

**Georgia College & State University
University Senate**

Motion Form for use by all business to come before the University Senate.

SUBJECT: Certificates **SOURCE:** AG **DATE** 9/30/2004

MOTION: To approve the proposed procedures for creating certificate programs at both the undergraduate and graduate level effective Spring 2005.

POLICY IMPACTED:

Faculty Handbook: Section(s) Recommend this be added	Employee Handbook: Section(s)
Administrator's Handbook: Section(s)	Business & Finance, Policies & Procedures: Section(s)
Student Handbook: Section(s) Possible addition	Board of Regents Policy: Section(s)
Undergraduate Catalog: Section(s) Possible addition	Other (specify)
Graduate Catalog Section(s)	

SUPPORTING DOCUMENTATION

Procedures for seeking approval of new certificates
http://info.gcsu.edu/intranet/univ_senate/10_25_04/0405.AG.006_P_Cert_Guidelines.doc
 Certificate Proposals Procedures DRAFT
http://info.gcsu.edu/intranet/univ_senate/10_25_04/0405.AG.006.P_Cert_Procedures.doc
 Certificate Proposals Procedures FINAL
http://info.gcsu.edu/intranet/univ_senate/10_25_04/0405.AG.006.P_Cert_ProcFinal.doc

ACTION TAKEN by the University Senate: APPROVED Date: 25 Oct 04

Submitted to the President University Faculty on behalf of the University Senate by

[Signature] 25 Oct. 04
 Chair, Executive Committee, University Senate Date

When requested, University Faculty action: APPROVED NOT APPROVED Date: _____

Action of the President

- APPROVE: This change will be effective (date) _____
- VETO: with rationale in writing within fifteen (15) calendar days as specified in Article II Section 2.F.6. of the GC&SU statutes
- Submitted to BOR for approval on _____ (date)

[Signature] Oct 26, 2004
 University President Date

Action of the President regarding implementation

Implementation charged to: Dr. Cornley for implementation by (date) 10/30/04

Add to (check all that apply)

- Administrator's Handbook:
- Business & Finance, Policies & Procedures:
- Employee Handbook:
- Faculty Handbook: Add Section
- Graduate Catalog
- Student Handbook:
- Undergraduate Catalog:
- Other: Acad Affairs Intranet

Implementation Update to University Senate (date) _____

This motion form was implemented August 2004

The alphanumeric code is of the form AY.COM.###. Type where AY is Academic Year (0304, 0405, 0506, etc), COM is a 2 character code for the committee making the motion (BP = Budget & Planning, US = University Services, AG = Academic Governance, SA = Student Affairs, EC = Executive Committee, CN = Committee on Nominations, SB = Senate Body), ### is a three digit number (001, 002, 003, 004, ...), and Type is a one character code for the type of motion (P = policy recommendation, R = resolution, O = other)