2018-2019 University Senate
Minutes for the 25 Jan 2019 Meeting
University Senate Officers: Presiding Officer Alex Blazer, Presiding Officer Elect David Johnson, Secretary Craig Turner

PRESENT (35) Susan Allen, Donna Bennett, Kevin Blanch, Alex Blazer, Linda Bradley, Hauke Busch, Krystal Canady, Rodica Cazacu, Angela Criscoe, Paulette Cross, Nicole DeClouette, Matt Forrest, Hedwig Fraunhofer, Glynnis Haley, Sarah Handwerker, Jan Hoffmann, Sabrina Hom, David Johnson, Monica Ketchie, Min Kim, Alesa Liles, Amelia Lord, Mary Magoulick, Stephanie McClure, Ben McMillan, Lyndall Muschell, Christine Mutiti, Amy Pinney, Mary Catherine Rogers, Joanna Schwartz, John Swinton, Ashley Taylor, Craig Turner, Jessica Wallace, Diana Young.

ABSENT (5) Jamie Addy, Will Hobbs, Catrena Lisse, Christopher Newsome, Cedric Norris.

REGRETS (10) Robert Blumenthal, Kelli Brown, Steve Dorman, Yolanda Foster, Bryan Marshall, Joanne Previts, Darryl Richardson, Tom Toney, Jiaqin Yang, Jenq-Foung Yao.

GUESTS (8)

First Name	Last Name	2018-2019 Committee	Description Role on University Senate or Postion at the University
Christina	Cortes	None	*Student*
Shea	Council	None	*Administrative Assistant of the 2018-2019 University Senate*
Nathan	Graham	None	*Student*
John	Sirmans	None	*Parliamentarian of the 2018-2019 University Senate*
Cameron	Skinner	None	*Student (Sustainability Intern)*
Monica	Starley	None	*Special Assistant to the President*
Lori	Strawder	None	*Chief Sustainability Officer*
Veronica	Womack	EAPC	*Chief Diversity Officer*

CALL TO ORDER: Alex Blazer, Presiding Officer of the 2018-2019 University Senate, called the meeting to order at 3:32 p.m.

CONSENT AGENDA:

Consent Agenda
Special Rule of Order
two-thirds vote required

II.Section3.A.4.a. Consent Agenda. A consent agenda, known in Robert's Rules of Order as a "consent calendar" (11th ed. p.361, III.11-32) may be presented by the Presiding Officer in advance of a regular meeting. Items listed are usually of a routine and uncontroversial nature. For each source committee, items emerging from that source committee are placed on the consent agenda by the Presiding Officer at the request of, and in consultation with, the chair of that source committee. The Presiding Officer may consult with the Executive Committee when setting the consent agenda. The consent agenda is taken up at a regular meeting prior to source committee reports. An item may be removed, without a stated reason, from the consent agenda at the request of any member. Removed items may be taken up either immediately after the consent agenda, placed later on the regular agenda, or added to a future meeting's agenda at the discretion of the assembly. Items not removed from the consent agenda shall be considered collectively and without amendment or debate. A motion to approve the consent agenda requires a second and a two-thirds majority of those casting votes favoring adoption, assuming the presence of a quorum.

A consent agenda was available as an item of business listed on the meeting agenda and read as follows.
AGENDA/MINUTES
1. University Senate Meeting Agenda (01/25/2019)
2. University Senate Meeting Minutes (11/16/2018)

A **MOTION** *to adopt the consent agenda* was made, seconded and approved by voice vote with no proposed extractions and no further discussion with no dissenting voice and only voting members of the university senate eligible to vote.

AGENDA: The agenda for this meeting was *approved as circulated* as item 1 of the consent agenda.

MINUTES: The minutes of the 16 Nov 2018 university senate meeting were *approved as posted* as item 2 of the consent agenda.

PRESIDENT'S REPORT – As President Steve Dorman was unable to attend this meeting and extended his regrets, there was no President's Report provided orally at the meeting. He did provide the following as a written report for inclusion in these minutes.

1. **BUDGET UPDATE** Governor Brian Kemp released his recommendations for the FY 2020 budgets. There is a great deal of support for the University System in his budget. Our formula funding request was completely funded and the medical education component of the formula was increased to address rising costs in that sector. Additionally, the Governor recommended a 2% merit pay raise pool, which will help us address critical faculty and staff salary issues. The capital portion of the budget includes funding for equipment for 3 previously-funded construction projects. It also contains construction funding for 6 new projects -- **which includes the proposed Integrated Science Center, $18.3M at Georgia College** -- and a recommendation of $50 million for MRR, which is critical to maintaining our current facilities. In all, the Governor has provided an excellent recommendation for the USG. Hopefully these recommendations will all remain intact throughout the legislative process.

2. **ALUMS TAPPED BY GOVERNOR KEMP** Several of GC alumni were tapped recently to serve on Governor Kemp's senior staff and transition team. Congratulations to Tyler Adams, Lisa Durden, Evan Karanovich, Lorri Smith, and Skyler Whitaker. In addition, another alumnus, Brigadier General Grabowski, will be serving as the assistant adjutant general and commander of the Georgia Army National Guard.

3. **ADD/DROP PERIOD** The policy proposal to extend the Add period to coincide with the Drop period to allow students to more easily enroll in classes they need/want and to reduce the need for instructors and department chairs to sign off on Add/Drop cards, was reviewed and approved as policy by the Executive Cabinet on January 8, 2019.

4. **POLICY GUIDANCE ON POLITICAL ACTIVITY** On January 14, 2019, the USG issued a memorandum to serve as a periodic guide regarding free expression and employment. The memorandum can be found at https://frontpage.gcsu.edu/announcement/memorandum-usg-office-legal-affairs.

5. **POLICY REVISIONS** During the January 2019 Board of Regents meeting, revisions were made to the following BOR policy:
   a. Finance and Business
      Board Policy 7.3.4.3 Waiver of Mandatory Fees for U.S. Military Reserve and Georgia National Guard Combat Veterans. The policy revisions establish the number of overseas days for waiver of mandatory fees. The effective date of this policy change is Fall 2019.

6. **STATE OF THE UNIVERSITY** On Friday, February 8, I will deliver the annual State of the University Address. The event is scheduled to begin at 1:00p in Russell Auditorium. Due to a Board of Regents event later that evening, the start time of this event had to be moved back from 2:00p to 1:00p. Immediately following the State of the University Address, we will have our annual faculty/staff Service Recognition Ceremony. I encourage you to stay and congratulate your colleagues being recognized for their years of service to the university. A reception will be held after the Service Recognition Ceremony on the lawn in front of Russell Auditorium.

7. **HOMECOMING** Homecoming festivities are scheduled to begin on Monday, February 11, through Saturday, February 16. This year's theme is Millywood, a celebration of classic cinema. The Homecoming Concert, featuring JoJo and Moon Taxi, will take place on Friday, February 15. Doors open at 7 p.m. Document your fun times by using the hashtag **#GChc19.**

8. **PHISHING** The Phishers are still phishing. Please let this serve as a reminder that if you receive a message you believe is SPAM or PHISH, do not click on any part of the message. When clicked, many of these phishing emails will allow access to files on your computer. Do not click. Send any suspicious emails to either Mr. Hance Patrick or Mr. Charlie Weaver in Information Technology.
9. **SAVE THE DATES**
   a. *State of the University Address followed by Faculty and Staff Service Recognition Ceremony*
      Friday, February 8, 2019
      1:00 p.m. – Russell Auditorium
   b. *Spring Fling – Faculty/Staff Picnic*
      Tuesday, March 26, 2019
      4:00 p.m. – Kurtz Field, West Campus – First pitch is at 4:00 p.m.
   c. *Faculty and Staff Retirement Luncheon*
      Wednesday, April 10, 2019
      11:30 a.m. – Pat Peterson Museum Education Room
   d. *Celebration of Excellence*
      Friday, April 19, 2019
      9:00 a.m. – Russell Auditorium
   e. *Spring Graduate Commencement*
      Friday, May 10, 2019
      7:00 p.m. – Centennial Center
   f. *Spring Undergraduate Commencements*
      Saturday, May 11, 2019
      9:00 a.m. and 2:00 p.m. – Centennial Center

PROVOST'S REPORT – As Provost Kelli Brown had extended regrets and was unable to attend this meeting, there was no Provost's Report provided orally at the meeting. She elected not to provide a written report for inclusion in these minutes.

UNFINISHED BUSINESS: There were no items of unfinished business.

NEW BUSINESS: There were no items of new business.

COMMITTEE REPORTS:
1. **ACADEMIC POLICY COMMITTEE** (APC) – Rodica Cazacu
   Officers: Chair Rodica Cazacu, Vice-Chair Lyndall Muschell, Secretary Sarah Handwerker
      a. The Academic Policy Committee met on 07 Dec 2018 from 2:00pm to 3:15pm. The following topics were discussed.
         i. **SGA Academic Resolution on University Grading Policies** Taylor Carswell, the chair of the Academic Affairs Committee of the SGA (Student Government Association) and Brenda Solomon, a member of the same committee, came to present their proposal and ask for feedback from APC. All APC members had the proposed resolution to review and they were able to give their feedback and hear students' arguments. The resolution refers to midterm grade submission requesting a midterm grade submission be required for all courses, not just the 1000-2000 level ones. Since APC believes the existing grading policy at GC already covers all the issues students presented, there were several recommendations made to help students understand better the policy in place and how they can address complaints about specific courses and/or instructors.
            1) Talk to the deans and chairs to make them aware of problems in their colleges and departments, respectively.

2) Students should be advised to talk to their instructor and request the feedback if they don't receive it on time.
3) Advise students to act on their problems and report instructors who do not comply with the existing policy when nothing else can be done.
4) Make students aware of the Academic Grievance Policy at GC, which is mentioned in all syllabi.

ii. **Plagiarism Software: Changing the Default Settings in Banner** Bryan Marshall was interested in discussing the possibility of recommending that the plagiarism software usage box in Banner be checked by default and anyone not wanting to use the plagiarism-detecting software can opt out or leave it be. Currently, if we are going to use any plagiarism-detection software, our administrative assistants must check the box each semester or we are not allowed to use the software. Some departments or even colleges have the box checked for all courses each semester even if the software is not used. APC will continue its deliberation on this item at its 1 Feb 2019 meeting.

2. **EDUCATIONAL ASSESSMENT AND POLICY COMMITTEE** (EAPC) – Mary Magoulick
   Officers: Chair Mary Magoulick, Vice-Chair Matt Forrest, Secretary Christine Mutiti
   a. **Meeting** EAPC did not meet on 07 Dec 2018 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee, thus there is nothing to report.
   b. **EAPC Dissolution** It was noted that the 2018-2019 EAPC held an email vote regarding the dissolution of EAPC. Of the seven EAPC members casting votes, all seven supported its dissolution.

3. **EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE** (ECUS) – Alex Blazer
   Officers: Chair Alex Blazer, Vice-Chair David Johnson, Secretary Craig Turner
   a. **Meeting** ECUS met on 07 Dec 2018 from 2:00pm to 3:15pm. The following topics were discussed.
      i. **2018-2019 Governance Calendar** will be updated to reflect the revised scheduling of two events it advertises in February 2019.
         1) The start time of *The State of the University Address* will now be 1:00pm – rather than 2:00pm – on Friday, 8 Feb 2019.
         2) *Service Recognition Ceremony* will immediately follow *The State of the University Address* on Friday, 8 Feb 2019 – rather than be held starting at 3:30pm on Friday, 15 Feb 2019.
      ii. **2019-2020 Governance Calendar** A workgroup comprised of Alex Blazer, David Johnson, and Craig Turner has begun work on the 2019-2020 governance calendar. The calendar is scheduled to be voted on at the next ECUS meeting and is on track to be shared with University Senate in early spring. Provost Brown alerted ECUS that Chris Ferland and Cara Smith will meet with ECUS about the creation of a Student Assessment Day.
      iii. **Inventory and Review of Official Documents including but not limited to the Governance History, University Senate Handbook** John Swinton and Nicole DeClouette have edited these documents and are considering protocols for revision and adoption. A final draft for review and approval is anticipated for the 1 Feb 2019 ECUS meeting.
      iv. **University Senate Representation on University-Wide Committees** After collecting information about university-wide committees in the fall and discussing various possibilities for selecting representatives, ECUS is scheduled to vote on a procedure to identify and appoint University Senate representatives on university-wide committees.
         1) In February, SCoN confirms both the status (terminating, continuing, new for following year) of each committee for the following year as well as whether the

current representatives will continue serving on their university-wide committees next year and makes a list of representative openings.

2) In March, SCoN includes University-Wide Committee preferences in the Standing Committee Preference poll sent to Elected Faculty Senators. The preference poll should include not only committee preference, but level of interest in serving on the committee.

3) In the April University Senate Organizational Meeting, the University Senate reviews the proposed slate of university senate representative nominees for university committees in addition to the slate of nominees for university senate officers and positions on university senate committees. In each case, the university senate can approve the slate either as presented or with revisions.

4) During the academic year, when a representative resigns from a committee or a representative is needed for a new committee, SCoN calls for a replacement or volunteer, subject to the approval of the university senate at its next meeting.

v. **Bylaws Revisions** After various discussions of feedback from the governance retreat during its fall meetings, ECUS-SCC is scheduled to vote on two bylaws revisions at its next meeting: first, a proposal for scheduling organizational committee meetings, second, a proposal involving a change to the standing committee structure, specifically dissolving EAPC and merging its scope into the scope of APC.

vi. **Budget**
   1) 2018-2019 Budget: $5000.00
      a) Travel (USG Faculty Council Meetings): $675.00
      b) Office Supplies & Expenses (Printing, Retreat, etc.): $4325.00
   2) November Expenses:
      a) None
   3) Total Expended AY 2018-2019: $3402.84
   4) Remaining Balance: **$1597.16**

4. **SUBCOMMITEE ON NOMINATIONS** (SCoN) – David Johnson
   Officers: Chair David Johnson, Secretary Craig Turner, No Vice-Chair position for this committee.
   a. **Report** There were two items of business to report.
      i. **University Senate Representatives**
         1. One new university senate representative has been named since the last meeting: Jamie Addy to the *Academic Affairs Special Fee Committee* with a 2018-2021 term of service.
         2. Amy Pinney is the new university senate representative to the *University Public Art Committee* with a Spring 2019 term of service.
      ii. **Committee Slate Revision** There will be a motion coming at the next university senate meeting for Cindy Bowman to serve on RPIPC as the Chief Information Officer's Designee, replacing Bob Orr effective 16 Jan 2019.

5. **FACULTY AFFAIRS POLICY COMMITTEE** (FAPC) – Angela Criscoe for Ashley Taylor
   Officers: Chair Ashley Taylor, Vice-Chair Angela Criscoe, Secretary Olha Osobov
   a. **Meeting** FAPC did not meet on 07 Dec 2018 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee, thus there is nothing to report.

6. **RESOURCES, PLANNING AND INSTITUTIONAL POLICY COMMITTEE** (RPIPC) – Diana Young
   Officers: Chair Diana Young, Vice-Chair Darryl Richardson, Secretary Marcela Chiorescu

a. **Meeting** RPIPC did not meet on 07 Dec 2018 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee, thus there is nothing to report.

7. **STUDENT AFFAIRS POLICY COMMITTEE** (SAPC) – Joanna Schwartz
   Officers: Chair Joanna Schwartz, Vice-Chair Monica Ketchie, Secretary Guy Biyogmam
   a. **Meeting** SAPC did not meet on 07 Dec 2018 from 2:00pm to 3:15pm as there were too many regrets received to meet quorum, thus there is nothing to report.

8. **STUDENT GOVERNMENT ASSOCIATION** (SGA) – Amelia Lord
   Officers: President Amelia Lord, Vice President Sarah Smith, Secretary Avery Perkins, Treasurer Daniel Goorsky
   a. **TEDx**
      i. TED is a nonprofit devoted to spreading ideas, usually in the form of short, powerful talks (18 minutes or less). TED began in 1984 as a conference where Technology, Entertainment and Design converged, and today covers almost all topics — from science to business to global issues — in more than 100 languages. Meanwhile, independently run TEDx events help share ideas in communities around the world.
      ii. SGA and Academic Affairs are looking to host a TEDx conference for Fall 2019.
      iii. For anyone interested in serving on the TEDx planning committee, please email me (amelia.lord@bobcats.gcsu.edu). This committee will be meeting in the upcoming weeks. Please email me by February 1st.
      iv. If you serve on the TEDx planning committee, you will not be eligible to present at TEDx GCSU.
   b. **SGA 2019-2020** New Executive officers will be announced at the next university senate meeting.

ANNOUNCEMENTS/ INFORMATION ITEMS:

1. **FACULTY SALARY REVIEW TASK FORCE UPDATE** – John Swinton (University Senate Representative)
   a. **Task Force Website** http://www.gcsu.edu/provost/faculty-salary-review-task-force
   b. **12/03/2018: Continuing Data Discussions**
      i. We have updated faculty data concerning the CIP (Classification of Instructional Programs) codes that should be assigned to our faculty.
      ii. With updated CIP codes we will start pulling CUPA-HR data.
      iii. Questions to which we need answers:
         1) Does CUPA-HR allow for data draws based on CIP codes we request or only ones for which we submitted data?
         2) How does CUPA-HR deal with time in rank? Are we sure we know how Columbus State did so?
         3) Do we need to worry about time in rank for assistant and associate professors (or assume 5 years is maximum time in rank)?
         4) What is the role chairs and deans will play in allocating final salary adjustments within departments?
      iv. List of peer and aspirant schools:
         1) Appalachian State University (Boone, NC)
         2) Austin Peay State University (Clarksville, TN)
         3) Central Connecticut State University (New Britain, CT)
         4) College of Charleston (Charleston, SC)
         5) Davidson College (Davidson, NC)
         6) Elon University (Elon, NC)
         7) Henderson State University (Arkadelphia, AR)
         8) Keene State College (Keene, NH)
         9) Mercer University (Macon, GA)

10) Miami University (Oxford, OH)
11) Morehead State University (Morehead, KY)
12) Murray State University (Murray, KY)
13) Radford University (Radford, VA)
14) Ramapo College of New Jersey (Mahwah, NJ)
15) Southern Oregon University (Ashland, OR)
16) State University of New York College at Geneseo (Geneseo, NY)
17) Truman State University (Kirksville, MO)
18) University of Illinois at Springfield (Springfield, IL)
19) University of Montevallo (Montevallo, AL)
20) University of North Carolina at Asheville (Asheville, NC)
21) University of North Georgia (Dahlonega, GA)
22) University of South Carolina Aiken (Aiken, SC)
23) University of Wisconsin-Eau Claire (Eau Claire, WI)
24) University of Wisconsin-La Crosse (La Crosse, WI)
25) University of Wisconsin-Stevens Point (Stevens Point, WI)
26) Winthrop University (Rock Hill, SC)

c. **Since the 3 Dec 2018 Task Force Meeting**
   i. We have met twice in January 2019 yet the update for those two meetings is presently under review by task force members.
   ii. Unfortunately, the data from the comparator/ aspirant schools is not sufficient to provide a salary band (maximum, middle, minimum) for each rank and CIP code, so in some cases we are using the comparison group of all Master's institutions that responded to CUPA-HR survey for the 2017-2018 academic year. As CUPA-HR reports don't provide summary data (maximum, middle, minimum) unless there are at least five positions and at least five institutions that reported, this is the explanation for some of the holes for the comparator/ aspirant school comparison group.
   iii. The department chair CUPA-HR report provides only middle salary values (median, average) and no maximum/minimum salaries. Our task force chair (Russ Williams) is attempting to contact CUPA-HR to see if these maximum/minimum salaries for department chairs are available.
   iv. The task force members are proofreading the draft data for accuracy and consistency.
   v. At the next university senate meeting, I anticipate sharing the graphs (box and whisker plots) for each CIP and rank (assistant, associate, full) that are under review by the task force members at present and not quite ready for dissemination at this time.

d. **Questions**
   i. Who will make faculty raise decisions? *The task force is charged to recommend a faculty compensation philosophy subject to review and approval of the Executive Cabinet. At present, the task force position is that the aforementioned data provides a framework and informs faculty salary review by the department chair who makes a salary increase recommendation justified by meritorious performance of the faculty member. This recommendation is subject to review and approval by the dean, provost, and president.*
   ii. What is the challenge with the chair salary bands? *The limitation of not having maximum and minimum salary data for the comparison group as well as the challenge of converting chair salaries from fiscal year to academic year. The stipend for administrative duties of chairs is not always explicit in the contract and not always administered consistently with our university policy.*

       iii. What is the strategy to remedy this shortcoming and ensure that chair salaries are administered in compliance with the university policy? *This compliance issue is beyond the charge of the task force, and the point of authority is the president who may choose to assign this to one or more designees.*

           1) *A comment from the floor indicated that the administration of chair salaries is much more consistent with university policy today than has been the case in the past and we can follow up on this to ensure compliance across all chair positions.*

2. **UNIVERSITY CURRICULUM COMMITTEE (UCC) UPDATE** – Lyndall Muschell (UCC Chair)

   a. **University Curriculum Committee and General Education Committee**

      i. Curriculum Approval Website The new system for submitting and tracking proposals related to curriculum is now in place. All proposals can be easily located and tracked to determine progress and decisions. Relevant forms and resources are located on the GC Curriculum Approval website (http://www.gcsu.edu/provost/gc-curriculum-approval). Parts of this website are accessible only with unify credentials.

      ii. Action Items

           1) Modify Existing Major, Minor, Certificate, Concentration Requirements - Management major requirements change - **recommended, January 25, 2019**

           2) Modify Existing Major, Minor, Certificate, Concentration Requirements - Economics major requirements change - **recommended, January 25, 2019**

           3) Termination of the Certificate of Less Than One Year in Latin American Studies - **recommended, January 25, 2019**

      iii. Information Items

           1) **New Courses – College of Arts and Sciences**

              a) Christianity and the Environment, RELI 4125

              b) Harry Potter and Philosophy; PHIL4335

              c) Mystical, Magical, and Ecstatic Religions, RELI 4200

              d) Molecular Ecology, BIOL 4225

              e) Population Genetics, BIOL 4227

            2) **General Education Committee (GEC)**

              a) No Report

            3) **Graduate Council – Curriculum Information**

              a) College of Health Sciences, MSAT Updated for CAATE. Addressed adjustments of course hours and sequence of classes. **Recommended January 11, 2019**.

              b) College of Education, Middle Grades MAT - Course and Program of Study Changes, EDMG 5245, EDMG 5001, EDMG 5960, EDIT 5202, EDEX 6123, EDMG 5242. Addressed adjustments of course hours and reactivation of a class. **Recommended January 11, 2019**.

              c) BIO 5225 and 5227 Biology courses that were previously offered as special topics. **Recommended January 11, 2019**.

              d) MUED 6050 was approved as a new course. **Recommended January 11, 2019**.

              e) Ed.D. Admission Requirement: Addition of "Official score report for the GRE or MAT taken within the last five years" to application information. **Recommended January 11, 2019**.

3. **SUSTAINABILITY UPDATE** – Lori Strawder (Chief Sustainability Officer)

   a. Report Lori Strawder provided a written report approximating her oral presentation and this report is attached to these minutes as a supporting document.

4. **DIVERSITY ACTION PLAN UPDATE** – Veronica Womack (Chief Diversity Officer)

a. <u>Report</u> Veronica Womack provided a written report of the notes on which she based her oral presentation, and this report is attached to these minutes as a supporting document.
b. <u>Question</u> Will the faculty peer training have a STEM (Science, Technology, Engineering and Mathematics) component? Yes, there will be training across all disciplines including STEM, Humanities, and Fine Arts.

<u>OPEN DISCUSSION</u>: Alex Blazer invited open discussion from the floor. There was one announcement provided.
1. **BYLAWS REVISION – MERGE EAPC/APC** Feedback was invited to inform ECUS and Standing Committee Chair deliberation regarding the dissolution of EAPC and merging the scopes of EAPC with APC. As this merging will reduce the number of standing committees from five to four, and the number of volunteer positions (fillable only by corps of instruction faculty) will be reduced from 13-15 volunteer positions with the five standing committees (APC, EAPC, FAPC, RPIPC, SAPC) to 2-4 volunteer positions with the four standing committees (APC, FAPC, RPIPC, SAPC). Note that ECUS is not classified in the university senate bylaws as a standing committee. Feedback included.
   a. As much as I value the service of my faculty volunteer colleagues, perhaps the work of the university senate is more appropriately implemented by university senate members so this reduction in the number of volunteer positions does not concern me.
   b. To parallel, the voting practice in the university senate, perhaps volunteer positions on committees should be non-voting members of the committee.
   c. Having more volunteers could be helpful to support the assignment of a representative for each academic unit (colleges, library) to each of the committees as proposed (APC, ECUS FAPC, RPIPC, SAPC), particularly for the academic units having fewer than five elected faculty positions – presently library with two elected faculty senator positions and college of education with four elected faculty senator positions.
   d. While I am a student and not a university senator, the SGA (Student Government Association) on which I serve populates its committees with only SGA members. Since all meetings are open, any student can attend any meeting of any SGA committee as a guest and inform the committee deliberation. As meetings of university senate committees are open as well, those eligible to serve as volunteers could attend university senate committee meetings as guests and inform the committee deliberation.
   e. One of the arguments against increasing the committee sizes to allow more volunteer positions is that with the recent revision of CAPC (Curriculum and Assessment Policy Committee) to EAPC and dissolution of SoCC (Subcommittee on the Core Curriculum), there were external curricular committees created – specifically the GEC (General Education Committee) and the UCC (University Curriculum Committee) – each having volunteer positions for corps of instruction faculty. In short, the opportunities to volunteer for service activities are abundant external to the university senate and the introduction of additional volunteer positions on university senate committees would provide competition to those volunteer positions external to the university senate.
   f. I am hopeful that the assessment policy authority in the scope of EAPC will not be lost as EAPC is dissolved.
   g. The current draft under consideration preserves the assessment policy authority of EAPC as it is now explicit in the APC scope as proposed.

<u>ADJOURN</u>:
1. **ATTENDANCE AND THE SIGN-IN SHEET** Alex Blazer requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** A motion to adjourn was made, seconded, and approved. The meeting was adjourned at 4:36 p.m.

SUPPORTING DOCUMENTS

1. There are two supporting documents.
    a. *SustainabilityReport_2019-01-25_LoriStrawder* (MSWord, pdf) An update on the campus sustainability efforts by Lori Strawder (Chief Sustainability Officer) and student sustainability intern Cameron Skinner.
    b. *DAP_2019-01-25_VeronicaWomack* (MSWord, pdf) An update on the Diversity Action Plan as well as Inclusive Excellence by Veronica Womack (Chief Diversity Officer).