

**2017-2018 University Senate
Minutes for the 21-April-2017 Meeting**

2017-18 University Senate Officers: Presiding Officer Nicole DeClouette, Presiding Officer Elect and Secretary to be determined at this meeting.

PRESENT (43) Gabrielle Aladesuyi, Susan Allen, Kay Anderson, Donna Bennett, Alex Blazer, Robert Blumenthal, Linda Bradley, Hauke Busch, Rodica Cazacu, Jolene Cole, Angela Criscoe, Hayley Dingess, Hedwig Fraunhofer, Emily Gomez, Glynnis Haley, Will Hobbs, Jan Hoffmann Clark, David Johnson, Wanda Johnson, Monica Ketchie, Min Kim, Alesa Liles, Juan Ling, Catrena Lisse, Altimease Lowe, Mary Magoulick, Courtney Manson, Stephanie McClure, Ben McMillan, Chavonda Mills, Michael Muller, Lyndall Muschell, Christine Mutiti, Amy Pinney, Joanne Previts, Carol Sapp, Joanna Schwartz, Evita Shinholster, John Swinton, Ashley Taylor, Tom Toney, Craig Turner, Diana Young.

ABSENT (0)

REGRETS (7) Kelli Brown, Nicole DeClouette, Steve Dorman, Sarah Handwerker, Stephanie Opperman, James Winchester, Jenq-Foung Yao.

GUESTS (4)

First Name	Last Name	2016-2017 Committee	Description Role on University Senate or Position at the University
Cynthia	Alby	None	<i>Professor of Secondary Education</i>
Cara	Smith	SoCC, CAPC	<i>Director of Institutional Effectiveness</i>
Amy	Sumpter	SoCC	<i>Assistant Professor of Geography</i>
Carol	Ward	None	<i>Associate Director, Human Resources</i>

CALL TO ORDER: As Nicole DeClouette, Presiding Officer of the 2017-2018 University Senate, had extended regrets and was unable to attend this meeting, Chavonda Mills, Presiding Officer of the 2016-2017 University Senate, called the organizational meeting of the 2017-2018 University Senate to order at 3:33 p.m.

AGENDA: A **MOTION** to approve the agenda was made and seconded. The agenda was approved as circulated.

MINUTES: As the previous meeting of the University Senate immediately preceded this meeting, the minutes for that meeting (2:00p-3:15p on Friday 21 Apr 2017) were not yet available for review.

UNIVERSITY SENATOR PINS: Chavonda Mills distributed university senator pins to the first-time members of the University Senate who were present at this meeting. Pin recipients were as follows.

1. **Elected Faculty Senators** Donna Bennett, Linda Bradley, Angela Criscoe, Glynnis Haley, Monica Ketchie, Stephanie McClure, Joanna Schwartz, Diana Young;
2. **Presidential Appointees** Alesa Liles, Gabrielle Aladesuyi;
3. **Selected Staff Senators** Haley Dingess, Wanda Johnson, Courtney Manson; and
4. **Selected Student Senator** Michael Muller.

Sarah Handwerker was not present to receive her pin. A pin will be provided to this individual at a future time. In addition, Shea Council, **Administrative Assistant for the 2017-2018 University Senate** received a pin.

NEW BUSINESS:

COMMITTEE REPORT: This being an organizational meeting, there was only one committee report.

1. **SUBCOMMITTEE ON NOMINATIONS** (SCoN) – Craig Turner for Nicole DeClouette
Officers: Chair Nicole DeClouette Secretary Craig Turner, No Vice-Chair position for this committee.
 - a. **MOTION 1617.CON.004.O** (SLATE OF NOMINEES FOR 2017-2018 UNIVERSITY SENATE) On behalf of the committee, Craig Turner, SCoN Secretary, presented the motion: *To endorse the slate of nominees for the 2017-2018 University Senate officers and committees as proposed in the supporting documents.*
 - b. **SUPPORTING DOCUMENTS** There were two supporting documents accompanying this motion.

- i. *Senate Slate of Nominees for the April 21, 2017 Meeting.png*. This document contained the slate of nominees proposed by the 2016-2017 Subcommittee on Nominations to serve on the committees and as officers of the 2017-2018 University Senate.
- ii. *SCoN Bylaws Compliance for 21 April 2017 (1).doc* This MSWord document provided verification of the slate's compliance with university senate bylaws. This report is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.

c. **DISCUSSION**

- i. **SCoN Report** The proposed slate of nominees to be voted on by the university senate was described by Craig Turner, on behalf of Nicole DeClouette, Chair of the 2016-2017 SCoN, as follows.

- Committee preferences and nominations for university senate officers (Presiding Officer Elect and Secretary) were invited from all elected faculty senators.
- A call for volunteers to serve on committees was made to the corps of instruction. Each volunteer was invited to express preference for committee service.
- Informed by these individual committee preferences, the 2016-2017 Subcommittee on Nominations adopted this slate of nominees at the 31 Mar 2017 ECUS with Standing Committee Chairs meeting and presents it for your consideration.
- There are an elaborate set of requirements in the university senate bylaws with which the slate must comply. Presently the slate is out of compliance in two ways.
 - There are only two elected faculty senators named to Subcommittee on the Core Curriculum (SoCC). This was done anticipating that Motion 1617.ECUS.001.B (proposing a change in the minimum number of elected faculty senators required on SoCC from 3 to 2) will be signed by President Dorman.
 - There is no Library representative named to SoCC.

- ii. **Officers**

- Chavonda Mills noted that the 2016-2017 Subcommittee on Nominations had nominated Alex Blazer to serve as the Presiding Officer Elect of the 2017-2018 University Senate. Chavonda Mills invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II.Section4.A. Presiding Officer and Presiding Officer Elect. The University Senate shall have a Presiding Officer, who presides at all meetings of the University Senate, and a Presiding Officer Elect, who shall assume the position of Presiding Officer the following year. Only elected faculty senators are eligible to serve as Presiding Officer or Presiding Officer Elect. The election of the Presiding Officer Elect shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Presiding Officer Elect, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Presiding Officer Elect. The terms of service for the Presiding Officer and Presiding Officer

Elect shall begin with the adjournment of this spring organizational meeting, and shall end when her/his successor assumes office.

- Chavonda Mills noted that the 2016-2017 Subcommittee on Nominations had nominated Craig Turner to serve as the Secretary of the 2017-2018 university senate. Chavonda Mills invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II. Section 4.B. Secretary. The University Senate shall elect a Secretary at its spring organizational meeting who shall be responsible for keeping minutes at all meetings of the University Senate. Only elected faculty senators are eligible to serve as Secretary. The election of the Secretary of the University Senate shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Secretary, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Secretary. The term of service of the Secretary shall begin at the call to order of the first meeting of the University Senate following the spring organizational meeting at which (s)he is elected, and shall end when her/his successor assumes office.

iii. **Revision to the Slate**

- A **MOTION** To amend the slate of nominees, specifically to shift Jeffrey Dowdy from SAPC to SoCC was made and seconded. The rationale offered for this motion was to ensure the requirement of a library representative on SoCC was satisfied. The interim Library Director (Shaundra Walker) had been consulted and had indicated that the library was comfortable not being represented on SAPC in favor of being represented (as required by University Senate Bylaws) on SoCC. This motion to amend was approved by voice vote with no further discussion and no dissenting voice. *It was noted that this amendment shifted a vacant position from SoCC to SAPC.*

- d. **SENATE ACTION** Motion 1617.CON.004.O was *approved as amended* with no further discussion and no dissenting voice.

INFORMATION ITEMS:

1. **GOVERNANCE RETREAT UPDATE** – Chavonda Mills for Nicole DeClouette

- a. **PLANNING IN PROGRESS** The following 2017 governance retreat information was shared.

- i. **LOCATION** The retreat site is the Rock Eagle 4-H Center.
- ii. **DATE** The retreat date is Tuesday, 15 Aug 2017.
- iii. **FORMAT** The retreat is presently proposed as an all-day affair from 9:00am to 4:00pm.
- iv. **INVITEES** All members of the committees of the 2017-2018 University Senate – university senators, appointees, designees, volunteers – are invited to attend the retreat.
- v. **PLANNING COMMITTEE** Nicole DeClouette is chairing the committee with members Angela Criscoe, Chavonda Mills, Nancy Mizelle, John Swinton, and Craig Turner. If you are interested in serving on this planning committee, please contact Nicole DeClouette by email at nicole.declouette@gcsu.edu. This planning committee will hold a brief meeting immediately following the 28 Apr 2017 organizational meetings of the 2017-2018 university senate committees.
- vi. **SURVEY** A survey will be circulated requesting dietary preferences, transportation sign-up, confirmation of intent to attend, and preferences on proposed retreat agenda items. It is requested that you complete this survey in a timely manner.

- vii. STAY TUNED More information about the governance retreat will be circulated by email as it becomes available.
2. **UNIVERSITY SYSTEM OF GEORGIA FACULTY COUNCIL (USGFC)** – Chavonda Mills
- a. **UPDATE** On behalf of Nicole DeClouette, Chavonda Mills provided selected highlights of the 31 Mar 2017 meeting of the USGFC noting an electronic copy of the full report will be provided to Craig Turner (University Senate Secretary) for inclusion as a supporting document to the minutes of this meeting. See the supporting document *USGFC Meeting 03-31-2017 FINAL* for details including the highlighted topics (1) USG Budget and (2) Campus Carry legislation.
- b. **QUESTIONS** from the floor were invited. There were none.
3. **ONEUSG CONNECT** – Carol Ward
- a. **UPDATE** An initial question was posed to determine if individuals were aware of OneUSG Connect. To ensure that everyone was up to speed, the update included two handouts: (1) a summary of OneUSG Connect (attached as *OneUSG_Connect_TwoPageSummary*) and (2) the PowerPoint presentation slides (attached as *OneUSG_Connect_Slides_2017-04-21*) presented to the University Senate in March 2017 as the talking points. There were a few modifications/updates to these presentation slides which included the current phase of the project and the identification of the institutions in *Cohort 1*. The information presented was the same content as March's update with the following exceptions:
- i. Highlighted benefits of the conversion
 - Single sign-on (Unify)
 - ii. Communication will be disseminated to campus by Victoria Fowler
 - iii. The OneUSG Connect website is anticipated to launch on 5 May 2017
 - iv. Update on the Change Network: Change Champions and Support Champions
- b. **POINTS OF EMPHASIS**
- i. **Communications** Campus communications will be delivered through various mediums: direct email, front page, OneUSG Connect website, group meetings.
 - ii. **Invitation to Attend Meetings** To ensure that impacted employees are aware of the project and how it will impact them, audience members were encouraged to invite Carol Ward to their departmental meetings.
- c. **QUESTIONS** from the floor were invited. There were none.
4. **LIBERAL ARTS COUNCIL (LAC)** – Cynthia Alby, Cara Smith, Amy Sumpter
- a. **UPDATE**
- i. Transformative Experiences (aka high impact practices) are in development with the goal that *Every native GC student will graduate with five transformative experiences*.
 - ii. Every core course and every degree program will be aligned with LEAP ELOs (Liberal Education & America's Promise Essential Learning Outcomes). We are already in great shape on degree program alignment with LEAP ELOs.
 - iii. Additional information can be found in the LAC FAQ document including the url to the LAC Intranet.
- b. **SUPPORTING DOCUMENTS** The interested reader is invited to review the supporting documents for additional details.
- i. *LAC_GC_JourneysProgram* (pdf format) A summary of the GC Journeys Program including Transformative Experiences, LEAP Core and LEAP Aligned Majors.
 - ii. *LAC_FAQ_2017-04-21* (pdf format) A list of Frequently Asked Questions on the LAC.
- c. **QUESTIONS** from the floor were invited. There was one question.
- iii. **Question** Will LAC proposals go through “shared governance” (i.e. the university senate)?
 - iv. **Response** Given that there are multiple representatives of the university senate on the LAC and its subcommittees, we anticipate LAC proposals flowing through university senate as information items.

ADJOURN:

1. **ATTENDANCE AND THE SIGN-IN SHEET** Chavonda Mills requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 4:11 p.m.

SUPPORTING DOCUMENTS:

1. The document *USGFC Meeting 03-31-2017 FINAL* (MSWord and pdf formats) is the report referenced in the University System of Georgia Faculty Council Information Item.
2. The document *OneUSG_Connect_TwoPageSummary* (pdf format) is an overview of the OneUSG Connect system disseminated at the meeting to support the OneUSG Connect Information Item.
3. The document *OneUSG_Connect_Slides_2017-04-21* (pptx format) are the PowerPoint slides disseminated at the meeting to support the OneUSG Connect Information Item.
4. The document *LAC_GC_JourneysProgram* (pdf format) is a summary of the GC Journeys Program including Transformative Experiences, LEAP Core and LEAP Aligned Majors disseminated at the meeting to support the Liberal Arts Council (LAC) Information Item.
5. The document *LAC_FAQ_2017-04-21* (pdf format) is a list of Frequently Asked Questions on the LAC disseminated at the meeting to support the Liberal Arts Council (LAC) Information Item.