**Committee Name:** Student Affairs policy committee (SAPC)

**Meeting Date & Time:** 6 September 2017; 2:00-3:00

**Meeting Location:**Ennis Hall Conference Room 105

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Gabrielle Aladesuyi | P | Altimease Lowe |
| R | Brenda Deal | P | Michael Muller |
| P | Emily Gomez (Chair) | P | Stephanie Opperman |
| R | Austin Hughes | R | Olha Osobov |
| P | Wanda Johnson (Vice Chair) | P | Amy Pinney |
| R | Monica Ketchie | P | Simplice Tchamna (Secretary) |
| R | Andy Lewter (Dean of Students) |  |  |
| Guests | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | The meeting was called to order at 2:06 pm Emily Gomez (Chair) |  |  |
| **II. Approval of Agenda** | A MOTION to approve the agenda was made and seconded. | The agenda was approved as circulated. |  |
| **III. Review/Approval of Minutes** | The minutes was approved | There were minor modifications |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
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|  |  |  |  |
| **V. New Business** Actions/Recommendations |  |  |  |
| **1.**  **GIVE Center** | The criminal background check is done because a lot of organizations do ask for it.  Even if a person has a record, they may still be qualified to volunteer (depending on the nature of their criminal records)  The criminal background check allows for a better placement of volunteers. It takes about a week |  |  |
| **2.**  **Questions for registrar Kay Anderson regarding**   * Ability to add classes online through first Friday of classes * Date to withdraw with W grade | **Ability to change add/drop online**:  It is feasible in terms of technology but years ago faculty was adamant about letting students add/drop online  **Change the date to withdraw with W for a week:**  This change will affect the ability to do other things on campus. Any change of this nature will need to be a senate vote. A faculty member cannot decide the add/drop day in his class.  **Midterm feedback:** Faculty are required to enter the midterm feedback before the “W” day. The registrar tries to let at least 3 to 5 days between the midterm feedback and the “W” day. Faculty need to see the midterm grade as something that helps Care Team to help the student. | Maybe bring this issue to the senate floor to see what people think about it.  If the faculty routinely provide midterm grade, a lot of this could be solved. So Students need to talk to the department chairs, and hopefully culture will change. |  |
| **3.**  **Tentative agenda for next meeting** | * Veronica Womack will be joining us to discuss the Diversity Action Plan * We will also discuss issues related to the retention of early college students at GC (A lot of them don’t consider coming to GC. Why?) |  |  |
| VI. Next Meeting | Next meeting date is November 3th , 2017. |  |  |
| VII. Adjournment | adjourned at 3:00 pm. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: SAPC**

**Committee Officers:** Emily Gomez (chair), Wanda Johnson (Vice Chair), Simplice Tchamna (Secretary)

**Academic Year**: 207-2018

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  | | | | | | | | | |
| Meeting Dates | | 09/1/2017 | 10/6/2016 | 11/4/2016 |  |  |  |  |  |  |
| Gabrielle Aladesuyi | | P | P |  |  |  |  |  |  |  |
| Brenda Deal | | R | R |  |  |  |  |  |  |  |
| Emily Gomez | | P | P |  |  |  |  |  |  |  |
| Austin Hughes | | R | R |  |  |  |  |  |  |  |
| Wanda Johnson | | P | P |  |  |  |  |  |  |  |
| Monica Ketchie | | P | R |  |  |  |  |  |  |  |
| Andy Lewter | | P | R |  |  |  |  |  |  |  |
| Altimease Lowe | | R | P |  |  |  |  |  |  |  |
| Michael Muller | | P | P |  |  |  |  |  |  |  |
| Stephanie Opperman | | P | P |  |  |  |  |  |  |  |
| Amy Pinney | | P | P |  |  |  |  |  |  |  |
| Olha Osobov | | P | R |  |  |  |  |  |  |  |
| Simplice Tchamna | | P | P |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)