

COMMITTEE NAME EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

MEETING DATE & TIME 01 FEBRUARY 2019; 3:30 –4:45

MEETING LOCATION BEESON HALL, ROOM 313

ATTENDANCE

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
----------------	---

P	Donna Bennett (Library, ECUS Member)	P	John Swinton (CoB, ECUS Member)
P	Alex Blazer (CoAS, ECUS Chair)	P	Craig Turner (CoAS, ECUS Secretary)
R	Kelli Brown (Provost)	P	Rodica Cazacu (CoAS, APC Chair)
R	Nicole DeClouette (CoE, ECUS Chair Emeritus)	P	Mary Magoulick (CoAS, EAPC Chair)
R	Steve Dorman (University President)	P	Ashley Taylor (CoAS, FAPC Chair)
R	Glynnis Haley (CoHS, ECUS Member)	P	Diana Young (CoAS, RPIPC Chair)
P	David Johnson (CoAS, ECUS Vice-Chair)	P	Joanna Schwartz (CoB, SAPC Chair)

GUESTS	
	Costas Spirou, Senior Associate Provost

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to Order	The meeting was called to order at 3:32 pm by Alex Blazer (Chair).		
II. Approval of Agenda	A <u>MOTION</u> to approve the agenda was made and seconded.	The agenda was approved as circulated.	
III. Approval of Minutes	A <u>MOTION</u> to approve the minutes of the 7 Dec 2018 meeting of the Executive Committee	The minutes of the 7 Dec 2018 Executive Committee with	

	with <i>Standing Committee Chairs</i> was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted as circulated.	Standing Committee Chairs meeting were approved as posted, so no additional action was required.	
IV. Reports			
President's Report President Dorman	As President Dorman had extended <i>Regrets</i> and was unable to attend this meeting, there was no President's Report.		
Provost's Report Costas Spirou for Provost Kelli Brown	<p>President Brown had extended <i>Regrets</i> and she had authorized Senior Associate Provost Costas Spirou to provide the following Provost's Report.</p> <ol style="list-style-type: none"> 1. <u>USG Momentum Year Summit II</u> will take place February 28 (core team) and March 1 (core team/deans/departments chairs). The GC Core Team is comprised of President Dorman, Provost Brown, Dr. Brooks, Ms. Allen, Ms. Delisa, Dr. Alby, Ms. Weston, and Ms. Mayweather. 2. <u>Excellence Awards</u> The nominations for university excellence awards are due to the Center for Teaching and Learning on March 1. 3. <u>COPLAC Awards</u> The COPLAC <i>Dunn</i> (faculty) and <i>Prior</i> (student) awards are due to COPLAC on March 1. The Center for Teaching and Learning is overseeing the process. 4. <u>Searches</u> <ol style="list-style-type: none"> a. The COHS Dean Search Committee completed airport interviews last week and the finalists will be on campus beginning February 11. b. Numerous other searches are currently underway (faculty, department chairs, 		

	<p>Executive Director of Admissions, Director of the Center for Teaching and Learning).</p> <p>5. <u>RACAA</u> Georgia College will host the USG RACAA (Regents Administrative Committee on Academic Affairs) meeting of Chief Academic Officers on February 20 and 21.</p> <p>6. <u>Tenure and Promotion</u> The Office of the Provost is working on developing an electronic submission of T/P documents and a T/P workshop which will take place in April 2019. Both of these initiatives are aimed at supporting GC faculty.</p> <p>7. <u>Curriculum Updates</u> The USG recently approved (1) the MAT in Special Education delivery in an online format, (2) MSN certificate and concentration in Midwifery, and (3) MSN certificate and concentration in Women’s Health Nurse Practitioner.</p> <p>8. <u>University Curriculum Review</u> The online curriculum review and approval process is now complete and fully operational (connected to General Education Committee (GEC), University Curriculum Committee (UCC) and Graduate Council).</p> <p>a. The new electronic system for submitting and tracking curricular proposals is now in place. All proposals can be easily located and tracked to determine progress and decisions. Relevant forms and resources are located on the GC Curriculum Approval website with url http://www.gcsu.edu/provost/gc-</p>		
--	--	--	--

	<p>curriculum-approval. Parts of this website are accessible only with unifi credentials.</p> <p>9. Questions?</p> <p>a. What is the cost to implement the online review of Tenure and Promotion portfolios? <i>There is no cost for doing this, so the cost is \$0.</i></p>		
<p>Subcommittee on Nominations (SCoN)</p> <p>David Johnson</p>	<p>1. Motions SCoN has one motion to submit for university senate consideration at its 25 Jan 2019 meeting. See item 3.</p> <p>2. Officers The 2018-19 SCoN officers are David Johnson (Chair), (No Vice-Chair position) and Craig Turner (Secretary).</p> <p>3. Slate of Nominations As Bob Orr retired from the university, the slate of nominees requires a replacement, and specifically Cindy Bowen replaces Bob Orr as Chief Information Officer Designee to RPIP effective 16 Jan 2019. A motion with this proposed revision to the committee slate of nominees has been drafted and entered into the online motion database for consideration by the university senate at its 15 Feb 2019 meeting contingent on an endorsement to sponsor the motion by ECUS-SCC.</p> <p>a. A MOTION to have the SCoN sponsor the aforementioned slate revision motion was made, seconded, and endorsed with no further deliberation and no dissenting voice and only ECUS members and Standing Committee Chairs eligible to vote.</p> <p>b. This motion will be added to the consent agenda of the 15 Feb 2019 university senate agenda.</p>		

	<p>4. <u>Election Oversight</u> .No elected faculty senator election results have been received from the deans of the academic units. I will send an email reminder to each of the college deans. No action from the library is required this cycle as the term of each of its elected faculty senators extends beyond April 2019.</p>		
<p>Executive Committee of the University Senate (ECUS)</p> <p>Alex Blazer</p>	<p>1. <u>Motions</u> ECUS has two motions for university senate consideration at its 25 Jan 2019 meeting. See item 3.a.</p> <p>2. <u>Officers</u> The 2018-19 ECUS officers are Alex Blazer (Chair), David Johnson (Vice-Chair) and Craig Turner (Secretary).</p> <p>3. <u>Meeting</u> ECUS met on 01 Feb 2019 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. <u>Bylaws Revisions</u></p> <ul style="list-style-type: none"> i. Organizational Meetings of the Standing Committees ii. Committee Structure iii. See these minutes, specifically the entry entitled Retreat Sessions on Possible Revisions to University Senate and Assessment for details of items i and ii. <p>b. <u>Inventory and Review of Official Documents including but not limited to the Governance History, University Senate Handbook</u> ECUS members provided feedback on the draft, notably proposing that the handbook revision process be modeled after the university senate bylaws revisions process. The</p>		

	<p>Handbook is on track to being voted on by ECUS, and then university senate in March.</p> <p>c. <u>Review Procedures for University Senate Representation on University-Wide Committees</u> ECUS members provided feedback on the draft, notably including</p> <ul style="list-style-type: none"> i. other university senate positions beyond those serving on university-wide committees such as USG Faculty Council, the Electronic Web Presence Liaison, and so forth, ii. matching the committee table information with the committee bullet point information, and iii. selection by university senator vote when more than one senator volunteers to serve as a university senate representative on a university-wide committee. <p>d. <u>2019-2020 Governance Calendar</u> ECUS members provided feedback on the draft. The Presiding Officer will share the draft with the Provost for review by the Deans and Chairs.</p> <p>e. <u>Open Discussion</u> John Swinton, university senate representative to the Faculty Salary Review Task Force, reported that any task force recommendations will be enacted no earlier than Jan 2020 contingent on acceptance by the Executive Cabinet</p> <p>f. <u>University Senate Foundation</u></p> <ul style="list-style-type: none"> i. 2018-2019 Donations \$1256.00 ii. Expenses to Date \$0.00 		
--	--	--	--

	<ul style="list-style-type: none"> iii. Remaining \$1256.00 g. <u>University Senate Budget</u> <ul style="list-style-type: none"> i. No change from last month ii. 2018-2019 Budget \$5000.00 <ul style="list-style-type: none"> 1) Travel (USG Faculty Council Meetings) \$675.00 2) Office Supplies & Expenses (Printing, Retreat, etc.) \$4325.00 iii. Total Expended AY 2018-2019 \$3402.84 <ul style="list-style-type: none"> 1) Travel (USG Faculty Council Meetings) \$433.93 2) Office Supplies & Expenses \$2968.31 iv. Remaining \$1597.16 v. At the next ECUS-SCC meeting, we will discuss Foundation and Budget expenses. 		
Academic Policy Committee (APC) Rodica Cazacu	<ul style="list-style-type: none"> 1. <u>Motions</u> APC has no motions to submit for university senate consideration at its 25 Jan 2019 meeting. 2. <u>Officers</u> The 2018-19 APC officers are Rodica Cazacu (Chair), Lyndall Muschell (Vice-Chair) and Sarah Handwerker (Secretary). 3. <u>Meeting</u> The Academic Policy Committee did not meet on 01 Feb 2019 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee. 		
Educational and Assessment Policy Committee (EAPC) Mary Magoulick	<ul style="list-style-type: none"> 1. <u>Motions</u> EAPC has no motions to submit for university senate consideration at its 25 Jan 2019 meeting. 2. <u>Officers</u> The 2018-19 EAPC officers are Mary Magoulick (Chair), Matt Forrest 		

	<p>(Vice-Chair) and Christine Mutiti (Secretary).</p> <p>3. <u>Meeting</u> The Educational and Assessment Policy Committee did not meet on 01 Feb 2019 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee.</p>		
<p>Faculty Affairs Policy Committee (FAPC)</p> <p>Ashley Taylor</p>	<p>1. <u>Motions</u> FAPC has no motions to submit for consideration by the university senate at its 25 Jan 2019 meeting.</p> <p>2. <u>Officers</u> The 2018-19 FAPC officers are Ashley Taylor (Chair), Angela Criscoe (Vice-Chair) and Olha Osobov (Secretary).</p> <p>3. <u>Meeting</u> The Faculty Affairs Policy Committee did meet on 01 Feb 2019 from 2:00pm to 3:15pm. The following topic was discussed.</p> <p>a. <u>Midterm Feedback</u></p> <p>1) FAPC continued our discussion regarding the midterm feedback policy. Representatives from SGA's Academic Affairs Committee, Taylor Carswell and Turner Gibson, came to discuss student concerns regarding the lack of midterm feedback from some professors. In particular, they mentioned student's lack of awareness regarding how to proceed when they have not received feedback and other barriers to reporting their experiences.</p> <p>2) As a committee, we decided to follow up on this issue by learning more about APC's</p>		

	<p>recommendations on midterm feedback policy.</p> <p>3) At the next FAPC meeting, we will discuss the feasibility of a policy that requires midterm feedback in PAWS for all undergraduate courses.</p>		
<p>Resources, Planning and Institutional Policy Committee (RPIPC)</p> <p>Diana Young</p>	<p>1. Motions RPIPC has no motions to submit for university senate consideration at its 25 Jan 2019 meeting.</p> <p>2. Officers The 2018-19 RPIPC officers are Diana Young (Chair), Darryl Richardson (Vice-Chair) and Marcela Chiorescu (Secretary).</p> <p>3. Meetings The Resources, Planning and Institutional Policy Committee did not meet on 01 Feb 2019 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee</p> <p>a. We are exploring the feasibility of placing water filters on all campus drinking fountains.</p>		
<p>Student Affairs Policy Committee (SAPC)</p> <p>Joanna Schwartz</p>	<p>1. Motions SAPC has no motions to submit for university senate consideration at its 25 Jan 2019 meeting.</p> <p>2. Officers The 2018-19 SAPC officers are Joanna Schwartz (Chair), Monica Ketchie (Vice-Chair) and Guy Biyogmam (Secretary).</p> <p>3. Meeting The Student Affairs Policy Committee did meet on 01 Feb 2019 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. Cultural Center</p> <p>i. The director of the cultural center, Dr Stacey Milner, presented several activities and important</p>		

programs covered by the cultural center in an effort to promote diversity and inclusion. She stated that the cultural center is receiving more attention from students and there is ongoing construction to provide them with more space in the HUB (Honoring, Uniting, Building). Dr. Milner stated that the biggest challenges of the cultural center to achieve its mission are visibility and formal funding. Also, the cultural center would like to partner with other departments on campus. It was recommended that a Diversity and Inclusion component be included in the freshmen seminar course.

b. **Bobcats.gcsu Email**

- i. The committee continued discussion on the students' concern about their Bobcat E-mail addresses. The committee's recollection from conversations with Dr. Bob Orr is that for students to move their email domain from a google domain to a different one, they would have to give up their Google affiliation. This could result in SGA calling for a ballot for students to vote and reach a consensus.
- ii. The committee thought that it will be very hard to get a consensus

	<p>from students, so they terminated this discussion on this topic.</p> <p>c. <u>Georgia College Early College</u></p> <ul style="list-style-type: none"> i. The discussion on concerns that Georgia College Early College (GCEC) students do not feel welcome on campus continued. ii. SGA added a new position dedicated to GCEC students in order to help improve the relationship between GCEC students and GC students. iii. The recommendation that a Diversity and Inclusion component be included in the freshmen seminar course will also better prepare GC students to accept GCEC students on campus, and educate them on opportunities such as volunteer hours, tutoring, leadership, active learning, and diversity and inclusion activities offered by the GCEC program. iv. SGA will meet with ambassadors of Executive Student Board to discuss with them again how to make GC students aware of the importance of GCEC students on Campus during campus tours. 		
<p>V. Information Items Actions/Recommendations</p>			
<p>University Senate Budgets Alex Blazer</p>	<ul style="list-style-type: none"> 1. <u>Foundation Account</u> is now established and has a balance of \$1256.00. 2. <u>Balance</u> The balance of the university senate budget (\$5000 allocation annually) is presently at \$1597.16 as there were no 		

	<p>expenditures since the last ECUS meeting. Anticipated expenditures include the reimbursement of attendance expenditures for USGFC meeting attendees <David Johnson and Glynnis Haley> for the spring 2019 USGFC meeting.</p>		
<p>University Senate Representatives</p> <p>Alex Blazer</p>	<p><u>7 Sep 2018</u></p> <p>1. <i>Alex Blazer noted that the inventory of university committees or university task forces desiring one or more university senate representatives is in preparation.</i></p> <p>a. <i>Alex Blazer is presently contacting point persons of these groups to determine/clarify their needs.</i></p> <p>b. <i>Alex Blazer noted that he is supplementing the current minimal information (name of group <committee, task force, etc.>, name of university senate representative) with</i></p> <ol style="list-style-type: none"> 1) <i>desired position characteristic(s) (faculty, staff, student, etc.),</i> 2) <i>term of service of position</i> 3) <i>selection process of position</i> 4) <i>membership of group</i> 5) <i>charge of group</i> <p><u>5 Oct 2018</u></p> <p><i>This agenda item was postponed to the next ECUS-SCC meeting due to a shortage of time.</i></p> <p><u>2 Nov 2018</u></p> <p><i>An update on this item was provided in the ECUS report.</i></p> <p><u>7 Dec 2018</u></p>		

	<p><i>An update on this item was provided in the ECUS report.</i></p> <p><u>1 Feb 2019</u> An update on this item was provided in the ECUS report.</p>		
<p>Inventory and Review of Official Documents of the University Senate</p> <p>Nicole DeClouette John Swinton</p>	<p><u>7 Sep 2018</u></p> <ol style="list-style-type: none"> 1. <i>At the 2018 Governance Retreat, Nicole DeClouette and John Swinton agreed to serve as the ECUS work group on this initiative.</i> 2. <i>Presently other obligations are taking precedence for both Nicole DeClouette and John Swinton, and they anticipate making some progress on this initiative by the 5 Oct 2018 ECUS meeting.</i> 3. <i>A brief discussion included the following talking points.</i> <ol style="list-style-type: none"> a. <i>There is a list of official documents in the supporting document University Senate Highlights for the 2018 governance retreat which includes university senate mission, vision, beliefs, governing concepts, meeting etiquette, governance history, and the university senator handbook.</i> b. <i>A suggestion was made to fold all of these official documents into the university senator handbook (as chapters) updating as necessary the documents for accuracy, currency, as well as for compliance with university senate bylaws AND adding a revision process. In this way, there will be only one official document to maintain going forward.</i> 		

	<p><u>5 Oct 2018</u> <i>As both John Swinton and Nicole DeClouette had extended regrets and were unable to attend this meeting, Alex Blazer read into the record their update.</i> <i>The governance history has been reformatted (larger font) and added as a proposed new section to the university senate handbook. Our next step is to bring this history and references to university senate bylaws up to date. After that, we will draft a proposed revision process to guide future handbook updates.</i></p> <p><u>2 Nov 2018</u> <i>An update on this item was provided in the ECUS report.</i></p> <p><u>7 Dec 2018</u> <i>An update on this item was provided in the ECUS report.</i></p> <p><u>1 Feb 2019</u> <i>An update on this item was provided in the ECUS report.</i></p>		
<p>VI. Unfinished Business Review of Action & Recommendations, Provide updates (if any) to Follow-up</p>			
<p>Retreat Sessions on Possible Revisions to University Senate and Assessment</p>	<p><u>7 Sep 2018</u> <i>This agenda item was postponed to the next ECUS-SCC meeting due to a shortage of time.</i></p> <p><u>5 Oct 2018</u> <i>Alex Blazer invited feedback on the proposal to consolidate the scopes of EAPC and APC and dissolve EAPC. A question of what would</i></p>		

<p><i>happen to the EAPC members – would they have a committee assignment? One suggestion was to continue EAPC during 2018-2019 and invite them to assist with the assessment reports pertaining to the upcoming 5-year SACS review. No position was adopted by the full membership present at this meeting as there was not time to do so. This agenda item was postponed to the next ECUS-SCC meeting due to a shortage of time. Discussion might continue via email.</i></p> <p><u>2 Nov 2018</u> <i>Each of the four topics were taken up in the order they were provided in the supporting document disseminated along with the meeting agenda.</i></p> <ol style="list-style-type: none"> <i>1. University Senate Officer Selection</i> <ol style="list-style-type: none"> <i>a. Contextual information was provided to present the current process by which the Presiding Officer Elect and Secretary are selected. The process requires SCoN to nominate a single candidate for each officer position. The university senate bylaws compel the Presiding Officer to extend an invitation for nominations from the floor at the organizational meeting.</i> <i>b. The point of concern is that a successful candidate nominated from the floor could cause a significant ripple effect into the slate of nominees as the SCoN's nominee might be displaced</i> 		
--	--	--

	<p><i>from ECUS and displace another when assigned to a committee and this displacement could domino across multiple committees.</i></p> <p><i>c. In spite of this potential shortcoming of the current process, there was not sufficient interest in pursuing an alternate university senate officer process at this time.</i></p> <p>2. Organizational Committee Meetings</p> <p><i>a. Recently (the last two to three years), organizational committee meetings have not been well attended and multiple committees have not met the quorum needed to call the meeting to order to organize which includes the election of committee officers and considering tentative agenda items for the committee to consider in the coming year based on a review of the annual report from the previous year's committee.</i></p> <p><i>b. A MOTION to conduct organizational committee meetings during the committee breakout session of the governance retreat was made, seconded and adopted with no further discussion. When it was noted that this would require a revision to the university senate bylaws, a</i></p>		
--	---	--	--

MOTION to modify the university senate bylaw language pertaining to organizational committee meetings to reflect the preference expressed in the previous motion was made, seconded, and adopted with no further discussion. The suggested timing of presenting this motion to university senate was proposed to be Feb/March to allow the accumulation of any other university senate bylaws revisions that are proposed between now and then.

3. Standing Committee Structure

- a. It was noted that EAPC has had no business since its recent creation as a CAPC (Curriculum and Assessment Policy Committee) replacement.
- b. A proposal to dissolve EAPC and merge the scopes of EAPC and APC was made. The talking points were as follows.
 - i. The number of volunteer positions on APC, SAPC, RPIP, and FAPC will be reduced in the aggregate by seven due to the seven elected faculty senator positions displaced

from EAPC. While the option to mitigate this reduction in volunteer positions (which give a corps of instruction faculty member the opportunity to try out governance with a one year term of service as a volunteer) by adding two corps of instruction positions to each of APC, SAPC, RPIPC, and FAPC and making them of size fifteen rather than thirteen, the prospect of enlarging committee size was not appealing to a majority of those present. Thus enlarging the committee size was not accepted.

ii. Assessment should be intentionally placed in a committee scope (so as not to lose it) and this would likely be incorporated into the scope of APC.

iii. Alex Blazer was charged to consult with EAPC to confirm the current membership of the 2018-2019 EAPC (who

have not yet met due to lack of business) are supportive of the dissolution of EAPC and report back at the next meeting of ECUS-SCC. This EAPC consultation is necessary due to the absence of the EAPC Chair who may have been able to supply this information during this meeting.

4. Attendance

- a. There was agreement not to apply any punitive measures on individuals who establish a pattern of not attending meetings of university senate or its committees, but rather to reach out to these individuals to offer assistance in and encouragement to being present to future meetings.*
- b. The Presiding Officer Elect (David Johnson) offered to be one to reach out as necessary. His kind offer was quickly accepted by those present. So it was agreed that committee chairs and university senate officers should route the names of individuals establishing a pattern of not attending to David Johnson and he would reach out to*

these individuals to encourage and assist in resolving the attendance concern.

7 Dec 2018 *The discussion on two of the four aforementioned topics continued.*

1. Committee Organizational Meetings

a. There was agreement by those present to form a bylaws revision work group to draft proposed revisions to the university senate bylaws pertaining to the rescheduling of the standing committee organizational meetings.

b. There was a recommendation to keep the language flexible (rather than prescribe the committee breakout session of the governance retreat, designate a body such as ECUS or ECUS-SCC to be the authority to annually set the timing of these organizational meetings) to avoid the necessity of another revision on this scheduling in the future.

c. Volunteers to this bylaws revision work group were Alex Blazer, David Johnson, and Craig Turner.

2. Standing Committee Structure

a. There was agreement by those present to form a bylaws revision work group to draft proposed revisions to the

	<p><i>university senate bylaws pertaining to the standing committee structure.</i></p> <p><i>b. There was a recommendation to propose the dissolution of EAPC and merge the scopes of APC and EAPC.</i></p> <p><i>c. There was a recommendation not to increase the committee sizes of existing committees recognizing that this would reduce the number of faculty volunteers necessary to populate these committees going forward. There are plenty of service opportunities for university faculty to include in particular the UCC (University Curriculum Committee) GEC (General Education Committee).</i></p> <p><i>d. It was noted that the 2017-2018 EAPC annual report included the following recommendations:</i></p> <p><i>i. The committee recommends that the charge of the committee be examined based on the needs of the university.</i></p> <p><i>ii. The committee recommends considering the consolidation of the Educational and Assessment Policy Committee and the</i></p>		
--	--	--	--

	<p style="text-align: center;"><i>Academic Policy Committee.</i></p> <p><i>e. It was noted that the 2018-2019 EAPC held an email vote regarding the dissolution of EAPC. Of the seven EAPC members that cast votes, all seven supported its dissolution.</i></p> <p><i>f. The inclusion of faculty oversight of assessment in the combined scope was proposed.</i></p> <p><i>i. Proponents indicated this oversight is founded on AAUP principles.</i></p> <p><i>ii. Critics suggested that it would be rather unusual to have faculty oversee an office, in this case the office of university assessment.</i></p> <p><i>iii. A compromise position was reached to clarify the faculty oversight proposal would be realized satisfactorily if we maintain the existing threads of the EAPC scope pertaining to the advisory role on academic assessment as well as the responsibility to review and recommend for or against policy relating to academic assessment.</i></p>		
--	---	--	--

g. *Volunteers to this bylaws revision work group were Alex Blazer, David Johnson, Mary Magoulick, John Swinton, and Craig Turner*

7 Feb 2019

1. There were two sets of proposed bylaws revisions that were circulated with the agenda of this meeting.

a. **Scheduling** **Organizational**
Meetings **of** **Standing**
Committees

i. The draft circulated proposed that within 10 days of the spring organizational university senate meeting, ECUS both

- 1) determine a meeting date for standing committee organizational meetings and
- 2) disseminate this date to all standing committee members.

ii. A **MOTION** *To endorse the proposed revisions and have ECUS submit the proposal as a motion for university senate consideration* was made and seconded.

- 1) A **MOTION TO AMEND** the draft by *excising the duplicate of (replace of of with of)* was made, seconded, and endorsed with no further discussion and no dissenting voice and only ECUS members and

	<p>Standing Committee Chairs eligible to vote.</p> <p>2) The motion (as amended) was endorsed with no further discussion and no dissenting voice and only ECUS members and Standing Committee Chairs eligible to vote.</p> <p>b. <u>Committee Structure</u></p> <p>i. The draft circulated proposed that (1) EAPC be dissolved and all references to EAPC throughout the university senate bylaws be excised, and (2) the scope of EAPC be merged with the scope of APC.</p> <p>ii. A <u>MOTION</u> <i>To endorse the proposed revisions and have ECUS submit the proposal as a motion for university senate consideration</i> was made and seconded.</p> <p>1) A <u>MOTION TO AMEND</u> the draft by</p> <p>a) <i>adding a corps of instruction position to each of APC, FAPC, RIPC, and SAPC to increase the number of volunteer positions from 2-4 to 6-8 and the number of positions on these committees from 13 to 14</i></p>		
--	---	--	--

	<p>b) <i>reducing the number of Presidential Appointees from five to four, and</i></p> <p>c) <i>reducing the number of university senators from 50 to 49</i></p> <p>was made, seconded, and endorsed with no further discussion and no dissenting voice and only ECUS members and Standing Committee Chairs eligible to vote.</p> <p>iii. The motion (as amended) was endorsed with no further discussion and no dissenting voice and only ECUS members and Standing Committee Chairs eligible to vote.</p>		
VII. New Business Actions/Recommendations			
Steering of Items to Committees Alex Blazer	At the time of this meeting, there were no items that required steering to a committee.		
University Senate Agenda and Minutes Review	<p>1. <u>Tentative Agenda 15 Feb 2019</u> Based on the committee reports at this meeting</p> <p>a. <u>Motions</u> There will be up to three (3) motions on the agenda of this meeting of the university senate.</p> <p>i. ECUS</p> <p>1) Bylaws Revisions: Standing Committee Organizational Meetings</p> <p>2) Bylaws Revisions: Committee Structure Modifications</p> <p>ii. SCoN</p>	The motion (circulate minutes) was approved.	<p>1. Alex Blazer to draft the tentative agenda of this university senate meeting.</p> <p>2. There are three motions to be entered into the online motion database: ECUS (2) and SCoN (1).</p> <p>3. Craig Turner to circulate the DRAFT of the university senate</p>

	<p>1) Slate of Nominees Revision</p> <p>b. Reports Administrative reports and committee reports and an update on the activities of the University Curriculum Committee (UCC), and the Faculty Salary Review Task Force will also be agenda items.</p> <p>c. University Senate Minutes Review A MOTION that the <i>DRAFT</i> minutes of the 25 Jan 2019 meeting of the university senate be circulated for university senator review was made and seconded.</p>		meeting minutes to university senators for review.
Open Discussion	Open discussion was invited. There was none.		
VIII. Next Meeting (Tentative Agenda, Calendar)			
1. Calendar	<p>15 Feb 2019 @ 3:30pm Univ. Senate A&S 2-72</p> <p>01 Mar 2019 @ 2:00pm ECUS Parks 301</p> <p>01 Mar 2019 @ 3:30pm ECUS-SCC Parks 301</p>		
2. Tentative Agenda	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		Alex Blazer to ensure that such items (if any) are added to agenda of a future meeting of ECUS or ECUS-SCC.
IX. Adjournment	As there was no further business to consider, a MOTION to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:45 pm.	

Distribution:

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____

Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

COMMITTEE OFFICERS ALEX BLAZER (CHAIR), DAVID JOHNSON (VICE-CHAIR), CRAIG TURNER (SECRETARY)

ACADEMIC YEAR 2018-2019

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets and “N/A” denotes Not Applicable.

Acronyms	EFS = Elected Faculty Senator;									
	CoAS = College of Arts and Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences									
Meeting Dates	9/7/2018	10/5/2018	11/2/2018	12/7/2018	2/1/2019	3/1/2019	3/30/2019	Present	Regrets	Absent
Donna Bennett <i>EFS; Library; ECUS Member</i>	P	P	P	P	P			5	0	0
Alex Blazer <i>EFS; CoAS; ECUS Chair</i>	P	P	P	P	P			5	0	0
Kelli Brown <i>Provost</i>	P	P	R	P	R			3	2	0
Nicole DeClouette <i>EFS; CoE; ECUS Chair Emeritus</i>	P	R	P	R	R			2	3	0
Steve Dorman <i>University President</i>	R	R	R	R	R			0	5	0
Glynnis Haley <i>EFS; CoHS; ECUS Member</i>	P	R	P	P	R			3	2	0
David Johnson <i>EFS; CoAS; ECUS Vice-Chair</i>	P	P	P	P	P			5	0	0
John Swinton <i>EFS; CoB; ECUS Member</i>	P	R	P	P	P			4	1	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P	P			5	0	0
Rodica Cazacu <i>EFS; CoAS; APC Chair</i>	P	P	P	P	P			5	0	0
Mary Magoulick <i>EFS; CoAS; EAPC Chair</i>	P	P	R	P	P			4	1	0
Ashley Taylor <i>EFS; CoAS; FAPC Chair</i>	R	P	P	P	P			4	1	0
Diana Young <i>EFS; CoAS; RPIPC Chair</i>	P	P	P	P	P			5	0	0
Joanna Schwartz <i>EFS; CoB; SAPC Chair</i>	R	P	R	P	P			3	2	0

CHAIRPERSON SIGNATURE _____ DATE _____ -(Including this Approval by chair at committee discretion)