge. Most other campuses evaluate all courses.* Dr. Clark provided a link to the faculty information handbook. He pointed out that it doesn’t say how many courses must be evaluated, but that we could change the language to “all.”
* Dr. Jett brought up students who withdraw from a course.
* Dr. Rosado-Flores suggested that one or two wouldn’t matter, but a lot would be a problem.
* Dr, Clark suggested there were many avenues for students to address issues if that’s what led to the withdrawal.
* Dr. Jett suggested we could remove language on WFs and add a section about statistical usefulness and class size in determining the utility of SRIS evaluations.
* Dr. Jett didn’t believe anyone was going to have a concern about the data being collected; rather it was how it was going to be used.
* She also noted that departments don’t use SRIS uniformly. Georgia State University has clear guidance on their policy and she would like the Provost to explain how he wants departments to use it.

We did not get to the Emeritus Policy during this meeting, but the biggest issue continues to be that people can sidestep departments and go strait to the Provost. Dr. Jett said she would send out draft language, but that nothing would happen before January’s meeting. |  |  |
| **V. New Business**Actions/Recommendations |  |  |  |
| VI. Next Meeting | Friday, January 5th at 2 PM via Zoom. |  |  |
| VII. Adjournment | Meeting adjourned at approx. 3:10 PM. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | 9/1/23 | 10/6/23 |  |  |  |  |  |  |  |
| Stephanie Jett (chair) | P | P |  |  |  |  |  |  |  |
| Holly Croft (secretary) | P | P |  |  |  |  |  |  |  |
| Peter Rosado-Flores (vice chair) | P | R |  |  |  |  |  |  |  |
| Frank Richardson | A | A |  |  |  |  |  |  |  |
| Matt Milnes | P | P |  |  |  |  |  |  |  |
| John Marshall Smith | R | P |  |  |  |  |  |  |  |
| Huaiyu Wang | P | P |  |  |  |  |  |  |  |
| Aric Wilhau | P | P |  |  |  |  |  |  |  |
| Olha Osobov | P | P |  |  |  |  |  |  |  |
| David Weese | P | P |  |  |  |  |  |  |  |
| Chris Clark | P | P |  |  |  |  |  |  |  |
| Winston Tripp | P | P |  |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)