

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

MEETING DATE & TIME: 03 NOVEMBER 2017; 3:30 –4:45

MEETING LOCATION: PARKS ADMINISTRATION BUILDING, ROOM 301

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Alex Blazer (CoAS, ECUS Vice-Chair)	P	Craig Turner (CoAS, ECUS Secretary)
P	Kelli Brown (Provost)	P	J.F. Yao (CoB, ECUS Member)
R	Jolene Cole (Library, ECUS Member)	P	John Swinton (CoB, APC Chair)
P	Nicole DeClouette (CoE, ECUS Chair)	P	Lyndall Muschell (CoE, CAPC Chair)
R	Steve Dorman (University President)	P	David Johnson (CoAS, FAPC Chair)
R	Will Hobbs (CoHS, ECUS Member)	P	Diana Young (CoAS, RPIPC Chair)
R	Chavonda Mills (CoAS, ECUS Chair Emeritus)	P	Emily Gomez (CoAS, SAPC Chair)

GUESTS	
Mary Magoulick (SoCC Chair)	
Costas Spirou (Senior Associate Provost)	

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to Order	The meeting was called to order at 3:30 pm by Nicole DeClouette (Chair).		
II. Approval of Agenda	A <u>MOTION</u> to approve the agenda was made and seconded.	The agenda was approved as circulated.	

III. Approval of Minutes	A MOTION to approve the minutes of the 6 Oct 2017 meeting of the Executive Committee with Standing Committee Chairs was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted as circulated.	The 6 Oct 2017 Executive Committee with Standing Committee Chairs meeting minutes were approved as posted, so no additional action was required.	
IV. Reports			
President's Report President Dorman	As President Dorman had extended <i>Regrets</i> and was unable to attend this meeting, there was no President's Report.		
Provost's Report Provost Kelli Brown	<ol style="list-style-type: none"> 1. <u>Macon Graduate Center</u> For some time the GCSU Foundation has had the Graduate Macon Center on the market to sell. It looks as if the sale is imminent and will be finalized by 31 Dec 2017. The deans of the two colleges primarily impacted by the sale (CoHS and CoE) have been kept apprised of the intention to sell over the past year and the recent impending sale. Each college will create best strategies to continue to offer graduate education programs. 2. <u>Questions</u> from the floor inquired about the meeting rooms for classes scheduled in the Macon Center for Spring 2018 (after the sale) and the Provost encouraged those questions be directed to the college deans. Additional questions about the final repository of furniture, computers, and other technology presently in place at the Macon Center were also posed and the indication was that the details have yet to be worked out, anticipating that such items will first be reallocated as needed 		

	and if no homes can be found for items, they will go to state surplus.		
Subcommittee on Nominations (SCoN) Alex Blazer	1. Motions SCoN has one motion to submit for university senate consideration at its 17 Nov 2017 meeting. See item 3 for details. 2. Officers The 2017-18 SCoN officers are Alex Blazer (Chair), (No Vice-Chair position) and Craig Turner (Secretary). 3. Slate of Nominees Since the 06 Oct 2017 ECUS-SCC meeting, the following changes have been made. a. SGA Appointee to RPIPC Dean Crawford has replaced Sarah Smith as the SGA Appointee to RPIPC. A Motion to revise the slate of nominees will be placed on the consent agenda for the 17 Nov 2017 university senate meeting. 4. USGFC Elected Faculty Senators (EFSs) have elected Glynnis Haley to serve a two-year term (2017-2019) as the non-voting representative to the USG Faculty Council. 5. EFS Election Oversight In preparation for EFS elections, election materials were sent to the deans of the academic units (colleges and library). A follow up email has been sent to these deans to offer help and clarification with the elected faculty senator elections. So far, no clarification or help has been requested.		
Executive Committee of the University Senate (ECUS) Nicole DeClouette	1. Motions ECUS has three motions for university senate consideration at its 17 Nov 2017 meeting. See 3a below.		

2. **Officers** The 2017-18 ECUS officers are Nicole DeClouette (Chair), Alex Blazer (Vice-Chair) and Craig Turner (Secretary).
3. **Meeting** ECUS met on 03 Nov 2017 from 2:00pm to 3:15pm. The following topics were discussed.
 - a. **Motions**
 - i. Proposed Bylaws Revisions (3b)
 - ii. Proposed Statutes Revisions (3c)
 - iii. University Senate Budget (3.f.ii)
 - b. **University Senate Bylaws** A pdf file of proposed bylaws revisions with tracked changes was emailed to all university senate members by Nicole DeClouette requesting that feedback (questions, concerns, suggestions) be directed to her. Thus far, she has not received any feedback. This motion will get its second reading at the 17 Nov 2017 university senate meeting.
 - c. **Institutional Statutes** A pdf file of proposed Institutional Statutes revisions with tracked changes was emailed to all university senate members by Nicole DeClouette requesting that feedback (questions, concerns, suggestions) be directed to her. Thus far, she has not received any feedback. This motion will get its second reading at the 17 Nov 2017 university senate meeting.
 - d. **“Appeals” Process for Decisions of University Senate Committees**
 - i. ECUS reviewed the proposed “appeals” process, drafted by

	<p>John Sirmans, which is a statement about the process for bringing recommendations for or against a proposal from university senate committees to the University Senate.</p> <ul style="list-style-type: none">ii. ECUS reviewed the proposed revision to the consent agenda statement specifying the process for removing an item from the consent agenda to be considered separately.iii. There were some editorial changes suggested by ECUS members.iv. Nicole will revise and bring back to ECUS for further consideration at its 1 Dec 2017 meeting.v. These statements, once finalized, are anticipated to be proposed for addition into the university senate bylaws. <p>e. <u>2018-2019 Governance Calendar</u></p> <ul style="list-style-type: none">i. Craig Turner drafted the 2018-2019 Governance Calendar for ECUS review and he, Alex Blazer, and Nicole DeClouette are in the process of confirming dates with people across campus.ii. ECUS recommended against including the meeting dates of the Graduate Council and University Curriculum Committee on the governance calendar since these committees will no longer be recommending items to the		
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	<p>university senate or its committees.</p> <ul style="list-style-type: none"> iii. Nicole DeClouette will follow up with Dr. Veronica Womack regarding the date for Making Excellence Inclusive. iv. Provost Brown will work, in concert with the President's office, to schedule the August events (e.g., New Faculty Orientation, Assessment Day, Convocation, etc.) v. Alex Blazer will consult with Evita Shinholster regarding the date for the Staff Council Retreat and strive to ensure it will not coincide with the University Senate Governance Retreat. <p>f. <u>University Senate Budget and the Second USGFC Representative</u></p> <ul style="list-style-type: none"> i. ECUS considered this proposal recommending the appropriation of University Senate budget funds to support the travel-related expenses incurred by the second USGFC Representative to attend the two USGFC meetings. ii. ECUS will sponsor a motion to approve the appropriation of funds to support the travel-related expenses for both of the USGFC representative since the budget belongs to the University Senate. iii. ECUS also discussed formalizing this budgetary support in the next round of bylaws revisions. 		
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	<p>g. <u>Committee Reconstruction</u></p> <p>i. <u>Transition from CAPC to EAPC.</u> ECUS discussed that the committee will remain intact for the duration of the academic year, though the name and scope will change if the bylaws are passed by the university senate body and signed by the President.</p> <p>ii. <u>SoCC</u></p> <p>1) Will remain a committee until the bylaws are changed to dissolve it.</p> <p>2) The two elected faculty senators, Mary Magoulick and Christine Mutiti, may either remain on SoCC or they may choose to join another university senate committee for the duration of the academic year.</p> <p>iii. In response to the question of how curricular proposals will be handled during the month of December, Provost Brown will create a process by which curricular proposals will be routed if the bylaws revisions are passed by the University Senate and signed by the President.</p> <p>h. <u>Foundation Account</u></p> <p>i. One possible use of the foundation account is to pay for things like food that we are not allowed to pay for with state money.</p>		
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	<ul style="list-style-type: none"> ii. Nicole DeClouette will consult with someone in the advancement office to invite their ideas for future use of this account. iii. Nicole DeClouette will investigate how to get the University Senate Foundation Account set up as an option for future State Charitable Contribution Program campaigns.. i. <u>University Senate Budget Balance</u> is \$1,601.77. 		
<p>Academic Policy Committee (APC)</p> <p>John R. Swinton</p>	<ul style="list-style-type: none"> 1. <u>Motions</u> APC has no motions to submit for university senate consideration at its 17 Nov 2017 meeting. 2. <u>Officers</u> The 2017-18 APC officers are John R. Swinton (Chair), Rodica Cazacu (Vice-Chair) and Catrena Lisse (Secretary). 3. <u>Meeting</u> The Academic Policy Committee met on 03 Nov 2017 from 2:00pm to 3:15pm. The following topics were discussed. <ul style="list-style-type: none"> a. <u>Bylaws</u> APC reviewed the proposed changes of the University Senate Bylaws as they pertain to APC directly. APC has no objection to the proposed revisions. It is noted that in the copy distributed there is an extraneous period separating the penultimate sentence of the APC <i>Scope</i> section from the final sentence. b. <u>Students</u> APC had two student representatives of SGA visit, Cameron 		

	<p>Watts and Rahliat Animashaun. We hope they will continue to join us and provide a student perspective as we deliberate.</p> <p>c. Office Hours A member asked if there was a policy concerning minimum office hours. The APC Chair promised to inquire at the ECUS/SCC meeting. Alex Blazer provided a link to the Georgia College policy concerning the posting of office hours http://gcsu.smartcatalogiq.com/en/Policy-Manual/Policy-Manual/Academic-Affairs/EmploymentPolicies-Procedures-Benefits/Faculty-Rights-and-Responsibilities/Faculty-Work-Requirements/Office-Hours-Posting</p>		
<p>Curriculum and Assessment Policy Committee (CAPC)</p> <p>Lyndall Muschell</p>	<p>1. Motions CAPC has three motions to submit for university senate consideration at its 17 Nov 2017 meeting. The topics of these motion are provided below in 3.a.</p> <p>2. Officers The 2017-18 CAPC officers are Lyndall Muschell (Chair), Angel Abney (Vice-Chair) and Angela Criscoe (Secretary).</p> <p>3. Meeting The Curriculum and Assessment Policy Committee met on 03 Nov 2017 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. Motions The following Action Items were deliberated and voted upon. The result of these votes, documenting CAPC actions, is given below.</p> <p>i. Deactivation of BA in Spanish - passed</p>		

	<ul style="list-style-type: none"> ii. <u>Deactivation of BA in French</u> – passed iii. <u>New Minor - Sculpture in Expanded Media</u> - passed <p>Each of these items will be submitted as a motion to university senate for deliberation and a vote.</p> <ul style="list-style-type: none"> b. <u>Information Items</u> The following information items were shared with CAPC and will be documented in the CAPC minutes. <ul style="list-style-type: none"> i. <u>NEW COURSE PROPOSAL</u> <ul style="list-style-type: none"> 1) ARTS 4198 - Sculpture in Expanded Media III 2) ARTS 4199 - Sculpture in Expanded Media IV ii. <u>MODIFICATION OF EXISTING PROGRAMS</u> <ul style="list-style-type: none"> 1) Modification of existing program - School of Nursing - Revisions are related to curriculum and assessments based on CCNE Standard III. 2) Modification to minor - Sociology and Government (Minor in Anthropology) - ANTH 1104 Introduction to Archaeology will be removed, ANTH 1102 Introduction to Anthropology as the required introductory level course for all anthropology minors. c. <u>President Dorman</u> met with members of CAPC to discuss the development of the University 		
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	<p>Curriculum Committee and the role of CAPC until the shift occurs.</p> <p>d. <u>New Business</u> The following topics were discussed by the committee.</p> <p>i. CAPC members entertained a brief discussion related to what the work of CAPC might be absent of curriculum matters.</p> <p>ii. Mary Magoulick, Chair of SoCC, provided a report from the Subcommittee on Core Curriculum.</p>		
<p>Subcommittee on the Core Curriculum (SoCC)</p> <p>Mary Magoulick</p>	<p>1. <u>Motions</u> SoCC has no motions to submit for university senate consideration at its 17 Nov 2017 meeting.</p> <p>2. <u>Officers</u> The 2017-18 SoCC officers are Mary Magoulick (Chair), Brandon Samples (Vice-Chair) and Kay Anderson (Secretary).</p> <p>3. <u>Meetings</u> The following summarizes SoCC activity at its recent meetings.</p> <p>a. <u>Information Items</u> Thus far, SoCC reviewed the following information items this semester.</p> <p>i. Add a new psychology instructor, Stephanie Eileen Jett, to teach GC1Y section, Psychological Ethics</p> <p>ii. Add a new business instructor, Cynthia Orms, to teach a new section of Issues in International Business (note: it was not indicated on the form whether this is a GC1Y or a GC2Y)</p>		

	<p>iii. Add 2 new instructors, Jamie Addy and Jeffrey Dowdy, for GC1Y sections of Research in the Age of Google</p> <p><u>NOTE 1:</u> SoCC recommends that Deans and Chairs be reminded of procedure for modifying Area B sections (there is a form on our website to complete), even for cases of adding new instructors to existing sections</p> <p><u>NOTE 2:</u> SoCC encourages departments that anticipate or might need faculty to step in to teach sections at the last minute to develop some versions of Area B sections that could be taught by anyone in that discipline (to avoid the need for last minute proposal submissions).</p> <p>b. <u>GC2Y: Section Title Change</u> SoCC voted to approve a GC2Y section modification for Gender and Sexuality: South Asia. The title is being changed (to better reflect the content) to: HIV, Gender and Sexuality: South Asia.</p> <p>c. <u>Area E Proposal</u> SoCC approved a proposal to add IDST 2050, Sustainability, to Area E of the core and then considered and approved a revision of the proposal (with a corrected syllabus), as requested by CAPC (who had the original motion returned by the Senate).</p>		
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	<p>d. <u>New Area B Sections</u> SoCC has approved 7 new Area B sections this semester thus far:</p> <ul style="list-style-type: none"> i. <u>GC1Y</u>: Can Video Games Matter: Video Games as Literature & Cultural Studies, Sofala-Jones (English) ii. <u>GC1Y</u> Fantastic Beasts and Protecting Where We Find Them, DeVore (Biology) iii. <u>GC1Y</u> Hooked on a Feeling: Emotion, Pop Culture, and Philosophy, Mosch (Philosophy) iv. <u>GC1Y</u> Critical Analysis of Education in America proposed by John D. Harrison (CoE) v. <u>GC2Y</u> Connecting Culture, Education, and History: Study Abroad in Ghana (for study abroad), proposed by Warren Hope (CoE) vi. GC2Y – Muslims in France (for study abroad), proposed by Sunita Manian (PALS; COAS) vii. GC2Y: Politics, Power, and Tolkien, Edmondson (Political Science) <p>e. <u>Area B Forums</u> SoCC organized and held two forums this fall to train and discuss teaching in Area B:</p> <ul style="list-style-type: none"> i. <u>Training Seminar</u> for all Faculty in HOW TO PROPOSE AN AREA B Section, Friday, Sep 22, 2pm A&S 2-72. About 15 people attended. 		
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	<ul style="list-style-type: none"> ii. <u>Discussion Forum</u> for faculty teaching (or wishing to teach) about the rewards and challenges of teaching in Area B. Friday, Sep 29, 2pm, A&S 2-39. About 10-12 people attended. f. <u>Third Party Reviewer</u> SoCC was asked by Dean Ken Procter to serve as a third party reviewer for a professor wishing to adopt her own textbook for use in an Area B section (Dr. Sunita Manian for GC2Y section HIV, Gender, and Sexuality in South Asia: the book is <i>HIV/AIDS in India: Voices from the Margins</i>, 2017). We discussed and approved this request, noting that we were not setting precedent for future reviews. g. <u>Area B Proposals Invited</u> SoCC continues to accept new proposals for Area B classes. Please inform your faculty wishing to teach Area B sections next year that all forms and information for preparing proposals can be found at our website: https://intranet.gcsu.edu/socc (requires Unify login). Please submit proposals at least 2 weeks prior to the start of registration for the semester in which you hope to teach the section. 		
Faculty Affairs Policy Committee (FAPC)	1. <u>Motions</u> FAPC has one motion to submit for consideration by the university senate at its 17 Nov 2017 meeting. See 3.a.		

<p>David Johnson</p>	<p>2. <u>Officers</u> The 2017-18 FAPC officers are David Johnson (Chair), Ashley Taylor (Vice-Chair) and Sarah Handwerker (Secretary).</p> <p>3. <u>Meeting</u> The Faculty Affairs Policy Committee met on 03 Nov 2017 from 2:00pm to 3:15pm and the following items were discussed.</p> <p>a. <u>Motion</u> FAPC has passed a motion to ENDORSE a Peer Teaching Evaluation Pilot Program through committee, and this motion will be forwarded to the University Senate. Folks from the Center for Teaching and Learning will be invited to answer questions about this motion prior to the university senate vote.</p> <p>b. <u>Study Abroad</u> There was discussion about policy issues regarding Study Abroad Courses and the role of department chairs and the International Education Center.</p> <p>i. <u>ECUS-SCC Deliberation</u> It was noted that there had been two separate and distinct internal audits on this resulting in the conclusion that employees are being paid properly and making some adjustments to reconcile past inconsistencies. These audits are available for review to any interested party.</p> <p>c. <u>Emeritus</u> Discussion of the treatment of Emeritus Professors.</p> <p>i. <u>ECUS-SCC Deliberation</u> There was general agreement that there is</p>		
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	<p>no clear institutional policy that codifies rights of emeritus faculty. There was a recommendation to reconsider the proposed policy that almost passed as motion 1516.FAPC.001.P.</p> <p>d. <u>Bylaws and Statutes</u> General concern that faculty may be pressured into giving away their voice with regards to the rewriting of university senate bylaws and statutes.</p>		
<p>Resources, Planning and Institutional Policy Committee (RPIPC)</p> <p>Diana Young</p>	<p>1. <u>Motions</u> RPIPC has no motions to submit for university senate consideration at its 17 Nov 2017 meeting.</p> <p>2. <u>Officers</u> The 2017-18 RPIPC officers are Diana Young (Chair), Donna Bennett (Vice-Chair) and Courtney Manson (Secretary).</p> <p>3. <u>Meeting</u> The Resources, Planning and Institutional Policy Committee met on 03 Nov 2017 from 2:00pm to 3:15pm and the following items were discussed.</p> <p>a. <u>Environmental Health and Safety</u> Shea Groebner (Environment Health and Safety & Fire Safety Assistant Director) spoke with RPIPC about a proposed “open flame” policy that EHS has been drafting. Then, committee members identified suggestions we would send to Shea to modify the draft.</p> <p>b. <u>Parking</u> We also discussed current questions regarding parking and transportation issues; Donna Bennett (Parking & Transportation Advisory Committee) provide feedback on</p>		

	<p>behalf of the PTAC. As some of the questions fielded were more complicated or required context, John Bowen has asked to speak with RPIPC at our December meeting to follow up.</p>		
<p>Student Affairs Policy Committee (SAPC)</p> <p>Emily Gomez</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> SAPC has no motions to submit for university senate consideration at its 17 Nov 2017 meeting. 2. <u>Officers</u> The 2017-18 SAPC officers are Emily Gomez (Chair), Wanda Johnson (Vice-Chair) and Simplice Tchamna-Kouna (Secretary). 3. <u>Meeting</u> The Student Affairs Policy Committee met on 03 Nov 2017 from 2:00pm to 3:15pm and the following items were discussed. <ol style="list-style-type: none"> a. <u>Diversity Action Plan</u> Discussion of Diversity Action Plan and how Student Government can help implement it (with Dr. Womack). b. <u>Early College</u> Discussion of Georgia College students' relationship with Early College students -- how can the relationship be improved? How can we see more Early College students enroll in Georgia College? (with Dr. Sallad). <ol style="list-style-type: none"> i. <u>ECUS-SCC Deliberation</u> Points of conversation included the following. <ol style="list-style-type: none"> 1) 100% of early college graduates are matriculating. 2) Even though a smaller than desired number of the early college graduates matriculate at Georgia College, we celebrate 		

	<p>their matriculation at other colleges or universities as a success.</p> <p>3) Move on When Ready (now called dual enrollment) program participation in a USG school requires formal admission. It is not surprising that early college students are more commonly participating in dual enrollment at open access institutions.</p> <p>4) SAPC was encouraged to further deliberation to generate ideas on how to better attract early college students to consider attending Georgia College.</p>		
V. Information Items Actions/Recommendations			
RPIPC Composition Nicole DeClouette	<p><u>3 Nov 2017</u></p> <p>Nicole DeClouette noted that the proposed revision to the composition of RPIPC (Staff Council Appointee replaced by the Chief Information Officer or designee) was on the docket for inclusion in a future set of university senate bylaws revisions, noting this was primarily to get this into the record and keep it on the radar so it is not lost or forgotten.</p>		
University Senate Budgets Nicole DeClouette	<p>1. <u>Foundation Account</u> for university senate is now established and has a balance of \$0. Nicole DeClouette noted her intention to consult with advancement personnel to clarify the use of these funds, seek guidance on how donors might be</p>		

	<p>identified, and explore how to include this option in subsequent State Charitable Contribution Program campaigns.</p> <p>2. Balance The balance of the university senate budget (\$5000 allocation annually) is presently at \$1601.77.</p>		
<p>Presiding Substitutions</p> <p>Nicole DeClouette</p>	<p>1. Nicole DeClouette indicated that past presiding officer Chavonda Mills will preside at the 1 Dec 2017 ECUS and ECUS-SCC meetings as both Presiding Officer Nicole DeClouette and Presiding Officer Elect Alex Blazer will be unable to attend these meetings.</p> <p>2. Nicole DeClouette indicated that a presider was needed for the 26 Jan 2018 university senate meeting as Past Presiding Officer Chavonda Mills, Presiding Officer Nicole DeClouette and Presiding Officer Elect Alex Blazer will be unable to attend this meeting. Former Presiding Officer John R. Swinton was invited to preside and he indicated he first needed to check his calendar before confirming his availability to preside.</p>		
<p>VI. Unfinished Business</p> <p>Review of Action & Recommendations, Provide updates (if any) to Follow-up</p>			
<p>Appeals Process for Decisions of University Senate Committees</p> <p>Nicole DeClouette</p>	<p>6 Sep 2017</p> <p><i>Nicole DeClouette reminded those present that as part of his narrative response to Motion 1617.CAPC.020.C, President Dorman stated Finally, I charge the ECUS of the University Senate to consider an appeals process whereby decisions made by the</i></p>		

	<p><i>various committees of the University Senate may be considered for appeal.</i></p> <p><i>This appeals process had been discussed at the 2017 Governance Retreat with the conclusion that there already exist channels of appeal. This retreat session had been co-facilitated by Nicole DeClouette and Chavonda Mills. Nicole DeClouette provided a synopsis of the findings of the session.</i></p> <ol style="list-style-type: none"> <i>1. The university senate bylaws already provide a process by which three university senators can bring items to ECUS for steering to a committee and possibly result in consideration by the university senate as a committee of the whole. (See University Senate Bylaws IV.Section1)</i> <i>2. All votes coming out of committees be reported; this includes recommendations for a proposal and recommendations against a proposal.</i> <ol style="list-style-type: none"> <i>i. Recommendation for a proposal will come to the university senate floor either as a formal motion or as an informational item on the consent agenda.</i> <i>ii. Recommendation against a proposal will come to the university senate floor on the consent agenda. A single university senator may remove an item from the consent agenda to be considered separately.</i> <i>iii. This way each vote will be recorded and will provide a way for the university senate to advise the President.</i> 		
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	<p>3. <u>ECUS-SCC Deliberation</u> A lively discussion of the proposal ensued with the following conversation points.</p> <ul style="list-style-type: none"> i. All items on which a committee makes a recommendation (for or against) with a committee vote will be documented in the university senate committee minutes. ii. Recommendations for OR against will come to the university senate floor either as a formal motion or as an item on the consent agenda. iii. The consent agenda is for those matters for which unanimous agreement by all university senators is anticipated. iv. The placing of an item on the consent agenda will be determined by a recommendation of the committee via the committee chair and ultimately determined by the presiding officer in consultation with both the committee chair and the agenda setting body ECUS. v. It is anticipated that language detailing the process will be drafted by Nicole DeClouette in consultation with University Senate Parliamentarian John Sirmans for further review by ECUS as well as standing committee chairs. The ultimate repository of this language is anticipated to be the university senate bylaws. Naturally this will require subjecting this language to 		
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	<p><i>the university senate bylaws revision process.</i></p> <p><u>6 Oct 2017</u> <i>Due to the shortness of time, copies of the draft appeal process prepared by Nicole DeClouette and John Sirmans were disseminated to those present with deliberation on the draft postponed to a future ECUS-SCC meeting.</i></p> <p><u>3 Nov 2017</u></p> <ol style="list-style-type: none"> 1. Nicole DeClouette provided contextual information on the current draft indicating that both sections would likely be proposed for inclusion in university senate bylaws once finalized. She noted that ECUS recommended some revisions to the second sentence of the top section to pluralize the committees and to revise Executive Council to Executive Committee. 2. It was noted from the floor that this is not really an appeals process but a proposal to balance the treatment of recommendations against with recommendations for at the committee level so that all such recommendations (for or against a proposal) receive consideration by the university senate. There was general consensus that this was why appeals appears in quotes and noting that this word (appeals) was used in the charge from President Dorman. 		
ECUS Composition	<u>6 Sep 2017</u>		

<p>Nicole DeClouette</p>	<ol style="list-style-type: none"> 1. <i>Nicole DeClouette read into the record contextual information regarding a proposed revision to the composition of ECUS. The interested reader is directed to the 31 Mar 2017 ECUS-SCC minutes for details.</i> 2. <i>Nicole DeClouette requested standing committee chairs to seek feedback from their committees on the proposal as the topic was not discussed at the 2017 Governance Retreat as planned.</i> 3. <i>There was a request from standing committee chairs that the aforementioned contextual information be provided electronically by email. Nicole DeClouette and Craig Turner agreed to ensure that this information was shared.</i> <p><i><u>Note</u> During the preparation of these minutes, it is noted that this contextual information email was sent to the distribution group scc@gcsu.edu of standing committee chairs.</i></p> <p><u>6 Oct 2017</u> <i>Due to the shortness of time, deliberation on this topic was postponed to a future ECUS-SCC meeting.</i></p> <p><u>3 Nov 2017</u> Further deliberation of this item is deferred until the resolution of curricular matters, in particular how the modifications to CAPC and SoCC and the establishment of the University Curriculum Committee play out.</p>		
<p>University Senate Composition</p>	<p><u>6 Sep 2017</u></p> <ol style="list-style-type: none"> 1. <i>Nicole DeClouette noted the source of this issue was the identification of the tension</i> 		

Nicole DeClouette

between the number of elected faculty senators and the number of elected faculty senator positions on university senate committees. Recent practice to relieve this tension has been to find an elected faculty senator on SoCC willing to also serve on CAPC to meet the bylaws requirements pertinent to elected faculty senators. At present, Mary Magoulick is serving on both SoCC and CAPC. The interested reader is directed to the 31 Mar 2017 ECUS minutes for more details including ideas that were proposed during 2016-17 for consideration to relieve this tension.

2. *In light of the current development of the university curriculum committee and the uncertainty of the university curriculum committee's impact on the continuation of CAPC and SoCC, a recommendation to postpone consideration of this issue until there is more certainty – which is anticipated by January 2018 – was offered from the floor. There was no dissenting voice to this recommended course of action.*
3. *There were brief conversation threads indicating that CAPC would almost certainly persist to review, develop and amend curricular policy and curricular assessment, the latter being the A of CAPC (Curriculum and Assessment Policy Committee).*

3 Nov 2017

Further deliberation of this item is deferred until the resolution of curricular matters, in

	<p>particular how the modifications to CAPC and SoCC and the establishment of the University Curriculum Committee play out.</p>		
<p>University Senate Bylaws Nicole DeClouette</p>	<p><u>6 Sep 2017</u> <u>1. ECUS Deliberation Summary</u> <i>The deliberation of ECUS on university senate bylaws was provided. The same supporting document that ECUS reviewed had been disseminated to all present with the agenda for this ECUS-SCC meeting. The interested reader is directed to the 1 Sep 2017 ECUS minutes for deliberation details. The topics summarized were</i></p> <ul style="list-style-type: none"> <i>a. Proposed removal of curricular review function of CAPC, noting that this review function persists until current university senate bylaws are revised.</i> <i>b. An editorial suggestion to replace be concerned with with review and recommend in scopes of APC, CAPC, FAPC, RPIPC, SAPC.</i> <i>c. Addressing the policy-making vs policy-recommending language noting Will Hobbs was drafting some alternative language for consideration.</i> <i>d. Addressing the restriction of votes on academic matters to faculty noting Craig Turner was drafting language for consideration. Recommended from the floor was restricting the vote at the committee level to corps of instruction faculty for APC, CAPC and FAPC to ensure that elected faculty senators and faculty volunteers serving on the</i> 		

committee could vote at committee meetings. There was no clear consensus on whether to apply a restriction to elected faculty senators or corps of instruction for university senate votes.

- e. Next steps were for
 - i. Qiana Wilson to collect revisions into a new draft*
 - ii. Nicole DeClouette to disseminate the new draft to all committee members with a clear deadline for feedback*
 - iii. Nicole DeClouette to ensure that the first reading of the new draft occur at the 20 Oct 2017 meeting of the university senate.**

2. ECUS-SCC Deliberation

- a. No additional revisions were offered from the floor beyond those proposed by ECUS as addressed above.*
- b. Discussion ensued about the UCC (University Curriculum Committee) and the composition of the task force to form the UCC resulting in the proposed incorporation of a SoCC representative. This proposal was accepted by Provost Brown.*

6 Oct 2017

- 1. ECUS Deliberation Summary** *A summary of the deliberation of ECUS on university senate bylaws was provided. The same supporting document that ECUS reviewed had been disseminated to all present with the agenda for this ECUS-*

SCC meeting. The interested reader is directed to the 6 Oct 2017 ECUS minutes for deliberation details.

2. **ECUS-SCC Deliberation** Captured here are the takeaways of the conversation points of the deliberation, certainly not a transcript of every statement made.
 - a. A question requesting clarification of the function and purpose of the university senate was posed.
 - i. Statutes presently include as a university senate function: the policy-making assembly at the Institution.
 - ii. Proposed replacement language to the Statutes modifies this function to will participate in the process of Georgia College governance by advising, recommending, and consulting with the President or the President's designee(s) concerning the establishment of rules or regulations deemed necessary for the promotion of the general educational process of Georgia College.
 - iii. Some found this a return to the former Faculty Senate (active between 1982 and 2002) defined as an advisory body on any matter to the University President.
 - iv. Some found this proposed revision concerning.
 - v. No definitive answer to the question was forthcoming.

	<p>vi. <i>BoR policy 3.2.4 includes some guidance on this matter. While all items listed in 3.2.4 are prefaced with subject to the approval of the president of the institution, item 3 states prescribes regulations regarding admission, suspension, expulsion, classes, courses of study, and requirements for graduation.</i></p> <p><i>1) Some felt course of study did include curriculum (degree programs, certificates, minors, etc.).</i></p> <p><i>2) Others did not agree,</i></p> <p><i>b. As the deliberation came to a close, consensus had not been reached on the points discussed above yet those present were agreeing to disagree. This draft will endure deliberation at the 20 Oct 2017 university senate meeting and might be modified prior to that meeting.</i></p> <p><i>Those present were invited to send any additional suggestions and comments via email to Qiana Wilson, University Counsel.</i></p> <p><i><u>Note</u> During the preparation of these minutes, it is noted that the leadership of the university senate (some members of ECUS and some standing committee chairs) met with President Dorman, Provost Brown, and Qiana Wilson on the afternoon of Friday 13 Oct 2017 to further discuss these proposed revisions – offered to bring compliance with the higher order</i></p>		
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	<p><i>documents – and were successful in finding mutually agreeable language for review and deliberation by the full membership of the university senate at its 20 Oct 2017 meeting.</i></p> <p><u>3 Nov 2017</u></p> <ol style="list-style-type: none"> 1. Nicole DeClouette indicated that she had emailed a pdf version of the track changes document to university senators and reminded them to direct feedback to her. To date, no such feedback has been received. 2. There is a perception that the proposed revisions take voice away from the faculty. This perception may result in lack of support of the current proposal. How can we mediate this perception? One suggestion was to convey that this set of revisions has been a collaboration of the university senate leaders (ECUS members and the committee chairs) with the administration (President, Provost, and University Counsel). Rather than taking power from faculty, this has been a matter of jurisdictional clarification for curricular matters from the University President. In short, curricular matters are not among the matters to be considered by the university senate. 		
<p>Photos for the University Senate Online Senator Database</p>	<p><u>6 Oct 2017</u></p> <p><i>Alex Blazer brought to the attention of the assembly the large number of current university senate committee members who did not have an image (headshot) in the online senator database housed at senate.gcsu.edu.</i></p>		<p><u>6 Oct 2017</u></p> <p><i>Alex Blazer to alert current members of university senate committees with guidance on how to get an</i></p>

	<p><i>He noted that he (in his role as department webmaster) had remedied this shortcoming of his department's website by inviting his department colleagues to avail themselves of the standing time the university photographer provides for taking official GC headshots.</i></p> <p><i>While it was acknowledged that some may prefer not to have a headshot in the online senator database, there was consensus of those present that Alex Blazer provide information to members of all current members of university senate committees of the option to get a headshot for use in the online senator database by following the guidance found under the heading Official Georgia College Headshots at the website http://www.gcsu.edu/communications/photography-guidelines.</i></p>		<p><i>official headshot for use in the online senator database.</i></p>
VII. New Business Actions/Recommendations			
Steering of Items to Committees Nicole DeClouette	<p>At the time of this meeting, there were two items that required steering to a committee.</p> <ol style="list-style-type: none"> 1. Emeritus Faculty Policy steered to the Faculty Affairs Policy Committee. 2. W Policy steered to the Academic Policy Committee. 		
University Senate Agenda and Minutes Review	<ol style="list-style-type: none"> 1. <u>Tentative Agenda 17 Nov 2017:</u> Based on the committee reports at this meeting <ol style="list-style-type: none"> a. <u>Motions</u> There will be up to eight motions on the agenda of this meeting of the university senate, specifically <ol style="list-style-type: none"> i. CAPC (3) <ol style="list-style-type: none"> 1) Deactivation of BA in Spanish 2) Deactivation of BA in French 3) New Minor - Sculpture in Expanded Media Sustainability 	The motion (circulate minutes) was approved.	<ol style="list-style-type: none"> 1. Nicole DeClouette to draft the tentative agenda of this university senate meeting. 2. Motions to be entered into the online motion database by CAPC (3), ECUS (3), FAPC (1), SCoN (1).

	<ul style="list-style-type: none"> ii. ECUS (3) <ul style="list-style-type: none"> 1) University Senate Budget 2) Proposed Statutes Revisions 3) Proposed Bylaws Revisions iii. FAPC (1) <ul style="list-style-type: none"> 1) Peer Teaching Evaluation Pilot Program iv. SCoN (1) <ul style="list-style-type: none"> 1) Slate of Nominees <p>b. Reports Administrative reports and committee reports will also be agenda items.</p> <p>2. University Senate Minutes Review: A MOTION that the DRAFT minutes of the 20 Oct 2017 meeting of the 2017-2018 university senate be circulated for university senator review was made and seconded.</p>		<p>3. Craig Turner to circulate the DRAFT of the university senate meeting minutes to university senators for review.</p>
<p>2018-2019 Governance Calendar</p>	<p>1. Nicole DeClouette provided the following contextual information.</p> <ul style="list-style-type: none"> a. Craig Turner drafted the 2018-2019 Governance Calendar for ECUS review and he, Alex Blazer, and Nicole DeClouette are in the process of confirming dates with people across campus. b. ECUS recommended against including the meeting dates of the Graduate Council and University Curriculum Committee on the governance calendar since these committees will no longer be recommending items to the university senate or its committees. 		

	<ul style="list-style-type: none"> c. Nicole DeClouette will follow up with Veronica Womack regarding the date for Making Excellence Inclusive. d. Provost Brown will work, in concert with the President's office, to schedule the August events (e.g., New Faculty Orientation, Assessment Day, Convocation, etc.) e. Alex Blazer will consult with Evita Shinholster regarding the date for the Staff Council Retreat and strive to ensure it will not coincide with the University Senate Governance Retreat. <p>2. A recommendation from the floor was to include meetings of Graduate Council and the University Curriculum Committee on the 2018-2019 Governance Calendar. There was general consensus to do so. This was primarily to promote transparency and noting that the governance calendar could be one channel of awareness of the meeting times of these committees for university faculty.</p>		
<p>Committee Reconstruction (CAPC, SoCC)</p> <p>Nicole DeClouette</p>	<ul style="list-style-type: none"> 1. Nicole DeClouette noted that some university senate committee reconstruction will be necessary if the proposed revisions to the university senate bylaws (those that are currently under consideration) are recommended by university senate and approved by President Dorman. 2. The proposed revisions currently under consideration include a renaming of CAPC to EAPC (Educational Assessment and Policy Committee) as well as changes to the scope of this committee. 		

	<p>3. So what about SoCC? Curricular routing would possibly be modified as early as 1 Dec 2017 to route curricular proposals to the University Curriculum Committee (UCC) (rather than CAPC) and core curricular matters (including Area B Section Proposals) to the proposed General Education Subcommittee of the UCC. This would leave assessment of the core and perhaps GC Journeys within the scope of SoCC. As the UCC emerges, there may be a proposal to modify the university senate bylaws and dissolve SoCC. Until that time, the current university senate bylaws governing SoCC persist.</p> <p>4. CAPC – if renamed to EAPC with new scope – will focus on curriculum policy and assessment. If these changes occur, current CAPC members would populate EAPC.</p> <p>5. If SoCC should be dissolved, committee assignments must be identified for the elected faculty senators presently serving on SoCC to comply with university senate bylaws that all university senators serve on at least one university senate committee.</p>		
<p>VIII. Next Meeting (Tentative Agenda, Calendar)</p>			
<p>1. Calendar</p>	<p>17 Nov 2017 @ 3:30pm Univ. Senate A&S 2-72 01 Dec 2017 @ 2:00pm ECUS Parks 301 01 Dec 2017 @ 3:30pm ECUS-SCC Parks 301</p>		
<p>2. Tentative Agenda</p>	<p>Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.</p>		<p>Nicole DeClouette to ensure that such items (if any) are added to agenda of a future meeting of ECUS or ECUS-SCC.</p>

IX. Adjournment	As there was no further business to consider, a MOTION to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:41 pm.	
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Distribution:

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____

Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

COMMITTEE OFFICERS: NICOLE DEClOUPETTE (CHAIR), ALEX BLAZER (VICE-CHAIR), CRAIG TURNER (SECRETARY)

ACADEMIC YEAR: 2017-2018

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets and “N/A” denotes Not Applicable.

Acronyms	EFS = Elected Faculty Senator;									
	CoAS = College of Arts and Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences									
Meeting Dates	9/1/2017	10/6/2017	11/3/2017	12/1/2017	2/2/2018	3/2/2018	3/31/2018	Present	Regrets	Absent
Alex Blazer <i>EFS; CoAS; ECUS Vice-Chair</i>	P	P	P					3	0	0
Kelli Brown <i>Provost</i>	P	P	P					3	0	0
Jolene Cole <i>EFS; Library; ECUS Member</i>	R	P	R					1	2	0
Nicole DeClouette <i>EFS; CoE; ECUS Chair</i>	P	P	P					3	0	0
Steve Dorman <i>University President</i>	R	R	R					0	3	0
Will Hobbs <i>EFS; CoHS; ECUS Member</i>	P	R	R					1	2	0
Chavonda Mills <i>EFS; CoAS; ECUS Chair Emeritus</i>	P	R	R					1	2	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P					3	0	0
J.F. Yao <i>EFS; CoB; ECUS Member</i>	R	R	P					1	2	0
John Swinton <i>EFS; CoB; APC Chair</i>	P	R	P					2	1	0
Lyndall Muschell <i>EFS; CoE; CAPC Chair</i>	P	P	P					3	0	0
David Johnson <i>EFS; CoAS; FAPC Chair</i>	P	P	P					3	0	0
Diana Young <i>EFS; CoAS; RPIPC Chair</i>	P	P	P					3	0	0
Emily Gomez <i>EFS; CoAS; SAPC Chair</i>	P	P	P					3	0	0

CHAIRPERSON SIGNATURE _____ DATE _____ -(Including this Approval by chair at committee discretion)