**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: Friday, February 9, 2024 2:00 p.m.**

**Meeting Location: Zoom Virtual Meeting Room**

**Attendance**:

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| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Stephanie Jett (chair) | P | Aric Wilhau |
| P | Holly Croft (secretary) | P | Olha Osobov |
| R | Peter Rosado (vice chair) | R | David Weese |
| P | Frank Richardson | R | Chris Clark |
| P | Matt Milnes | P | Winston Tripp |
| P | John Marshall Smith |  |  |
| P | Huaiyu Wang |  |  |
| Guests: None | | | |
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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:01 p.m. The meeting was hosted by Stephanie Jett via Zoom. |  |  |
| **II. Approval of Agenda** | The agenda and operating procedures were approved in the first minutes of the meeting. |  |  |
| **III. Approval of Minutes** | The minutes were approved in the first minutes of the meeting. |  |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** | Dr. Jett gave an update on the following:  Research misconduct was going to be introduced at University Senate as informational items. Dr. Jett noted no concerns with this, and committee members agreed.  The Amorous Relationship Policy hasn’t moved because there’s been no response from Human Resources. Dr. Jett noted that she and Professor Brad Fowler from RPIPC would bring the issue up later today in ECUS. Discussion on this issue will continue to be tabled for now.  Regarding the Student Rating of Instruction Survey (SRIS), Dr. Jett drafted language for the committee to consider at the meeting, which would then be submitted to ECUS and Academic Affairs for their comments if approved. ECUS would consider the question, “What is statistical usefulness?”   * Dr. Milnes thought the language was vague and we needed to strike the whole paragraph unless the committee planned to write hard policy. Dr. Jett said she was fine with eliminating it. * Professor Richardson noted that a minimum response rate would make it statistically useful, but Dr. Wang pointed out that the school has no control over whether or not students complete the surveys. * Dr. Tripp suggested that we might want to include a statement that spells out that SRIS is a single data point that is not generalizable. Dr. Jett responded that there is a statement like that in the IFR, and that the IFR and SRIS policies go together. * Dr. Milnes wanted the point made that the committee had no option to do anything other than what was done with the increasing the number of evaluated courses. * Dr. Jett then asked called for a vote on the policies, which Professor Richardson seconded. Both passed unanimously.   The Emeritus Faculty Policy was then reconsidered.   * Dr. Jett pointed out that this issue was deceptively easy on the surface, but it had proved to be more complicated than anticipated, but that the Provost’s office was most concerned about the loophole that allows people to go around their departments. * Professor Croft pointed out they needed to clarify the “reasonable timeframe” for requesting emeritus status. * Dr. Milnes didn’t understand the need for a short timeline and brought up that denying it after three months might exclude professors who make great contributions to the university well into their retirement. * Dr. Wang asked if we could create a general statement that left it to departments to create their own “reasonable timeframe.” Dr. Milnes concurred. * Dr. Jett said she would take that suggestion to ECUS. |  |  |
| **V. New Business** Actions/Recommendations |  |  |  |
| VI. Next Meeting | Friday, March 1st at 2 PM via Zoom. |  |  |
| VII. Adjournment | Meeting adjourned at approx. 3:05 PM. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | 9/1/23 | 10/6/23 | 11/3/23 |  |  |  |  |  |  |
| Stephanie Jett (chair) | | P | P | P |  |  |  |  |  |  |
| Holly Croft (secretary) | | P | P | P |  |  |  |  |  |  |
| Peter Rosado-Flores (vice chair) | | P | R | R |  |  |  |  |  |  |
| Frank Richardson | | A | A | A |  |  |  |  |  |  |
| Matt Milnes | | P | P | P |  |  |  |  |  |  |
| John Marshall Smith | | R | P | P |  |  |  |  |  |  |
| Huaiyu Wang | | P | P | P |  |  |  |  |  |  |
| Aric Wilhau | | P | P | P |  |  |  |  |  |  |
| Olha Osobov | | P | P | P |  |  |  |  |  |  |
| David Weese | | P | P | R |  |  |  |  |  |  |
| Chris Clark | | P | P | R |  |  |  |  |  |  |
| Winston Tripp | | P | P | P |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)