

COMMITTEE NAME: RPIPC

MEETING DATE & TIME: AUGUST 14, 2023 @ 1300

MEETING LOCATION: FIRST UNITED METHODIST CHURCH

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Rodica Cazacu	P	Nancy Mizelle
P	Josefina Endere	P	Desaree Murden
P	Brad Fowler	P	Alison Shepard
P	Lee Fruitticher	P	Talecia Warren
P	John Jackson	P	Benjamin Whittle
P	Susan Kerr		

GUESTS

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to order	Brad Fowler- 1140 AM		
II. Approval of Agenda	Approved		
III. Approval of Minutes	Approved		

IV. Old Business/Review of Actions/Recommendations 1. Discussion about RPIPC Contribution to Budget	<p>*Susan Kerr mentioned that the letter from RPIPC to the Board of Regents might have contributed to the decrease in projected cuts that GCSU received</p>	<ul style="list-style-type: none"> • Information only 	
2. Election of new officer	<ul style="list-style-type: none"> • Talecia Warren volunteered to be secretary. <ul style="list-style-type: none"> • <i>Chair- Brad Fowler & Co-chair Rodica Cazacu were chosen at the last meeting.</i> 	<ul style="list-style-type: none"> • Update main senate 	<ul style="list-style-type: none"> • Completed 8/14/23
V. New Business Actions/Recommendations 1. Survey on Summer Schedule	<ul style="list-style-type: none"> • Lee Fruitticher mentioned that staff council would like for us to consider a survey to obtain feedback for how the summer office schedule to decrease resource utilization went. • <i>For summer 2023, we tried shutting down campus at 12 noon as well as a few telework days when costs were projected to be high.</i> • Brief discussion on potential to move the few people in Atkinson over the summer to a temporary work location. 	<ul style="list-style-type: none"> • Plan to discuss survey at September meeting • Discussion only • Plan to discuss additional measures at next meeting 	<ul style="list-style-type: none"> • Frank Baugh from Facilities Management will be invited to next meeting to continue this discussion
2. Technology updates	<ul style="list-style-type: none"> • Susan Kerr mentioned that we will have several informational items that we will carry forth as potential policy/procedure changes based on audits. • Overhaul of the cell phone policy for all institutionally provided data devices that have a cell data plan. Clarify that these devices are only to be used for university business to include the ones bought with faculty development funds as they will remain with the university. • Noted that items bought with faculty development funds will not be replaced by IT at the end of the life cycle. • Number of data plan vendors are being decreased and the devices will need to be managed by information systems. • IT governance process goes to the cabinet level for approval so these are not votable items. 	<ul style="list-style-type: none"> • Information only 	<ul style="list-style-type: none"> • Information to be passed to cabinet level. No approval needed from this committee
3. Future Meeting Location	<ul style="list-style-type: none"> • Meeting Location- Typically we have met at Beeson Hall but possible move to Atkinson 202 if available. 	<ul style="list-style-type: none"> • Brad to check on availability of Beeson Hall 	<ul style="list-style-type: none"> • Will be notified of meeting location prior to next meeting
4. Parking & Transportation	<ul style="list-style-type: none"> • <i>License plate reader system for P&T is in place and working well. LPR (license plate recognition) counts the cars in the parking lots so they can get real time data for parking lot utilization.</i> 	<ul style="list-style-type: none"> • Information only 	

	<ul style="list-style-type: none"> • Approx 1500 undergraduates and faculty registered for permits. Permit process now online so everything can be done virtually. • Three new employees to assist with parking enforcement • Increase to five buses from West Campus to accommodate freshman who are unable to park on main campus due to lack of resident parking. 800 spaces were re-classified for commuters • Cessation of service to Irwin Street. • Employees to park in Centennial or Sanford if unable to find spots in usual lots. Can also charge electric vehicles in some locations • City of Milledgeville has also classified the lower section of the parking deck as 2-hour parking. Lease of the parking garage for GCSU has been explored but is not an option at this time. • 2-week period at the beginning of the semester that they do some leniency but after that there are fines. Noted fines increased from last semester. • Minor change to parking at Bell Hall in which there will be six hourly spaces that charge for parking. First 30 minutes are free but then \$2/hr. 	<ul style="list-style-type: none"> • Information only 	<ul style="list-style-type: none"> • Information to be dispersed before go-live
5. Book Discussion	<ul style="list-style-type: none"> • Looked at collaborative learning at PWI vs. Minority Institutions. Key takeaway is that collaborative learning is key as we learn about each other and how to work with each other. The result if this is completed is more effective and will prepare our students for the real world. 	<ul style="list-style-type: none"> • Discussion only 	<ul style="list-style-type: none"> • Completed discussion
VI. Next Meeting	Friday September 1 st at 2:00p.m. Located TBD	<ul style="list-style-type: none"> • Determine location 	<ul style="list-style-type: none"> • Brad to email committee with location prior to meeting
VII. Adjournment	Adjourned at 1255.		

Distribution(as determined in committee operating procedure – one possibility given):

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

Guidance

COMMITTEE NAME: RPIPC

COMMITTEE OFFICERS: BRAD FOWLER (CHAIR), RODICA CAZACU (VICE-CHAIR), AND TALECIA WARREN (SECRETARY)

ACADEMIC YEAR: 2023-2024

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Meeting Dates	August 14, 2023	September 1 st 2023	October 6, 2023	November 3, 2023	January 5, 2024	February 9, 2024	March 1, 2024	April 5, 2024	April 26, 2024
Rodica Cazacu	P								
Josefina Endere	P								
Brad Fowler	P								
Lee Fruitticher	P								
John Jackson	P								
Susan Kerr	P								
Nancy Mizelle	P								
Desaree Murden	P								
Alison Shepard	P								
Talecia Warren	P								
Benjamin Whittle	P								

CHAIRPERSON SIGNATURE _____

DATE _____ -

(Including this Approval by chair at committee discretion)