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| Faculty Affairs Policy Committee (FAPC) Meeting Minutes  Friday, March 7, at 2:00 PM Location: [Zoom](https://gcsu.zoom.us/my/jmflory) |
| **ITEM** |
| Call to Order: 2:02 PM |
| Move new Business Above Old Business  Revised agenda  Approval of Agenda: Unanimously approved at 2:02 PM |
| Approval of FAPC Minutes from February 7, 2025: Unanimously approved at 2:02 PM |
| **Unfinished Business** |
| **Teaching Effectiveness Ad Hoc Committee** met 2/7/25 at noon – relevant [SRIS](https://gcsu.smartcatalogiq.com/policy-manual/policy-manual/academic-affairs/employmentpolicies-procedures-benefits/performance-evaluations-administrators-and-faculty/faculty-performance-evaluation/teaching-effectiveness-assessing/student-opinion-surveys-on-line-process/) and [Annual Evaluation](https://gcsu.smartcatalogiq.com/en/policy-manual/policy-manual/academic-affairs/employmentpolicies-procedures-benefits/performance-evaluations-administrators-and-faculty/faculty-performance-evaluation/teaching-effectiveness-assessing/) Policies  Charge to committee: create a list of alternative methods for evaluating teaching effectiveness (for faculty and evaluators) and place on CTL Faculty course in GaView – working on list, will complete by end of semester |
| [**Professional Leave Policy**](https://gcsu.smartcatalogiq.com/policy-manual/policy-manual/academic-affairs/employmentpolicies-procedures-benefits/faculty-professional-development-opportunities/faculty-professional-leave-program/) ([old form for reference](https://www.gcsu.edu/sites/default/files/documents/2021-07/Professional%20Leave%20at%20GC%20July%202021%20update.pdf), [current application form](https://georgiacollege-bsucw.formstack.com/forms/academic_affairs_professional_leave_of_absence_application))  *Sent to Academic Affairs*: 10 total applications in A&S reviewed by a faculty committee and sent to Provost in priority order. Academic Affairs put together a faculty review committee which put together a rubric and reviewed 11 total applications. FAPC is recommending that standards be reviewed and clarified first, and then the rubric aligned with those, and to be shared when the application is requested.  *FAPC is going to put together an ad hoc committee of faculty with representation from as many colleges as possible to review the professional leave policy, define terminology, and build a rubric to assess applications at the university level. Ask if we can be given a number that will be allowed or expectation of balance across departments and/or colleges.*  *Is there anything else we would like to pursue? We wanted Chris and Winston to be here for the conversation.* |
| **Concern regarding faculty load** (Sabrina): what I was told was that the teaching load for lecturers is 15 hours.  Provost study into limited-term lecturer lines in terms of retention? – not in process. |
| **New Business** |
| Discussion of USG Academic Affairs desire for "norming" of tenure scores – change the evaluation areas to match five categories as defined in BOR policy. |
| Modified Operations policy review |
| **Workplace accommodations** for psychological and/or developmental disabilities (e.g., severe anxiety, autism, etc.) that fall under the ADA definition of disabilities (*table until Stephanie Jett able to come, hopefully in April)* |
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| **Tentative agenda for April meeting** |
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| **Open Discussion (If any)** |
| Discussed elimination of Women’s Center |
| **Information Items (if any)** |
| * **Next Meeting:** Friday April 4, 2025 2:00-3:15pm [Zoom](https://gcsu.zoom.us/my/jmflory): FAPC |
| **Adjournment** |
| Meeting was adjourned at 3:12 PM |

**CALENDAR**

* Friday 28 Mar 2025 3:30-4:45pm Arts & Sciences 272: University Senate
* Friday 4 April 2025 2:00-3:15pm [Zoom](https://gcsu.zoom.us/my/jmflory): FAPC
* Friday 25 April 2025 **2:00-3:15pm** Arts & Sciences 272: University Senate

**MEMBER ATTENDANCE** “P” denotes Present, “A” denotes Absent, “R” denotes Regrets

* Jennifer Flory (chair) **P**
* Amy Sumpter (vice chair) **R**
* Chad Whittle (secretary) **P**
* Helen DuPree **P**
* Sabrina Hom **P**
* Frank A. Richardson **A**
* Suzanna Roman-Oliver **P**
* John Marshall Smith **R**
* Winston Tripp **P**
* David Weese **R**
* Chris Clark **P**
* GUESTS: None