

COMMITTEE NAME: RPIPC

MEETING DATE & TIME: FEBRUARY 12 @ 2:00

MEETING LOCATION: ONLINE

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
----------------	---

P	Rodica Cazacu	P	John Jackson
P	Damian Francis	P	Susan Kerr
P	Brad Fowler	P	Carol Ward
P	Susan Allen	P	Susan Steele
P	Ashley Taylor	P	Nancy Mizelle
A	Catherine Fowler		
A	Jessica Swain		
P	Jessica Wallace		

GUESTS:

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC <small>(Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)</small>	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP <small>{including dates/responsible person, status (pending, ongoing, completed)}</small>
I. Call to order	- call to order Rodica		
II. Approval of Agenda	Agenda passed Susan Steele – Motion Brad - Second		
IV. Business Items			

<p>1. Agenda item 2: Old Business</p> <ul style="list-style-type: none"> • None <p>Campus License for Proctoring Software</p>	<p>Acceptance of previous minutes – Passed Susan Steel – Motion John – Second</p> <p>Susan Steele – ProctorU is the only one available for USG. Susan Kerr is going to follow up with CTL. Brad will follow up with Susan Steele about techniques that she uses with D2L.</p>		
<p>2. Agenda item 3: New Business 5.1 Review Security Document 5.2 Classroom Assignment this Semester</p>	<p>5.1 – Damian – Noticed that events were missing from the security report. It is missing the gas leaks that have caused several evacuations over the last few years. Damian brought it up with the Provost. Report was published shortly before Christmas 2020.</p> <p>.</p> <p>5.2 – Rodica – Centennial is very difficult to teach in. There is a bad echo and the microphone makes the problem worse. Jessica Wallace is having a similar experience in Russell. She believes that the students are deciding to not come to class because they can't interact in the classroom. Ashley has the same problem in Magnolia. Damian – CTL has some good strategies for interacting with students in large classrooms. John suggests giving the students the ability to type questions to the teacher through an app.</p> <p>Infrastructure Question from Damian – What type of ventilation(purification) systems are installed in the campus buildings. Susan Allen says that purification filters were installed in all buildings.</p>		

VI. Next Meeting	RIPIC – March 5, 2:00 PM Senate – February 26, 3:30 PM	Review Security document	
VII. Adjournment	Motion: Brad Second: John		

Distribution(as determined in committee operating procedure – one possibility given):

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

Guidance

COMMITTEE NAME: RPIPC

COMMITTEE OFFICERS: RODICA CAZACU (CHAIR), JESSICA WALLACE (VICE-CHAIR), BRAD FOWLER (SECRETARY)

ACADEMIC YEAR: 2020-2021

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Meeting Dates	August 10, 2020	September 4, 2020	October 2, 2020	November 6, 2020	December 4, 2020	January 8, 2021	February 12, 2021	March 5, 2021	April 2, 2010	
Rodica Cazacu	P		P			P	P			
Jessica Wallace	P		P			P	P			
Brad Fowler	P		P			P	P			
Susan Allen	P		Proxy			P	P			
Susan Steele	A		P			P	P			
Damian Francis	P		P			P	P			
Ashley Taylor	P		P			R	P			
Susan Kerr	P		P			P	P			
Nancy Mizelle	P		P			P	P			
Carol Ward	A		P			P	P			
Jessica Swain	P		R			A	A			
John Jackson	P		P			P	P			
Catherine Fowler	P		A			A	A			
	-									

CHAIRPERSON SIGNATURE

DATE _____ -

(Including this Approval by chair at committee discretion)