**Committee Name: Faculty affairs policy committee**

**Meeting Date & Time: Monday, August 10, 2020 10:00a.m.**

**Meeting Location: WebEx**

**Attendance**:

|  |
| --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Abraham Abede | P | Hank Edmondson (Chair) |
| P | Justin Adeyemi (Secretary) | P | Olha Osobov |
| P | Robert Blumenthal  | P | Katie Stumpf (Vice Chair) |
| P | Linda Bradley | P | Christina Smith |
| P | Krystal Canady  | P | Simplice Tchamna-Kouna |
| P | Benjamin Clark | P | David Weese |
| P | Christopher Clark (Provost Representative) | P | Jiaqin Yang  |
| Guests |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | Hauke Bush entered the WebEx meeting room to provide guidance/assistance to the committee. He also retrieved a list of the newly elected officers for the committee. |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order by Krystal Canady, host of the WebEx Meeting at 10:03am. |  |  |
| **II. Approval of Agenda** | -- |  |  |
| **III. Approval of Minutes** | -- |  |  |
| **IV. Old Business/Review of****Actions/Recommendations** |  |  |  |
| **1.** The committee provided a summary of the work addressed by the previous committee the previous academic year. | At this meeting the committee review old business from the previous academic year.Chris Clark summarized the primary work of the committee, that being discussions regarding the Prohibitions and Penalties Progressive Discipline Guide. He further communicated about our most recent invitee, Quiana Wilson, who was invited to the most recent meeting to provide guidance and answer questions about how to interpret some of the policies.Chris also mentioned that this document was the focus of the previous three meetings, and that Dr. Jim Berger, from the Center of Teaching & Learning had been a previous guest.Linda Bradley spoke to the discussion of the new/improved Student Response of Instruction Survey (SRIS), which was previously managed through IDEAS, but is now managed by Campus Labs.Linda also mentioned the recent discussions of the committee regarding limited-term lecture pay, which does not appear to be connected to the salary study recently performed. From this, there was a discussion to include this on the agenda for the next meeting. |  |  |
| **2.** The committee was made aware of how to access meeting minutes, and the template for meeting minutes. | Hank Edmondson requested information on how to access the recent meeting minutes. This information can be accessed via: <https://senate.gcsu.edu/committee/fapc>Chris Clark also provided the template for the meeting minutes: [https://senate.gcsu.edu/us/about-university-senate/minutes-template](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsenate.gcsu.edu%2Fus%2Fabout-university-senate%2Fminutes-template&data=02%7C01%7Cjustin.adeyemi%40gcsu.edu%7Cdb710bed841f4412d0d108d83d3a361b%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C637326667518637927&sdata=QW5dzF6SEZoh7QB5ofeUl3MGJ4726En46r5l1bVHY6g%3D&reserved=0)The committee was also made aware that meetings will be held via WebEx on the following dates: 9/4, 10/2, 11/6, 1/8, 2/12, 3/5, 4/9. 2:00-3:15pmKrystal Canady volunteered to be the host for the committee meetings. This will be coordinated with the Chair, Hank Edmondson. |  |  |
| **V. New Business**Actions/Recommendations |  |  |  |
| 1. Election of Chair, Vice-Chair and Secretary & Introductions
 | Hank Edmundson volunteered to be Chair, Katie Stumpf volunteered to be Vice Chair, and Justin Adeyemi volunteered to be Secretary.Each committee member introduced themselves, identifying their department(s), rank, and years of service. |  |  |
| 1. Potential Items on the Agenda
 | The Committee noted the possibility for new items to be brought to its attention by the time of our next meeting, given the start of the school year on August 12th.  |  |  |
| VI. Next Meeting | September 4, 2020 from 2:00-3:15pm via WebEx |  |  |
| VII. Adjournment | 10:41am |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: Faculty affairs policy committee**

**Committee Officers: Hank Edmondson, Katie Stumpf, Justin Adeyemi**

**Academic Year: 2020-2021**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

|  |  |
| --- | --- |
|  |  |
| Meeting Dates | 8/10/20 | 9/4/20 | 10/2/20 | 11/6/20 | 1/8/20 | 2/12/20 | 3/5/20 | 4/9/20 |  |
| Abraham Abede | P |  |  |  |  |  |  |  |  |
| Justin Adeyemi | P |  |  |  |  |  |  |  |  |
| Robert Blumenthal  | P |  |  |  |  |  |  |  |  |
| Linda Bradley | P |  |  |  |  |  |  |  |  |
| Krystal Canady  | P |  |  |  |  |  |  |  |  |
| Benjamin Clark | P |  |  |  |  |  |  |  |  |
| Christopher Clark | P |  |  |  |  |  |  |  |  |
| Hank Edmondson | P |  |  |  |  |  |  |  |  |
| Olha Osobov | P |  |  |  |  |  |  |  |  |
| Katie Stumpf | P |  |  |  |  |  |  |  |  |
| Christina Smith | P |  |  |  |  |  |  |  |  |
| Simplice Tchamna-Kouna | P |  |  |  |  |  |  |  |  |
| David Weese | P |  |  |  |  |  |  |  |  |
| Jiaqin Yang  | P |  |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)