

**Georgia College & State University
University Senate**

Motion Form for use by all business to come before the University Senate.

SUBJECT: Indirect Costs of Grants **SOURCE** BPC **DATE** March 1, 2005

MOTION:

To change the portion of paragraph 15 in section 3.09.04.1 ACADEMIC DIVISION GRANTS: APPROVAL PROCESS of the Academic Affairs Handbook from:

An eight percent (8%) administrative fee will be assessed on all grant proposals. These are indirect costs charged to the grant and should be included under the "sponsored" column. Funds generated from the administrative fee surcharge are used to support faculty research.

to read as follows:

The federally negotiated and approved rate (currently 30%) should be used to calculate indirect costs and overhead expenses for grants. Acknowledging that sometimes it may not be possible or prudent to charge the approved rate, the university recognizes that some flexibility in the indirect cost policy is required. Therefore, a discretionary reduction in the indirect cost rate may be allowed under certain circumstances. In order to justify a rate lower than 30%, the administration may require input from the principal investigator and the program administrator for the funding agency and, when justified, the indirect cost rate can be reduced to a minimum of 8%.

If the minimum eight percent indirect rate is charged, then the entire amount collected will be allocated to the Faculty Research Program. Any indirect costs collected above the 8% will be equally divided and distributed to fund additional grant resources, services, and workshops and to support the research efforts of the departments and schools who receive the grant awards.

POLICY IMPACTED:

Faculty Handbook: Section(s)	Employee Handbook: Section(s)
Administrator's Handbook: Section(s)	Business & Finance, Policies & Procedures: Section(s)
Student Handbook: Section(s)	Board of Regents Policy: Section(s)
Undergraduate Catalog: Section(s)	Other (specify) Paragraph 15 in section 3.09.04.1 Academic Division Grants: Approval Process of the Academic Affairs Handbook
Graduate Catalog Section(s)	

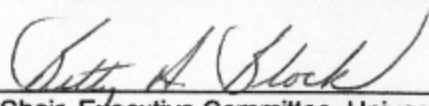
SUPPORTING DOCUMENTATION: (give name/short subject line of each separate document; include electronic versions of each piece for inclusion on the US webpage)

Memo from Dr. Mark Pelton providing context

http://info.gcsu.edu/intranet/univ_senate/03-28-05/0405.BP.002.P_GrantsMP.doc

Budget and Planning Committee Vote

The vote of the Budget and Planning Committee on the final version of the motion was unanimous. It was taken on February 25, 2005.

ACTION TAKEN by the University Senate: <u>PASSED</u>	Date: <u>28 Mar 05</u>
Submitted to the <input type="checkbox"/> President <input type="checkbox"/> University Faculty on behalf of the University Senate by	
	<u>28 Mar 05</u>
Chair, Executive Committee, University Senate	Date

When requested, University Faculty action: APPROVED NOT APPROVED Date: _____

For use by ECUS Secretary: Date Received: 03-01-05

Code: 0405.BP.002.P

Action of the President

- APPROVE: This change will be effective (date) _____
- VETO: with rationale in writing within fifteen (15) calendar days as specified in Article II Section 2.F.6. of the GC&SU Statutes
- Submitted to BOR for approval on _____ (date)

[Signature]
University President

30 Mar 05
Date

Action of the President regarding implementation

Implementation charged to: Anne Gornly for implementation by (date) 8-01-05

Add to (check all that apply)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Administrator's Handbook: | <input type="checkbox"/> Graduate Catalog |
| <input checked="" type="checkbox"/> Business & Finance, Policies & Procedures: | <input type="checkbox"/> Student Handbook: |
| <input type="checkbox"/> Employee Handbook: | <input type="checkbox"/> Undergraduate Catalog: |
| <input checked="" type="checkbox"/> Faculty Handbook: | <input type="checkbox"/> Other |

Implementation Update to University Senate (date) [Signature]