**Committee Name: RPIPC**

**Meeting Date & Time: 03/07/2025 (2-3:15)**

**Meeting Location: 313 Beeson Hall**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members**  **“P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Brad Fowler | P | Nancy Finney |
| R | Mikkel Christensen | P | Will Smith |
| P | Natalie Toomey | P | Brian Watson |
| R | GeGee Arnold | P | Serena Semere (SGA) |
| R | Charles Cruey |  |  |
| P | Josefina Endere |  |  |
| P | Kerry James Evans |  |  |
| Guests: | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| --- | --- | --- | --- |
| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Brad Fowler |  |  |
| **II. Approval of Agenda** | Brad Fowler | Approved |  |
| **III. Approval of Minutes** | Brad Fowler | Approved |  |
| **IV. Old Business/Review of**  **Actions/Recommendations** | REVIEW/FEEDBACK RE: PARKING POLICY UPDATES   * Are the high demand lot permits “all access” – Can those with permits park in other lots if high demand lots are full? * What will the fees be for high demand and outer lots for faculty/staff? $200 and $50? |  | Brad Fowler will seek clarification and email the committee. |
| **V. New Business** Actions/Recommendations | ZOOM LICENSES  Discussion led by Brian Watson (CIO)   * Earmark Zoom only for academic use/delivery of instruction, public facing delivery * There is a plan to try to further drop Zoom licenses – currently have ~150 (~$11k)   Q: Allowed for recruitment?  A: Likely not   * Will eventually move everything (phones included) to Microsoft.   + USG negotiates cost with Microsoft and then bills each university * Those with a Zoom license will likely see another email requesting justification to retain Zoom license   OTHER TECHNOLOGY LICENSES   * Looking for better ways to track software licenses overall and perhaps streamline purchase/subscription process   + Working on collecting the information at this point |  | Completed |
| VI. Next Meeting | 04/04/2025 |  |  |
| VII. Adjournment | Brad Fowler | Approved |  |

**Distribution (as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: RPIPC**

**Committee Officers: Brad Fowler (Chair), Mikkel Christensen (Vice-Chair), Natalie Toomey (Secretary)**

**Academic Year: 2024-25**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  | | | | | | | | | |
| Meeting Dates | | 9/06/24 | 10/4/24 | 11/1/24 | 1/10/25 | 2/14/25 | 3/7/25 | 4/4/25 |  |  |
| Brad Fowler | | P |  | P | P |  | P |  |  |  |
| Mikkel Christensen | | P |  | P | P |  | R |  |  |  |
| Natalie Toomey | | P |  | P | P |  | P |  |  |  |
| GeGee Arnold | | P |  | P | P |  | R |  |  |  |
| Charles Cruey | | P |  | P | P |  | R |  |  |  |
| Josefina Endere | | P |  | P | P |  | P |  |  |  |
| Kerry James Evans | | P |  | P | P |  | P |  |  |  |
| Nancy Finney | | P |  | R | P |  | P |  |  |  |
| Will Smith | | P |  | A | P |  | P |  |  |  |
| Brian Watson | | P |  | P | P |  | P |  |  |  |
| Serene Semere (SGA) | | A |  | P | A |  | P |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)