**Committee Name: RPIPC**

**Meeting Date & Time: October 6, 2017**

**Meeting Location: A&S 251**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Diana Young | P | Michael Watson |
| R | Donna Bennett | R | Jennifer Goldsberry |
| P | Courtney Manson | P | Nancy Mizelle |
| P | Susan Allen  | P | Leslie Pierce |
| P | Jan Hoffmann | P | Sarah Smith |
| R | Ben McMillan | P | Jessica Swain |
| R | Evita Shinholster |  |  |
| Guests: Lori Strawder, Kristen Hitchcock (as representatives of the Office of Sustainability) |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | The Meeting called to order at 2:00 pm by Diana Young (Chair). |  |  |
| **II. Approval of Agenda** | A MOTION to approve the agenda was made and seconded. | The motion was approved. |  |
| **III. Approval of Minutes** | A MOTION to approve the minutes of the September 1, 2017 meeting of the *Resources, Planning, and Institutional Policy Committee* was made and seconded. | The September 1, 2017 meeting of the *Resources, Planning, and Institutional Policy Committee* were approved and posted.  |  |
| **IV. Old Business**Review of Actions/ Recommendations |  |  |  |
| **1. Agenda Item 2a –**  **Discuss options for informing Senate about Shared Sick Leave Program** | Options for informing Senate about *Share Sick Leave Program* were discussed. After first drafting a motion regarding the *GC shared sick leave program* policy, which aligns with USG BOR policy, the committee then acknowledged that, as a BOR policy, University Senate does not have the authority to vote on the policy.  | Since the Shared Sick Leave Program was already presented to Senate as an Information Item (2016), RPIPC voted to delete the policy motion sent up to ECUS in Sept 2017. | Diana Young will coordinate with Craig Turner to assure that this motion is deleted. |
| **2. Agenda Item 2b –**  **Follow up with ECUS in recommending that one of the three staff senator representatives on RPIPC be filled by the CIO or his/her representative** | RPIPC members voted to formally change RPIPC Membership to include among its 13 members an appointed CIO representative. | The following change has been voted on and approved: Change the “one (1) member who is a staff member appointed by a process determined by Staff Council” to “one (1) member who is the Chief Information Officer or an appointed representative of the Chief Information Officer.” | Diana will inform the Staff Council in writing about this change, and she will also make the change formalized in the ByLaws |
| **3. Agenda Item 2c –**  **Discuss the 12-month faculty pay distribution request now that OneUSG is in effect** | Susan Allen spoke briefly about the 12-month pay distribution option, which will be made available to 10-month employees beginning August 2018 (the start of FY19). Susan noted that, because the pay distribution option would go into effect each August 1, even if an employee leaves the institution mid-year, there will not be any issues regarding over/underpayment to that employee. | No action taken. | No follow-up needed. |
| **4. Unlisted “old business” resurfaced – Parking** | Issues with parking were brought up. Specifically, the access to hand-cap parking spots and appropriate signage for respective lots. A motion to table for the next meeting and request John Bowen from Parking & Transportation to attend was made. | Motion was approved. | John Bowen will be contacted about attending the November meeting to discuss parking and field questions about parking issues across campus.  |
| **V. New Business**Actions/Recommendations |  |  |  |
| **1. Recycling program and implementation by GC Sustainability Council** | Guest speakers representing the GC Sustainability Council, Lori Strawder and Kristen Hitchcock, discussed how the recycling program is being implemented in different places across campus. *Highlights include*: the history of the program, new programs being phased in recent years to help improve recycling accessibility and information sharing to faculty, staff, and students (e.g. the Earth Action Team (a student group) and Bobcats Work Green (a campus-wide information-sharing initiative)). Also, Lori shared that Building Services manage the process of trash and recycling pickup in their respective buildings (not the Sustainability Office). | No action taken.  | No follow-up needed. |
| VI. Next Meeting | **November 3, 2017, 2pm, A&S 251** |  |  |
| VII. Adjournment | 3:10 pm meeting adjourned |  |  |
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**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | August 15, 2017 | September 1, 2017 | October 6, 2017 |  |  |  |  |  |  |
| Diana Young | P | P | P |  |  |  |  |  |  |
| Donna Bennett | P | P | R |  |  |  |  |  |  |
| Courtney Manson | P | A | P |  |  |  |  |  |  |
| Susan Allen  | P | P | P |  |  |  |  |  |  |
| Jan Hoffmann | P | P | P |  |  |  |  |  |  |
| Ben McMillan | R | R | R |  |  |  |  |  |  |
| Evita Shinholster | A | P | R |  |  |  |  |  |  |
| Michael Watson | P | P | P |  |  |  |  |  |  |
| Jennifer Goldsberry | P | P | R |  |  |  |  |  |  |
| Nancy Mizelle | P | R | P |  |  |  |  |  |  |
| Leslie Pierce | P | P | P |  |  |  |  |  |  |
| Sarah Smith | A | R | P |  |  |  |  |  |  |
| Jessica Swain | P | R | P |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)