**Committee Name: Student Affairs policy committee**

**Meeting Date: April 4, 2014**

**Meeting Location: Atkinson Hall 104**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Doreen Sams, Chair | R | Caitlin Mullaney |
| P | Mandy Jarriel, Vice Chair | R | Amy Pinney |
| P | Nicole DeClouette, Secretary | R | Sarah Rose Remmes |
| R | Victoria Ferree | R | Tim Smith |
| R | Gail Godwin | P | Evelyn Thomas |
| P | Bruce Harshbarger | P | Stephen Wills |
| P | Daniel McDonald | P | Andy Lewter |
| Guests: None |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic  | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 1:33 pm. |  |  |
| **II. Approval of Agenda** | Daniel moved to approve the agenda and Mandy seconded the motion. Agenda approved.  | Approved |  |
| **III. Approval of Minutes** | Daniel moved to approve the minutes from last meeting and Evelyn seconded the motion. Minutes approved.  | Approved |  |
| **IV. Old Business/Review of****Actions/Recommendations** |  |  |  |
| **a. Active Military Attendance Policy** | None. |  |  |
| **b. Definition of Military Friendly** | None. |  |    |
| **c. Common Meeting Time** | SAPC has had almost no student participation this year because of the meeting time conflict with SGA. SAPC’s effectiveness is limited without student involvement. Juawn Jackson has appointed a non-senator student, Moriah Thomas, to SAPC for next year. Juawn is also looking at changing SGA’s meeting time.If we decide to do another student survey, a new one would need to be created because the one submitted by SGA did not yield significant results. If we decide to survey again, we need to do it quickly because students who experienced the previous common meeting time will be graduating soon so the students left to survey will only have the experience of Friday afternoon meeting times. We should note on the annual report that student involvement in senate has decreased. SAPC may end up encouraging SGA to take up this issue. Dee still plans to talk to the Provost before the end of the semester. The fall schedules are already set so any changes will likely take a year to implement. President Dorman has submitted his requests to get spaces reclassified as non-classroom spaces if they are in fact not used as classrooms. Getting meeting spaces reclassified might also affect the common meeting time. |  |  |
| **d. Sexual Harassment Policies for Graduate Students** | Andy volunteered Student Affairs to create a one-page document to go to all graduate students regarding GC’s sexual harassment policy. Questions: --Is each college doing their own thing (for graduate students) or is there one person over all of the GC graduate programs? --Could students do some type of online training like faculty have to do the annual ethics training. |  |  |
| **V. New Business**Actions/Recommendations |  |  |  |
| **a. 2013-2014 SAPC Report**  | The committee read the draft of the annual report for SAPC and provided suggestions for revisions and edits. The report is due April 30th.  |  |  |
| **b. Member Reports** | None.  |  |  |
| **c. Other new business** | Andy recently met David Snow at a meeting. David is the new Director of Military Affairs for the BOR. He has been hired to look at funding, scholarship money, veteran centers on campus, etc. David also happens to be a graduate of Georgia College. David volunteered to come to GC to be a part of this conversation with us (e.g., becoming a veteran friendly campus). David is not available to come to our next meeting but is available sometime in May. Andy will schedule the visit and let the committee know so that we, too, may be part of that conversation. Perhaps Doc St. Clair, Bryan Marshall, and Bob Duesing can invite students to meet with David Snow too. Andy also talked to Doc St. Clair about the TDY issue. Doc told him that service people could be deployed mid-semester and once they get their orders, they begin to focus on what’s ahead of them. They often don’t worry about what’s happening at home until they return. If they have their mail forwarded somewhere while they are deployed, is someone checking it? For those students who are deployed mid-semester, do they get assigned IP for In Progress or I for Incomplete? If not returning for two years, how does that impact the incomplete? Does it turn into F? IPs will never automatically turn into F. Do students have to pay back VA money if they are unable to complete the course? There should be policies in place to address this. There are different categories of service: active duty, veteran, reserves, etc. Different categories may affect how students advocate for themselves. These issues are timely because there are so many people returning from service and the university system needs to be ready for them. This initiative may also work well within the Complete College Georgia Plan.  |  |  |
| VI. Next Meeting | **April 25, 2014 Atkinson 104****1:30 pm** |  |  |
| Topics for Discussion |  |  |  |
| VII. Adjournment | Adjourned at 2:24 pm |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Committee Name: Student Affairs policy committee**

**Committee Officers: Doreen Sams, Mandy Jarriel, Nicole DeClouettte**

**Academic Year: 2013-2014**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| **Meeting Dates** | **8/14** | **8/23** | **10/4** | **11/15** | **1/24** | **2/28** | **4/4** |  |  |  |  |  |
| Doreen Sams | P | P | P | P | P | P | P |  |  |  |  |  |
| Mandy Jarriel | P | P | P | R | P | P | P |  |  |  |  |  |
| Nicole DeClouette | P | P | P | P | P | P | P |  |  |  |  |  |
| Victoria Ferree | R | P | R | R | R | R | R |  |  |  |  |  |
| Gail Godwin | P | P | R | P | P | R | R |  |  |  |  |  |
| Bruce Harshbarger | A | P | R | P | P | R | P |  |  |  |  |  |
| Daniel McDonald | P | P | P | R | P | P | P |  |  |  |  |  |
| Caitlin Mullaney | A | P | R | P | R | R | R |  |  |  |  |  |
| Amy Pinney | P | P | P | P | P | P | R |  |  |  |  |  |
| Sarah Rose Remmes | A | A | R | P | R | R | R |  |  |  |  |  |
| Tim Smith | P | P | P | P | R | R | R |  |  |  |  |  |
| Evelyn Thomas | P | P | P | P | R | P | P |  |  |  |  |  |
| Stephen Wills | P | P | R | P | P | P | P |  |  |  |  |  |
| Andy Lewter | P | P | P | P | P | P | P |  |  |  |  |  |
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\*Member excused and sent an alternate \*\*Meeting Cancelled

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion