**Committee Name: Curriculum & Assessment Policy Committee (CAPC)**

**Meeting Date & Time: April 1, 2016**

**Meeting Location: A & S 116**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members: “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Angel Abney (Chair) | P | Cara Meade |
| P | Kay Anderson | P | Joanne Previts |
| P | Kimberly Cossey | P | Patrick Simmons |
| P | Ben Davis | R | Amy Sumpter (Vice Chair) |
| P | Nicole DeClouette (Secretary) | R | Shaundra Walker |
| R | Josie Doss | P | James Winchester |
| P | Juan Ling |  |  |
| Guests: Donnie Williams, Bryan Marshall | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| --- | --- | --- | --- |
| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:03 pm |  |  |
| **II. Approval of Agenda** | Jim moved to approve the agenda.  Kay seconded the motion. | Agenda approved unanimously. |  |
| **III. Approval of Minutes** | Kay moved to approve the minutes.  Jim seconded the motion. | Minutes approved unanimously. |  |
| **IV. Informational Items** | No discussion. |  |  |
| **V. Action Items** |  |  |  |
| 1. Proposal for Logistics & Transportation Concentration | The concentration is intended to be a match with any business major.  Jim moved to approve the proposal.  Kay seconded the motion. | Proposal approved unanimously. |  |
| 2. MAT substantive change | Angel will need a different signature page so Graduate Council can sign before Angel signs. The Graduate Council unanimously approved this proposal already.  Jim moved to approve the proposal.  Kimberly seconded the motion. | Proposal approved unanimously. |  |
| 3. MS in Athletic Training | A masters degree is now required for Athletic Training. This will give students opportunity to get BS in athletic training and then move into the MS program.  Prospectus was approved in July 2015.  Kay moved to approve the proposal.  Jim seconded the motion. | Proposal approved unanimously. |  |
| 4. M.Ed. in Curriculum & Instruction | Prospectus is on the way to BoR. Prospectus has gone through senate already.  Because this is the last meeting for the semester, the Provost has said we can approve the proposal while waiting for prospectus to be approved.  As we vote, we are also approving them to be fully online programs.  Jim moved to approve the proposal.  Kim seconded the motion. | Proposal approved unanimously. |  |
| **VI. SOCC Report** | Two GC2Y courses pending; this brings the total to 7 proposals for the year.  Global overlays have been pulled from our courses and addendum has been added to the catalog.  Area B is not changing but we are no longer tracking global overlays. SOCC will continue tracking students taking these courses. |  |  |
| VII. Members Reports | None |  |  |
| VIII. New Business | None. |  |  |
| **IX. Next Meeting** | Friday, April 29, 2016  2016-2017 Senate Organizational Meeting  We will be electing the next chair, vice chair, and secretary. |  |  |
| **X. Adjournment** | Meeting adjourned at 2:22 pm |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | 8.11.15 | 9.4.15 | 10.2.15 | 11.6.15 | 12.4.15 | 2.5.16 | 3.4.16 | 4.1.16 |  |
| Angel Abney | | P | P | P | R | P | P | P | P |  |
| Jamie Addy | | P |  |  |  |  |  |  |  |  |
| Kay Anderson | | P | P | R | P | R | P | P | P |  |
| Kimberly Cossey | | P | R | P | P | P | P | P | P |  |
| Ben Davis | |  | P | P | P | P | P | P | P |  |
| Nicole DeClouette | | P | P | P | P | R | R | P | P |  |
| Josie Doss | | R | P | P | P | P | P | P | R |  |
| Juan Ling | | R | P | R | P | R | R | P | P |  |
| Cara Meade | | P | P | P | P | P | P | P | P |  |
| Joanne Previts | | P | P | P | R | P | R | P | P |  |
| Patrick Simmons | | A | P | P | R | P | P | P | P |  |
| Amy Sumpter | | P | P | P | P | A | P | P | R |  |
| Shaundra Walker | | P | P | P | P | P | P | P | R |  |
| James Winchester | | P | P | R | P | P | P | A | P |  |
|  | |  |  |  |  |  |  |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)