

**2016-2017 University Senate  
Minutes for the 17 Mar 2017 Meeting**

*University Senate Officers: Presiding Officer Chavonda Mills, Presiding Officer Elect Nicole DeClouette, Secretary Craig Turner*

**PRESENT (37)** Susan C. Allen, Alex Blazer, Robert Blumenthal, Louis Bourne, Kelli Brown, Hauke Busch, Rodica Cazacu, Jolene Cole, Nicole DeClouette, Millicent Dempsey, Josie Doss, Heidi Fowler, Will Hobbs, Jan Hoffmann Clark, Kristy Johnson, Bradley Koch, Mary Jean Land, Catrena Lisse, Altmease Lowe, Mary Magoulick, Ben McMillan, Chavonda Mills, Kevin Morris, Lyndall Muschell, Christine Mutiti, Stephanie Opperman, Amy Pinney, Joanne Previts, Barbara Roquemore, Claire Sanders, Carol J. Sapp, Susan Steele, John R. Swinton, Ashley Taylor, Craig Turner, Shaundra Walker, James J. Winchester.

**ABSENT (3)** Min Kim, Daniel McDonald, David McIntyre.

**REGRETS (10)** Laura Ahrens, Kay Anderson, Steve Dorman, Renee Fontenot, Emily Gomez, David Johnson, Juan Ling, Evita Shinholster, Tom Toney, J.F. Yao.

**GUESTS (13)**

<b>First Name</b>	<b>Last Name</b>	<b>2016-2017 Committee</b>	<b>Description Role on University Senate or Postion at the University</b>
John	Bowen	None	<i>Senior Manager, Parking and Transportation Services</i>
Shea	Council	None	<i>Administrative Assistant to the University Senate</i>
Carolyn	Denard	APC	<i>Associate Vice President for Student Success</i>
Bruce	Harshbarger	None	<i>Chief Student Affairs Officer</i>
Austin	Hughes	None	<i>Student</i>
Monica	Ketchie	FAPC	<i>Assistant Professor, Nursing</i>
Bob	Orr	None	<i>Chief Information Officer</i>
Crystal	Reeves	None	<i>Assistant Director for Compensation and Benefits, Human Resources</i>
Sadie	Simmons	None	<i>Compliance/ Policy Officer</i>
John M.	Sirmans	None	<i>Parliamentarian of the 2016-2017 University Senate</i>
Costas	Spirou	None	<i>Interim Associate Provost</i>
Carol	Ward	None	<i>Associate Director, Human Resources</i>
Elaine	Whitaker	None	<i>Chair and Professor, English and Rhetoric</i>

**CALL TO ORDER:** Chavonda Mills, Presiding Officer of the 2016-2017 University Senate, called the meeting to order at 2:01 p.m.

**CONSENT AGENDA:**

***Consent Agenda  
Special Rule of Order  
two-thirds vote required***

*A consent agenda may be presented by the Presiding Officer at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.*

A consent agenda was available as an item of business listed on the meeting agenda and read as follows.

1. ***New Course ENGL 4650 Hip Hop Literature and Culture*** This course will work to situate hip hop literature and culture as extensions of larger traditions of African America literature and culture.
2. ***New Course ENGL 5680 Hip Hop Literature and Culture*** An examination of hip hop literature and culture as extensions of traditional black musical and literary expression.

3. **New Course WMST 4450 International Women's Literature** This course will focus on international women writers of literary acclaim.
4. **Course Modification BIOL 4999, 3999, 2999; ENSC 4999, 3999, 2999; PSYC 4999, 3999, 2999 Undergraduate Research** Modify variable credit hours to include a zero credit hour option for undergraduate research.
5. **New Course THEA 1107 Electric and Lighting** The third of a three-course certificate program designed specifically to provide students with a basic level of on-set film lighting skills, knowledge and experience with film industry standard organizational structure, professional equipment, and on-set procedures in lighting and electrics.
6. **Certificate Modification THEA 2007 On-Set Film Production II** The Georgia Film Academy of the Board of Regents has asked that THEA 2007 On-Set Film Production II be changed from 12 credits to 6 credits. The 6 credits that this leaves will be fulfilled with other electives which the Georgia Film Academy is creating, such that the overall Film Certificate will still be an 18 credit Certificate as it was originally approved by the Senate at Georgia College.
7. **Program Change Master of Management Information Systems**
  - a. Change the name of MMIS 6296 from Data Base Management to Database Management,
  - b. Change the catalog description of 6295 to In this course, students learn the fundamentals of IT project management, with a focus on the agile project management framework. Students also learn about issues involved in the management of the information technology, the overview of communications technology used in various business applications including local area networks, wide area networks, broadband networks, wireless networks, and Internet technologies and protocols.,
  - c. Eliminate 6393 from required classes for MMIS students, replacing this class with an elective, and
  - d. Remove 6393 from the list of courses that MMIS students may use to satisfy their degree
8. **Curriculum Change Computer Science**
  - a. The foreign language requirement will be removed from the CS Major because most ABET BS in CS programs do not require a foreign language,
  - b. Change CSCI 3342 Systems and Networking Programming pre-requisite from CSCI 3341 Operating Systems to CSCI 3341 Operating Systems and CSCI 2350 Programming Language II, and
  - c. Change CSCI 3211 Assembly Language pre-requisite from CSCI 1302 to CSCI 1302 AND co-requisite CSCI 2350
9. **Program Change Doctor of Nursing Practice** This involves the deletion of one course, addition of one new course, modification of eight courses. Modifications include name changes and either addition or reduction of the total number of required clinical hours over the six semesters instead of in the last two semesters of the program. No increase in total credit hours or required clinical hours for the program are being requested.
10. University Senate Meeting Agenda (03/17/17)
11. University Senate Minutes (02/17/17)

A **MOTION** to adopt the consent agenda was made, seconded and adopted with no proposed extractions and no further discussion with no dissenting voice.

**AGENDA:** The agenda for this meeting was *approved as circulated* as item 10 of the consent agenda.

**MINUTES:** The minutes (17 Feb 2017 university senate meeting) were *approved as circulated* as item 11 of the consent agenda.

**PRESIDENT'S REPORT** – President Steve Dorman *As President Dorman had extended regrets and was unable to attend the 17 Mar 2017 university senate meeting, there was no President's Report.*

## **PROVOST'S REPORT** – Provost Kelli Brown

### **1. STUDENT EXCELLENCE**

- a. **Conference Presentations** Eight students presented at the recent Academy of Economics and Finance Conference in Charleston, SC.
  - i. Emma Brodzik, "Does Construction Type Affect Level of Leadership in Energy and Environmental Design (LEED) Certification?"
  - ii. Kameron Griffin, "Does Race Impact Judicial Outcomes?"
  - iii. Walker Head, "Does Where You Grow Up Affect your Chances of Being Drafted Into the NFL?"
  - iv. Kevin Morris, "Does E.U. Membership Affect Levels of Corruption?"
  - v. Ashley Nowak, "Does the Southwest Effect Still Exist?"
  - vi. Chadwick O'Neal, "Do Farm Subsidies Affect Crop Differentiation?"
  - vii. Justin Sada, "Has Affirmative Action Affected Minority or Female Leadership of Manufacturing Farms?"
  - viii. Cameron Watts, "Too Big to Fail: A Neuroeconomic Analysis"

Chadwick O'Neal and Justin Sada tied for 1st place for the Best Undergraduate Paper Award. Congratulations Chadwick & Justin! A sign of preeminence.
- b. **Fulbright Student Scholarship Finalist** Audrey Waits is a second year graduate student in biology from Charlotte, NC. Her Fulbright project is entitled: "Health and Wellbeing of Sami Reindeer Herders." She will conduct research in Finland for the 2017-2018 school year! A sign of preeminence.

### **2. FACULTY EXCELLENCE**

- a. **Governor's Teaching Fellow** Dr. Kristin English was selected to participate in this year's Governor's Teaching Fellows program in May. Congratulations Dr. English as you join an elite group of GC faculty as Governor's Teaching Fellows. A sign of preeminence.

### **3. POINTS OF PRIDE FOR THE CENTER FOR STUDENT SUCCESS 2016-2017**

- a. **Center for Student Success**
  - i. Launched Senior Progression Pilot in order to monitor and provide intrusive advising for all students who began Fall Semester with 90 hours or more. Actions included a senior survey, a senior information session, and fall and spring tracking of course and milestone completions. (Results after summer graduation.)
  - ii. Launched Sophomore Retention Initiatives Subcommittee of the Strategic Enrollment and Retention Committee. Have identified major factors impacting retention.
  - iii. Appointed Academic Advisor to serve as Transfer Advising Coordinator to provide outreach and targeted advising to Transfer Students.
  - iv. Appointed Coordinator of First Year Experience Initiatives to serve as point person to help develop initiatives, in collaboration with Student Affairs, to enhance the first year experience for students.
  - v. Completed study to assess FERPA (Family Educational Rights and Privacy Act) compliance within the Academic Advising Center. Michael Rust from NACADA (National Academic Advising Association) and the Academic Advising Center at IUPUI (Indiana University-Purdue University Indianapolis) visited the Georgia College Advising Center in September, providing a summary assessment report and recommendations.
  - vi. Held Opening Fall Reception for Faculty and Staff of Center for Student Success.
  - vii. Held First Faculty Advisor Forum to discuss interventions for senior progression.
- b. **The Academic Advising Center**
  - i. Hired four new advisors in the Business Cluster to replace advisors who left the University and to fill newly approved position in business cluster. Also complete search for new Lead Advisor in Business, ensuring that the business cluster, serving the most majors, is fully staffed.

- ii. Launched the new SSC Campus Advising Management System for Fall 2016, with the appointment system and self, check-in taking full effect for Spring 2017.
  - iii. POUNCE registrations which began 1 Feb 2017 kicked off with a 98% increase in participation compared to the previous year. On 9 Feb 2016, we had POUNCED 178 students: this year, on the same date, we have POUNCED 349 students.
  - iv. 13 Advisors attended the national NACADA conference in October in Atlanta.
  - v. Successful Spring Semester Registration for First Year Students who registered independently for the first time.
  - vi. New check-in kiosks have been installed in the Advising Center to facilitate reception for student advising appointments.
  - vii. Scheduled "train the trainer" sessions with EAB in March to prepare Lead Advisors to train faculty for targeted use of EAB platform.
- c. **The Honors Program**
- i. Samantha Clapp presented a paper at the 9th International Symposium on Biomechanics and Ecology Education and Research.
  - ii. 14 Students have submitted proposal to present research coming out of Honors classes or Honors options at the 2017 Georgia Collegiate Honors Council Annual Meeting.
  - iii. 3 Honors Students are presenting research at the Academy of Economics and Finance in Charleston, SC in February.
  - iv. 2 Current Honors Students and 1 Honors Alumna are semi-finalists for the prestigious Fulbright Scholarship: Samantha Clapp '17, Kevin Morrison '17 and Anna Fontaine'13.
  - v. 9 Students presented papers and/posters at the 2016 Georgia Undergraduate Research Conference in December.
  - vi. 2 students will be presenting research at the National Center for Undergraduate Research Annual Meeting in Memphis, TN in April.
  - vii. First Honors Preview Day "A Degree of Difference" was held on February 3rd. Co-hosted with Admissions, the event included tours, classes, and lunch. 56 prospective students and 69 guests attended.
- d. **National Scholarships Office**
- i. Four Fulbright semifinalists - a record for Georgia College. We should receive final decisions between March and May.
  - ii. One applicant for the Goldwater Scholarship.
  - iii. One applicant for the National Oceanographic and Atmospheric Association Holling Scholarship.
  - iv. One applicant for the Boren Scholarship to study in India
  - v. One Truman Nominee
  - vi. First National Scholarship Year-End Recognition Event 6 Apr 2017. All applicants, finalists, and winners will be recognized at the event.
- e. **The Learning Center**
- i. Director Jeanne Haslam and Math Professor Brandon Samples lead a new Virtual Community of Practice (for USG STEM (Science Technology Engineering Mathematics) recipients) who want to build or further develop an SI (Supplemental Instruction) program on their campus.
  - ii. Received USG STEM Grant to support development of Supplemental Instruction Program.
  - iii. Developed and Launched Comprehensive Digital Platform for SI Program: session plans, internal communication, and archival base.
  - iv. 2 National Award Winners: one Woodrow Wilson Teaching Fellowship and one Peace Corp Award to Cambodia. (To be officially announced in mid-March).
  - v. One Learning Center tutor admitted to North Georgia Doctoral Program in Physical Therapy.

- vi. Spring 2016-On average, 61% of students enrolled in SI supported classes utilized the SI sessions.
- vii. Fall 2016- On average, 75% of students enrolled in SI supported classes attended SI sessions.
- viii. The Learning Center serves nearly 2,000 unique Students from January 2016 to December 2016.
- ix. The Math Lab served 635 unique students from January 2016 to December 2016.
- x. 7 Learning Center Tutors or Supplemental Instruction Leaders were chosen to present their work at the National Collegiate Undergraduate Research Council.
- xi. 19 of the 27 seniors who served as Tutors, Math Lab Assistants or SI Leaders in the class of 2016 were accepted to graduate and/or professional school after graduation (70%).
- xii. 93% of all sophomore SI's (26 out of 28) returned to Georgia College for their junior year.

f. **The Leadership Programs**

- i. Hired a team of 3 excellent staff members-Mary Roberts (GEM Georgia Education Mentorship); Liz Speelman (LCP Leadership Certificate Program) and Erin Weston (Emerging Leaders) to direct Leadership Programs during search for new full-time Director. All have done an excellent job.
- ii. 157 students participated in Three Leadership Programs (23 GEM Students, 40 in LCP, 89 in the Emerging Leaders Program, and 5 Emerging Leader Mentors)
- iii. 25 students attended the Collegiate Leadership Conference at UGA
- iv. Presented Two Inspire! Student Leadership Forums during the Fall Semester with three more scheduled for Spring Semester.

g. **The Bridge Scholars Program**

- i. 29% of the entering Fall 2016 class of Bridge Scholars were from underrepresented populations; the highest percentage since we began tracking in 2009.
- ii. Implemented early Spring Semester interview date -- a full month earlier than prior years. We interviewed 53 applicants on 13 Jan 2017, we offered spaces in BSP to 41 students and 32 of them have deposited. Two other rounds of BSP interviews will take place on 10 Feb 2017 and 24 Feb 2017.

h. **The Testing Center**

- i. In October, the Testing Center moved from the First Floor of Lanier Hall to a newly renovated space in the Bottom Floor of Russell Library.
- ii. The Testing Center administered 4,326 tests during the 2015-2016 Academic Year (June through May). Since May 2016, the Testing Center has administered 2, 312 test, on track to match or exceed last year's total.
- iii. With approval from the Interim Provost, Registrar, Deans Council, and History Department, the Testing Center will now accept a score of 3 on the AP US History and Constitution Exams to exempt the US History and Constitution Legislative Tests.
- iv. The Testing Center is completing a new Study Guide for the US History Exam, which will be posted on the Testing Center website.

4. **REMINDERS**

- a. National Scholarships Office's End of Year Reception Thu 6 Apr 2017 from 4:00pm to 5:00pm in the Museum Education Room.
- b. 2017 Governor's Teaching Fellows Program (due to Ms. Lori Westbrook)
  - i. Full year program (Mon 17 Apr 2017)
- c. The 2nd Annual Celebration of Faculty Scholarship is scheduled to take place on Fri 14 Apr 2017 from 3:00pm to 5:00pm in the Pat Peterson Museum Education Room. In preparation for this event, the Ina Dillard Russell Library is compiling a bibliography of scholarly work, creative endeavors and editorial contributions from the calendar year 2016. Faculty can share citations of

their work using the form at [https://gcsu.co1.qualtrics.com/SE/?SID=SV\\_9Mi2eIRhZKJAoyV](https://gcsu.co1.qualtrics.com/SE/?SID=SV_9Mi2eIRhZKJAoyV) . Please note that the form must be completed in full to be submitted.

The deadline for submissions is 17 Mar 2017. If you have questions, please don't hesitate to contact Jennifer Townes, Scholarly Communications Librarian, at [jennifer.townes@gcsu.edu](mailto:jennifer.townes@gcsu.edu) or ext. 0991.

- d. Faculty Friday hosted by President Dorman is scheduled for Fri 21 Apr 2017 in the Leland Gallery located in Ennis Hall. This event will begin at 4:00pm.

5. **QUESTIONS?** Provost Brown invited questions from the floor. There were none.

**UNFINISHED BUSINESS:** There was no unfinished business.

**NEW BUSINESS:**

1. **MOTION 1617.APC.001.O (AMENDMENT OF EMERGENCY PROCEDURES)** On behalf of the committee, Carol Sapp, APC Chair, presented the motion *To adopt the statement on emergency procedures in the supporting document entitled "Amendment of Emergency Procedures" as a required syllabus statement.*

- a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.

- i. *Common Statement for syllabus Motion March* An MSWord file providing the rationale and details of this proposal.

- b. **CONTEXTUAL INFORMATION** The proposal is to add the sentence in bold print to the required statement on fire drills.

*Fire drills will be conducted annually. In the event of a fire alarm, students will exit the building in a quick and orderly manner through the nearest hallway exit. **When possible and necessary, provide assistance to those who are in need of help.** Learn the floor plan and exits of the building. Do not use elevators. If you encounter heavy smoke, crawl on the floor so as to gain fresh air. Assist disabled persons and others if possible without endangering your own life. Assemble for a head count on the front lawn of main campus or other designated assembly area.*

- c. **DISCUSSION** The following conversation points comprised the discussion.

- i. A question from the floor was posed wondering if the sentence *Assist disabled persons and others if possible without endangering your own life* was intended to remain given the proposed statement expressed a similar sentiment.

The response was that the intent had been to combine the proposed statement with this sentence and the following restatement of the proposed wording change was offered.

*Fire drills will be conducted annually. In the event of a fire alarm, students will exit the building in a quick and orderly manner through the nearest hallway exit. **When possible and necessary, provide assistance to those who are in need of help without endangering your own life.** Learn the floor plan and exits of the building. Do not use elevators. If you encounter heavy smoke, crawl on the floor so as to gain fresh air. Assemble for a head count on the front lawn of main campus or other designated assembly area.*

- ii. A suggestion to strike the phrase *When possible and necessary* shortening the inserted sentence to **Provide assistance to those who are in need of help without endangering your own life** was offered from the floor.

- iii. As clarification was sought as to whether this suggestion was an observation or a formal motion to amend, another individual proposed not wordsmithing this statement on the university senate floor and made a **MOTION TO COMMIT** *this matter (refer it back to the APC) for further review and clarification on the precise wording recommended for inclusion in the required syllabus statement on fire drills.* This motion was seconded and adopted with no further discussion.

- d. **SENATE ACTION** Motion 1617.APC.001.O was **COMMITTED** requesting further review of the proposal by the Academic Policy Committee and clarification on the precise wording recommended for inclusion in the required syllabus statement on fire drills.
2. **MOTION 1617.CAPC.016.C (DEACTIVATION - MASTERS OF ARTS IN HISTORY)** On behalf of the committee, Lyndall Muschell, CAPC Chair, presented the motion *To recommend the deactivation of the Masters of Arts in History based on the documentation in the supporting documents.*
- a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.
- i. *Deactivation MA in History A* pdf file providing the rationale and details of this curricular proposal.
  - ii. *Deactivation MA in History - Signature Page A* pdf file providing the signed cover sheet documenting review prior to and including CAPC for this proposal.
- b. **CONTEXTUAL INFORMATION** The proposal is to deactivate the MA in History. Art. The rationale provided in the supporting document follows.
- This program has been under-producing for many years and with overall lower enrollments in the program as part of a national trend in the field, the department cannot sustain offering a robust program at this level. After careful deliberation with the graduate coordinator, other campus stakeholders, and having a majority consensus of the committee of the whole of the members of the Department of History and Geography, the chair concurred that the department and our students would be best served by deactivating the program and re-focusing our energies toward our undergraduate offerings. The students who remain in the program will be accommodate [sic] in the completion of their degrees through a combination of independent study and combined undergraduate-graduate course options.*
- c. **DISCUSSION** The following questions were posed from the floor.
- i. Part of the reason for the deactivation is that this action is recommended by faculty in the department
  - ii. A question from the floor was offered asking – for rumor control – if part of the reason for deactivation is that the department is receiving a faculty line for deactivating the program. There was no definitive response to this rumor control question.
  - iii. Another question from the floor was posed asking for the recent enrollments to which the response was that there have been three or fewer students annually for the last five years.
- d. **SENATE ACTION** Motion 1617.CAPC.016.C was **APPROVED** with no additional discussion.
3. **MOTION 1617.CAPC.017.C (DEACTIVATION - MINOR IN FIBER ARTS)** On behalf of the committee, Lyndall Muschell, CAPC Chair, presented the motion *To recommend the deactivation of the Fiber Arts Minor based on the documentation in the supporting documents.*
- a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.
- i. *Deactivation Minor in Fiber Arts A* pdf file providing the rationale and details of this curricular proposal.
  - ii. *Deactivation Minor in Fiber Arts - Signature Page A* pdf file providing the signed cover sheet documenting review prior to and including CAPC for this proposal.
- b. **CONTEXTUAL INFORMATION** The proposal is to deactivate the Minor in Fiber Arts. The rationale provided in the supporting document follows.
- The department has incorporated Fiber Arts instruction into a general Sculpture area in order to build upon our studio art offerings. Specific courses required to satisfy the minor in Fiber Arts are currently unavailable, we do not plan to offer these courses in the near future, and the department wishes to deactivate this minor. The entire faculty and staff of the department voted on January 11, 2016 unanimously in favor of this proposal to deactivate the minor: Valerie Aranda,*

*Elissa Auerbach, Fadhili Mshana, Abraham Abebe, Carlos Herrera, Emily Gomez, Matt Forrest, Ainsley Eubanks, TeaYoun Kim-Kassor, Ernesto Gomez, Sandra Trujillo, Bill Fisher.*

- c. **DISCUSSION** The following comment was the only point of discussion.
  - i. Presently, there are no students in the pipeline.
- d. **SENATE ACTION** Motion 1617.CAPC.017.C was **APPROVED** with no additional discussion.
4. **MOTION 1617.CAPC.018.C (NEW PROGRAM PROPOSAL - MASTERS OF ARTS IN TEACHING IN MUSIC EDUCATION)** On behalf of the committee, Lyndall Muschell, CAPC Chair, presented the motion *To recommend the approval of the Master of Arts in Teaching in Music Education as proposed in the supporting documents.*
  - a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.
    - i. *New Program MAT Music Education* A pdf file providing the rationale and details of this curricular proposal.
    - ii. *New Program MAT Music Education - Signature Page* A pdf file providing the signed cover sheet documenting review prior to and including CAPC for this proposal.
  - b. **CONTEXTUAL INFORMATION** The proposal is to add a new program – the Masters of Arts in Teaching in Music Education. The rationale provided in the supporting document follows.

*The Master of Arts in Teaching (MAT) in Music Education is a professional degree program leading to comprehensive initial certification in music in the Georgia Public School System. It is designed to make its graduates highly competitive in the search for teaching careers in the state of Georgia. Most secondary education disciplines use the BA/BS – MAT model allowing students to master the professional area and then pedagogy. Music education is trending in this direction due to the time constraints involved with gaining professional and pedagogical mastery in a four-year program. The BA/MAT model allows students to graduate in four years, complete the MAT in the fifth year, and enter the job market higher on the pay scale.*
  - c. **DISCUSSION** The following question was posed from the floor.
    - i. **What are the prospective enrollments in the program?** This is a transition from the BME (Bachelor's in Music Education) to the MAT. In addition to our students, local in-service teachers will be recruited. Enrollments are anticipated to increase slowly from 7-8 initially to 15+ later.
  - d. **SENATE ACTION** Motion 1617.CAPC.018.C was **APPROVED** with no additional discussion.
5. **MOTION 1617.EC.001.B (BYLAWS AMENDMENT: SUBCOMMITTEE ON THE CORE CURRICULUM MEMBERSHIP)** On behalf of the committee, Chavonda Mills, ECUS Chair, presented the motion *To modify the University Senate bylaws from:*

*V.Section2.D.1.a. Membership.*

*At least three (3) voting members of the subcommittee shall be elected faculty senators and all voting members must be selected from the Corps of Instruction faculty.*

*to:*

*At least two (2) voting members of the subcommittee shall be elected faculty senators and all voting members must be selected from the Corps of Instruction faculty.*

  - a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.
    - i. *Rationale for proposed revision* A pdf file providing the rationale and proposed changes.
  - b. **CONTEXTUAL INFORMATION** Chavonda Mills provided the following contextual information.
    - i. There is a tension between the number of elected faculty senators (EFS) and the number of elected faculty senator positions on committees. In recent years, at least one elected faculty senator has had to serve on two committees in order to meet committee composition



requirements in the university senate bylaws pertaining to elected faculty senators. Currently Mary Magoulick is serving on both CAPC and SoCC. Decreasing the required number of elected faculty senators on SoCC by one will relieve this tension.

- ii. It is worth noting that the proposed revision complies with Bylaw V.Section2.A.3.a that requires at least two university senators to serve on permanent subcommittees.
- iii. This is the first reading of this motion as required in the following university senate bylaw.  
*VI.Section 3. Non-editorial Revisions. Motions regarding non-editorial revisions of these bylaws shall receive consideration at two consecutive regular meetings of the University Senate. At the first of these meetings, the motion shall receive a first reading wherein it is introduced by the Executive Committee in compliance with VI.Section2 and debated by the University Senate but may not be voted on. At the conclusion of this first reading, the motion must be postponed to the next regular meeting of the University Senate. At this next meeting, the motion shall receive a second reading wherein it shall receive disposition. Adoption of the motion shall occur with a two-thirds majority of those casting votes favoring adoption and upon approval of the University President.*

c. **DISCUSSION** There was no discussion.

d. **SENATE ACTION** Further consideration of Motion 1617.EC.001.B was postponed to the next meeting of the university senate to comply with university senate bylaw VI.Section3 cited above.

6. **MOTION 1617.FAPC.002.P (FACULTY RESPONSE TO TENURE & PROMOTION RECOMMENDATIONS)** On behalf of the committee, Alex Blazer, FAPC Chair, presented the *To recommend the proposed Faculty Response to Tenure & Promotion Recommendations in the supporting document entitled “Faculty Response to Tenure & Promotion Recommendations” as University Policy, and to endorse the guidelines, directions, and procedural recommendations therein.*

a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen.

i. *Faculty Response to Tenure & Promotion Recommendations* An MSWord file providing the details and rationale of this proposal.

ii. *Promotion Policies* An MSWord file providing the language of the promotion policies as proposed.

iii. *Tenure Policies* An MSWord file providing the language of the tenure policies as proposed.

b. **CONTEXTUAL INFORMATION** Alex Blazer provided the following context for the motion as provided in the supporting documentation.

*The current policy states that faculty members can only write statements in support of their candidacy for tenure or promotion if the recommendation is made against tenure or promotion. This policy does not align with current yearly faculty performance evaluation policy that states, “The faculty member is given the opportunity to respond in writing to the DCEFP [Department Chairperson’s Evaluation of Faculty Performance]” (Faculty Review System, Philosophy and General Procedures, <http://gcsu.smartcatalogiq.com/en/Policy-Manual/Policy-Manual/Academic-Affairs/EmploymentPolicies-Procedures-Benefits/Performance-Evaluations-Administrators-and-Faculty/Faculty-Performance-Evaluation/Faculty-Review-System-Philosophy-and-General-Procedures>). Faculty members should have the right to respond to both yearly evaluations by the Chairperson as well as tenure and promotion evaluations by the various “lines of authority.” A recommendation for tenure or promotion might contain inaccuracies that the faculty member may wish to correct in a written statement of support, or a recommendation for tenure or promotion might contain*

*negative evaluations that the faculty member may wish to respond to in a written statement of support.*

- c. **DISCUSSION** A series of questions of clarification comprised the discussion.
  - i. What modification is being proposed? *The deletion of each occurrence of the clause “If the recommendation is against promotion/tenure” which will in effect allow the promotion or tenure candidate to respond to recommendations both for and against tenure/promotion.*
  - ii. Is the absence of the opportunity to respond to college committee recommendations intentional? *Yes, we did not add new language, we simply modified existing language. The opportunity to respond to college committee recommendations is presently not explicitly articulated within the university policies on tenure and promotion.*
  - iii. What is the rationale for allowing these responses? *This proposal would align tenure and promotion policy with current policy in annual reviews wherein faculty have the option to respond in writing to any part of the department chair evaluation of their performance.*
  - iv. Does this address the requirement that the candidate receive copies of recommendations as they are added to the portfolio? *That requirement was previously addressed by FAPC with a reminder in its 20 Jan 2017 report to university senate and is now and has been part of the university policy on tenure and promotion.*
- d. **SENATE ACTION** Motion 1617.FAPC.002.P was **APPROVED** with no additional discussion.

#### **COMMITTEE REPORTS:**

##### 1. **ACADEMIC POLICY COMMITTEE** (APC) – Carol Sapp

*Officers: Chair Carol Sapp, Vice-Chair Mike Gleason, Secretary David McIntyre*

- a. **Meeting** APC met on 3 Mar 2017 from 2:00pm to 3:15pm. The following topics were discussed.
  - i. **Online Teaching** The APC subcommittee addressing identification of further suggestions for CTL staff to facilitate online teaching requested this topic be tabled and addressed at a future APC meeting.
  - ii. **Midterm Grades** Members of the SGA met with the APC and presented a Resolution requesting that the University Senate change the midterm grading policy of Georgia College. The request is to have professors report midterm grades for upper level courses thus creating a uniform requirement for all professors to report midterm grades in all undergraduate courses. A member of the SGA, Mr. Hughes, is present at this university senate meeting and will present further information to the University Senate on this item.

##### 2. **CURRICULUM AND ASSESSMENT POLICY COMMITTEE** (CAPC) – Lyndall Muschell

*Officers: Chair Lyndall Muschell, Vice-Chair Angel Abney, Secretary Josie Doss*

- a. **Meeting** CAPC met on 3 Mar 2017 from 2:00pm to 3:15pm. Beyond the three motions presented earlier in this meeting and the nine items included on the consent agenda of this meeting, CAPC has three items on which to report.
  - i. **Outdoor Education Deactivation** At a called meeting (1:15 - 1:45 Fr 3 Mar 2017), CAPC members met with the Presiding Officer of the University Senate to discuss the committee's votes on the deactivation of the B.S. in Outdoor Education.
  - ii. **Committee Scope Review** At the request of ECUS, CAPC began a review of the scope of the committee which is currently outlined in the bylaws. Following are points which were discussed:
    - 1) Listening to concerned constituents (faculty, students, concerned community members, etc.)
    - 2) Considering greater implications to the university community as a whole
    - 3) Reviewing, approving, disapproving, and making recommendations
    - 4) Providing a checks and balances system for the process of shared governance

- iii. **Proposed “Appeals” Procedure** CAPC briefly discussed implications of the proposed "Appeals" Procedure for Standing Committees.
3. **SUBCOMMITTEE ON CORE CURRICULUM** (SoCC) – Mary Magoulick  
*Officers: Chair Mary Magoulick, Vice-Chair Brandon Samples, Secretary Kay Anderson*
- a. **Area B Sections** SoCC approved the following proposals for new sections in Area B in the last month:
    - i. GC2Y: Arts & Literacy: Global Journeys with Afterschool by Linda Golson Bradley (Department of Professional Learning and Innovation)
    - ii. GC1Y: Documentary Studies by Scott Dillard (Department of English & Rhetoric)
    - iii. GC1Y: Monks Gone Wild: Religious Injustice Around the Globe by Matthew Milligan (Department of Philosophy & Liberal Studies)
  - b. **Area B Forums** SoCC held two forums recently, one a training seminar for people interested in teaching in Area B, and one a discussion forum for how Area B is taught:
    - i. Training Seminar in Teaching an Area B class, Friday, 24 Feb 2017, 1pm, Library 376
      - 1) This will train you how to propose an Area B class.
      - 2) Completed: 15 faculty and 7 SoCC members attended.
    - ii. Discussion Forum on Teaching in Area B, Friday, 10 Mar 2017, 1pm A&S 2-46 & 2-51
      - 1) This will be an opportunity for past, current and future Area B teachers to meet and discuss teaching methods, concepts, readings, class sessions, assessment, etc.
      - 2) Completed: 10 faculty and 2 SoCC members attended
  - c. **Area B Section Proposals**
    - i. SoCC remains ready to receive proposals for new Area B sections through 7 Apr 2017. Please inform your faculty wishing to teach Area B sections next year of this deadline.
    - ii. Please be aware that the routing process has changed slightly, so that now we must receive three signatures before we can review proposals: the Chair's signature, the Dean's signature, and the Associate Provost's signature. All information about our proposal process is on our website: <https://intranet.gcsu.edu/socc>
4. **EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE** (ECUS) – Chavonda Mills  
*Officers: Chair Chavonda Mills, Vice-Chair Nicole DeClouette, Secretary Craig Turner*
- a. **From the Presiding Officer (PO)**
    - i. As PO of the university senate, I met with CAPC to discuss their recommendation not to approve the deactivation of Outdoor Education. Following a rich discussion, CAPC provided several recommendations which were shared with ECUS for consideration.
    - ii. As PO of the university senate, I met with Dean Sandra Gangstead and Dr. Lisa Griffin to discuss CAPC's denial of the School of Health and Human Performance's proposal to deactivate outdoor education. Both indicated that SHHP and CoHS's support of the deactivation remains, and they provided evidence in support of moving forward with the program deactivation.
  - b. **Meeting** ECUS met on 3 Mar 2017 from 2:00pm to 3:15pm. The following topics were discussed.
    - i. **USGFC (University System of Georgia Faculty Council)** spring meeting will be held on 31 Mar 2017. Please contact Nicole DeClouette if you would like to add an item to the agenda.
    - ii. **Governance Calendar for 2017-18** was approved by ECUS and is presented to the full senate as an information item. You can view this calendar at the senate website <https://senate.gcsu.edu> This calendar is also attached as a supporting document to these minutes.
    - iii. **Foundation Account** The proposal to establish a foundation account for university senate has been approved by the President’s Office and is under review by Kim Taylor at

University Advancement. Monica Starley, Special Assistant to the President, will serve as an authorized signer for the account along with the current US Presiding Officer.

- iv. **Review of Standing Committee Scope and Duties** will continue at 2017 senate retreat.
- v. **Certificates of Recognition** for committee members not presently serving as university senators will be delivered during the final standing committee chairs meeting on 31 Mar 2017. Outgoing senators and university senate leaders will receive their certificates at the final senate meeting on 21 Apr 2017.
- vi. **Senate Budget** has a remaining balance of \$1,454.25 of the \$5000 annual allocation.

5. **SUBCOMMITTEE ON NOMINATIONS** (SCoN) – Nicole DeClouette

*Officers: Chair Nicole DeClouette, Secretary Craig Turner, No Vice-Chair position for this committee.*

a. **Meeting** Recent activity includes

i. **2017-2018 University Senate**

1) **Faculty** Elected Faculty Senator results were emailed to the Corps of Instruction on 28 Feb 2017.

a) College of Arts & Sciences (4 out of 4 reported)

- (1) Angela Criscoe
- (2) Stephanie McClure
- (3) Min Kim
- (4) Hedwig Fraunhofer

b) College of Business (2 out of 2 reported)

- (1) Ben McMillian
- (2) Joanna Schwartz

c) College of Education (2 out of 2 reported)

- (1) Linda Bradley
- (2) Nicole DeClouette

d) College of Health Sciences (3 out of 3 reported)

- (1) Glynnis Haley
- (2) Sarah Handwerker
- (3) Monica Ketchie

e) Library and Information Technology Center (1 out of 1 reported)

- (1) Donna Bennett

f) At-large Faculty Senator (1 out of 1 reported)

- (1) Diana Young

2) **Staff** Results were received on 2 Mar 2017:

a) **Selected Staff Senators**

- (1) Evita Shinholster (RPIPC) (2017-18 Staff Council Chair)
- (2) Hayley Dingess (RPIPC)
- (3) Courtney Manson (RPIPC)
- (4) Wanda Johnson (SAPC)

b) **Committee Seats**

- (1) Bill Doerr (RPIPC)
- (2) Brenda Deal (SAPC)

3) **Students** Partial results were sent by the newly elected SGA President Mike Muller on 13 Mar 2017

a) **Selected Student Senators**

- (1) Student Senator: Mike Muller
- (2) Student Senator: Altimease Lowe

b) **Committee Seats**

- (1) SGA Appointee to SAPC: Austin Hughes

(2) SGA Appointee to RPIPC: To Be Determined

4) **Presidential and Chief Officer Appointees**

- a) President Dorman and Provost Brown were emailed on 16 Mar 2017 requesting their appointees.
- b) Bruce Harshbarger appointed Andy Lewter to continue as a Chief Student Affairs Officer Designee to SAPC.
- c) Susan Allen appointed Leslie Pierce as Chief Business Officer Designee to RPIPC.

ii. **Subcommittee on Nominations** is preparing the slate for the 2017-18 senate term.

- 1) **Committee Preference Surveys** The Qualtrics survey was distributed to elected faculty senators on 10 Mar 2017. To date, 34 of the 37 EFS have responded. The survey closes today.
- 2) **Call for University Senate Volunteers** The call for volunteers was sent electronically to the corps of instruction on 10 Mar 2017. To date, we have received responses from 23 volunteers. Please reach out to your colleagues and encourage them to serve in this capacity. (We have 27 volunteers serving during the 2016-17 senate term).

iii. **USGFC Election Procedures**

- 1) Nominations opened 1 Mar 2017 and closed 15 Mar 2017
- 2) There were no nominations received by email.
- 3) Are there any nominations or self-nominations from the floor? *There were none. Please submit any nominations, including self-nominations, by email to Nicole DeClouette, [nicole.declouette@gcsu.edu](mailto:nicole.declouette@gcsu.edu)*

iv. **Governance Retreat Planning Committee** is seeking volunteers. If you are interested in serving, please email Nicole DeClouette, [nicole.declouette@gcsu.edu](mailto:nicole.declouette@gcsu.edu)

6. **FACULTY AFFAIRS POLICY COMMITTEE** (FAPC) – Alex Blazer

*Officers: Chair Alex Blazer, Vice-Chair Tom Toney, Secretary David Johnson*

a. **Meeting** FAPC met on 3 Mar 2017 from 2:00pm to 3:15pm. The following topics were discussed.

- a. **Student Opinion Surveys** The student opinion survey work group reported useful aspects of student feedback and problems with the current instrument. The work group made two recommendations to the committee, which are consistent with Dr. Alby's recommendations from our February meeting: 1) use a shorter in-house survey and 2) mandating instructors to set aside ten minutes of class time in the last three weeks of the semester for their students to complete the survey. A concern was raised about the legal reliability of an in-house survey in faculty performance evaluations. The committee will discuss these recommendations at its next meeting.
- b. **Peer Teaching Evaluation** The peer teaching evaluation work group provided a report and tentative recommendations which will be discussed further by the committee at its next meeting. The work group envisions a 2017-2018 pilot program in which two faculty from every college will train with CTL(Center for Teaching and Learning) in the fall and those individuals will evaluate new teachers within their first three years of teaching at Georgia College for formative purposes. At the end of spring, there will be an evaluation of the pilot program. At first, the peer teaching evaluation will be in the form of helping new teachers; at some point it may evolve into helping struggling professors. A question was raised about the two person evaluator teams (one from CTL and one from the department) that were discussed in previous meetings. The committee will discuss the work group's final recommendations at its next meeting.
- c. **Promotion and Tenure Issue** The committee voted unanimously to 1) remove the conditional clauses in the tenure and promotion policies stating that faculty can only respond to a recommendation if the recommendation is against tenure and promotion and

2) change the policy language to faculty member *may* respond to a recommendation within 10 calendar days. This was presented earlier in this meeting as motion 1617.FAPC.002.P.

d. **Five-Year Review of Academic Administrators** Dr. Brown, Provost, talked with the committee about the Five-Year Administrative Review process and shared that it is a long and arduous process that does not include much faculty input, perhaps because of fears of lack of anonymity. Moreover, the review committee's ability to solicit feedback is limited and its questioning might contain bias. Dr. Brown would like feedback from the committee on the use of an external reviewing company such as Talent Quest and IDEAS that provides a 360 review of administrators seeking anonymous evaluative input from faculty under their supervision, their peers (for instance, other chairs), their deans, and other colleagues with whom the administrator regularly works. This would make the Five-Year Review easier for Academic Affairs to manage, and the evaluations would be more effective, useful, and comprehensive. She would also like to work with the committee to streamline the process from a year long timetable to a spring evaluation time frame. The committee will discuss Dr. Brown's proposal at its next meeting.

e. **Scope** The committee will consider the FAPC Scope in the bylaws during its next meeting.

7. **RESOURCES, PLANNING AND INSTITUTIONAL POLICY COMMITTEE (RPIPC)** – Jan Hoffmann Clark

*Officers: Chair Jan Hoffmann Clark, Vice-Chair Susan C. Allen, Secretary Emily Gomez*

While there was no oral report at the meeting, this is the report submitted in writing following the meeting.

a. **Apology** Jan Clark apologized for failing to be in attendance at the 17 Feb 2017 university senate meeting, noting that her focus on another commitment caused her to forget completely about the university senate meeting. Thus her report will include updates from both the 3 Feb 2017 and 3 Mar 2017 RPIPC meetings.

b. **Meeting** RPIPC met on 3 Mar 2017 from 2:00pm to 3:15pm. The following topics were discussed.

i. **From our 3 Feb 2017 RPIPC meeting**

1) An information item: Patrice Terrell from Human Resources (HR) shared with us that in 2015, the Board of Regents reviewed the Shared Sick Leave Pool Policy, but didn't provide updated information. GC Human Resources looked at the policy and saw that it was out of date. Updates to Shared Sick Leave Pool Policies:

- a) Employees can no longer wipe out the balance of their sick days at retirement and donate it to the Sick Leave Pool.
- b) A maximum of 80 hours per year can be donated by an employee.
- c) Employees do not have to donate every year or enroll every year.
- d) New enrollees have to donate a minimum of 40 hours. To be eligible, you must have 40 hours at enrollment and 8 hours to donate.
- e) Those who donate are still eligible for the pool even if donated only once.
- f) Anyone who has enrolled since 2015 is eligible.
- g) HR will send email reminders about the Sick Leave Pool.
- h) If you donated in 2015, you would be eligible.
- i) If our pool hours run out, we would do a special enrollment period

ii. **From our 3 Mar 2017 RPIPC meeting**

1) Developed policy motion to reiterate the 2006 parking task force guideline for parking allocation priority for faculty and staff in the heart of campus. The committee voted to send forward a motion but we are taking a look at definitions of faculty and staff one more time before we bring the motion to the senate which we anticipate to do at the 21 Apr 2017 University Senate meeting.

2) We are following up on a committee member concern regarding maximizing our safety in the event of an active campus shooter. Research indicates that if you can lock your classroom or office door from the inside of the room (and if the door isn't glass)



the deterrence factor is 100% effective historically, so perhaps we could take a campus inventory of which classrooms and offices have that capacity or not, with the goal of at least making sure that as we refurbish buildings we include that feature. We are consulting with Plant operations and our Emergency services director Anna Lumpkin.

- c. **Invitation for Parking Concerns** Jan Hoffmann Clark requested that parking concerns from any member of the university community be emailed to her at [jan.clark@gcsu.edu](mailto:jan.clark@gcsu.edu) to inform ongoing RPIPC deliberation on parking. Parking concerns may also be sent directly to Senior Manager of Parking and Transportation Services (John Bowen at [john.bowen@gcsu.edu](mailto:john.bowen@gcsu.edu)) or directly to the faculty members (Alex Blazer at [alex.blazer@gcsu.edu](mailto:alex.blazer@gcsu.edu) and Tom Toney at [tom.toney@gcsu.edu](mailto:tom.toney@gcsu.edu)) serving on the Parking and Transportation Advisory Committee (PTAC). University Senators were asked to extend this invitation to their constituencies.
  - d. **Next Meeting** of the committee is scheduled for 31 Mar 2017 at 2:00pm in A&S 2-51.
8. **STUDENT AFFAIRS POLICY COMMITTEE** (SAPC) – Heidi Fowler  
*Officers: Chair Heidi Fowler, Vice-Chair Ben McMillan, Secretary Simplice Tchamna-Kouna*
- a. **Meeting** SAPC was scheduled to meet on 3 Mar 2017 from 2:00pm to 3:15pm.
    - i. **No Meeting** SAPC did not have a quorum present for this meeting, therefore we did not meet in an official capacity and thus have nothing to report.
9. **STUDENT GOVERNMENT ASSOCIATION** (SGA) – Altimease Lowe for Laura Ahrens  
*Officers: President Laura Ahrens, Vice President Terrell Davis, Secretary Gabrielle Aladesuyi, Treasurer Charlie Faber*
- a. **Diversity and Inclusion** We are currently working on a documentary that will share experiences of underrepresented students, faculty, and staff at Georgia College and in the Milledgeville community. Members of SGA will also attend the upcoming Office of Institutional Equity and Diversity Listening Sessions.
  - b. **Campus Health and Wellness** Members of SGA have worked closely with Health Services and the Wellness Center to implement activities to encourage healthy living.
  - c. **Academics** Academic Affairs, an SGA senate committee, has passed a resolution in the SGA senate to propose the expansion of the midterm feedback requirement to upper level courses, and Committee Chairman, Austin Hughes, will present this proposal to this senate body.
  - d. **Rounding Out the Year** As we finish up the year, we are preparing for our end of the year banquet in April. SGA members are working to prepare transition reports and suggestions for the next SGA body. Members of the SGA have been busy over the past month working on various Homecoming planning committees and activities to ensure that all of the events are a safe success for students.

#### **ANNOUNCEMENTS/ INFORMATION ITEMS:**

1. **ONEUSG CONNECT** – Carol Ward
  - a. **Supplements**
    - i. This report followed some PowerPoint slides These slides are attached to these minutes as a supporting document to this report.
    - ii. The presentation began with a general overview of the OneUSG initiative indicating it is a transition from ADP to Peoplesoft (9.2). A handout was distributed to all present summarizing OneUSG connect. This two-page document is attached as a supporting document to these minutes.
  - b. **Project Team** The presentation began with a general overview of the OneUSG initiative and identification of the Georgia College project team:
    - i. Dennis Brown – Project Manager and Technical Lead (in partnership with Information Technology)
    - ii. Leslie Pierce – Human Resources Functional Lead
    - iii. Allison Wilkinson and Josefina Endere – Financials/Budget Functional Leads

- iv. Carol Ward – Change Management Lead for Communications (in partnership with Victoria Fowler, University Communications) and Training
- c. **Key Points** Phases of the Project and the "go-live" date were identified, along with a brief description of each phase. The presentation also included an overview of the communication strategy and the next steps in the project. Key points:
  - i. **Communications:** Communications will be delivered through various mediums: direct email, frontpage, OneUSG Connect Website, group meetings
    - 1) A OneUSG Benefits Connect email was submitted to the Supervisor List which identified a change in the benefits administration for USG health and group benefit plans effective 26 June 2017.
    - 2) The Georgia College OneUSG Connect Website is scheduled to launch tentatively next week and will include project updates, a campus-level project timeline, resources related to training, and communication.
  - ii. **Training:** The USG Project Team will be responsible for delivering training to practitioners (HR Payroll, Budget representatives) and will also train the Trainers - subject matter experts (SME). The Georgia College Project Team will be responsible for training Faculty, Staff and Students on the Manager Self-Service and the Employee Self-Service modules. Training will be delivered via Job Aids and Videos and scheduled computer lab sessions.
    - 1) The training plan will include training opportunities for 10-month Faculty who will be out for the summer when the campus goes live on the new system.
- d. **Change Network** A request was made for recommendations for the development of a Change Network to consist of Change Champions and Support Champions. The roles include:
  - i. Change Champion - Advocate and promote the change from within
  - ii. Support Champion - Functional Teams and "Super Users"
  - iii. Champions can assist with:
    - 1) Identifying issues internally and make Change Lead aware
    - 2) Gathering internal Feedback
    - 3) Identifying change resisters and help manage any resistance.
- e. **Questions** During the question and answer period, the following questions were asked:
  - Q: **WILL WE HAVE ACCESS TO ALL PAYSTUBS THAT ARE PRESENTLY ARCHIVED IN ADP?**  
A: *Access to historical paystubs will be available; however, this access will not be available in the new system which will be keeping records going forward. Historical access to paystubs will be made available through another system yet to be identified. Once we learn more, then the information will be shared.*
  - Q: **WILL THE 12-MONTH PAY OPTION FOR 10-MONTH FACULTY BE AVAILABLE WHEN WE GO LIVE?**  
A: *The option will not be available when we go live on 1 July 2017; however, there is ongoing discussion at the University System Office level on this matter. Once we learn more, then the information will be shared.*
  - Q: **WILL TRAINING BE MADE AVAILABLE FOR 10-MONTH FACULTY WHO WILL WORK DURING THE SUMMER MONTHS?**  
A: *Yes. Training will be made available to everyone who will be impacted by the new system. Training is scheduled to roll out prior to the go-live date.*
  - Q: **WHAT IS THE ONEUSG GO-LIVE DATE?**  
A: *The official go-live date is 1 July 2017. Note, however, for bi-weekly employees, the first pay period for which a biweekly employee will be paid in July (under the new OneUSG system) begins on 18 June 2017.*

2. **MIDTERM GRADING POLICY** – SGA Senator Austin Hughes

- a. The Student Government Association is proposing a change in midterm grade policy to extend the requirement of filing a Satisfactory/Unsatisfactory informational grade from courses satisfying



requirements in Areas A-E of the core to having this requirement for all undergraduate courses offered at Georgia College.

- b. This recommendation has been informed by consultation with the Academic Policy Committee which has been tremendously helpful in formulating our proposal.
- c. This recommendation has been informed by consultation with the student body via an online survey. Of those responding to the survey, 55% responded with **Not Helpful** or **Seldom Helpful** to *How helpful are midterm grades currently?* while 85% responded with **Yes** to *Should the existing midterm grade requirement be extended to all undergraduate courses?* To reconcile this apparent inconsistency, we believe the not helpful or seldom helpful ratings were offered due to the absence of midterm grades in most courses, though we are not absolutely sure.

**OPEN DISCUSSION:** Chavonda Mills invited open discussion from the floor. There was none.

**ADJOURN:**

1. **ATTENDANCE AND THE SIGN-IN SHEET** Chavonda Mills requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 4:36 p.m.

**SUPPORTING DOCUMENTS:**

1. Final Governance Calendar 2017-2018 (MSWord and pdf formats) supporting the ECUS report.
2. OneUSG Connect PowerPoint slides supporting the OneUSG report by guest Carol Ward.
3. OneUSG Connect two-page summary (pdf format) supporting the OneUSG report by guest Carol Ward.