**Committee Name: Student Affairs Policy Committee (SAPC)**

**Meeting Date & Time: October 3, 2014 2:00 pm**

**Meeting Location: SGA Conference Room (Student Activity Center)**

**Attendance**:

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| **Members: “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Donna Bennett | P | Macon McGinley |
| P | Nicole DeClouette | P | Holly Nix |
| P | Ruth Eilers | P | Janna Parker |
| P | Victoria Ferree | P | Amy Pinney |
| R | Heidi Fowler | P | Cathy Stevens |
| P | Juawn Jackson | R | Moriah Thomas |
| P | Andy Lewter |  |  |
| Guests: Bruce Harshbarger (VP for Student Affairs), Larry Christenson (Executive director of University Housing), Mark Craddock (Associate Director of Operations--Housing), Kate Ward (Pride Alliance President), Melissa Cobb (Pride Alliance, vice President) | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:04 pm |  |  |
| **II. Approval of Agenda** | n/a |  |  |
| **III. Approval of Minutes** | Amy Pinney moved to approve the August 15th minutes. Holly Nix seconded the motion. Minutes approved.  Andy Lewter moved to approve the August 22nd minutes. Juawn Jackson seconded the motion. Minutes approved. |  |  |
| **IV. Informational Items** | None |  |  |
| **V. Old Business/Review of**  **Actions/Recommendations** |  |  |  |
| 1. **First Year Residency Requirements** | Bruce Harshbarger presented a graph showing that retention percentages rose from the mid 70s to the mid 80s when the First Year Residency Requirement was instituted (2003). Other areas of increase: students engaged in community service hours, students spending weekends in Milledgeville, and intramural participation.  10-15% of students are exempted from the first year residency requirement due to being Pell Grant recipients, 21 years or older, responsible for caregiving, etc. These exemptions are already in effect.  Larry Christenson suggested that the language in the admissions policies need to align with the language in the housing policies. Larry will reach out to the admissions office to address this. | Committee was satisfied with the information and no further action was taken. |  |
| 1. **Full-time LGBT Coordinator** | Kate Pope, President of Pride Alliance and Melissa Cobb, Vice-President of Pride Alliance spoke to the need for a full time LGBT Coordinator on campus. LGBT students need community and support to navigate campus. Other students (heterosexual in orientation) and campus affiliates also need training. Pride has had difficulty retaining faculty advisors and the current LGBT coordinator is only here part-time so she is restricted in what she can do to help.  Amy Pinney suggested that faculty on campus also need support. Currently what we have is a full-time coordinator being paid part-time. We are also in the midst of implementing the university’s Diversity Action Plan.  SAPC borrowed language from SGA to craft a resolution in support of a full-time LGBT coordinator. This resolution will be presented to the University Senate on October 24th. | Juawn Jackson moved to approve the resolution. Victoria Ferree seconded the motion. Resolution passed. | Macon will let ECUS know that we have a resolution to present to the senate.  Macon will email Veronica Womack to let her know that SAPC passed a resolution in support of a full-time LGBT Coordinator so that she can address this in her budget.  Can we get this on Front Page  “SAPC passes resolution in support of a full-time LGBT Coordinator” |
| **VI. New Business** Actions/Recommendations |  |  |  |
| **1. Operating Procedures** | Macon presented the operating procedures SAPC adopted last year. She will change the chair’s email address and leave the “duration of meetings” section the same for now.  Amy Pinney moved to approve the operating procedures. Victoria Ferree seconded the motion. Operating Procedures approved. |  |  |
| VII. Next Meeting | Day, time, location TBD |  | Macon will send out a doodle calendar to committee members to try to schedule a more convenient day/time for all members. |
| Topics for Discussion | --Moving upperclassmen out of residence halls to make room for other students (Juawn Jackson)  --Grade appeal process; academic bill of rights |  |  |
| VIII. Adjournment | Holly Nix moved to adjourn the meeting. Andy Lewter seconded the motion. Meeting adjourned at 3:15 pm. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: Student Affairs Policy Committee (SAPC)**

**Committee Officers: Macon McGinley (Chair), Amy Pinney (Vice Chair), Nicole DeClouette (secretary)**

**Academic Year: 2014-2015**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | 8/15/14 | 8/22/14 | 10/3/14 | 11/14/14 | 1/23/15 | 2/27/15 | 4/3/15 |  |  |
| Donna Bennett | | P | P | P |  |  |  |  |  |  |
| Nicole DeClouette | | R | P | P |  |  |  |  |  |  |
| Ruth Eilers | | P | P | P |  |  |  |  |  |  |
| Victoria Ferree | | P | R | P |  |  |  |  |  |  |
| Heidi Fowler | | R | R | R |  |  |  |  |  |  |
| Juawn Jackson | | P | R | P |  |  |  |  |  |  |
| Andy Lewter | | R | P | P |  |  |  |  |  |  |
| Macon McGinley | | P | P | P |  |  |  |  |  |  |
| Holly Nix | | P | P | P |  |  |  |  |  |  |
| Janna Parker | | R | P | P |  |  |  |  |  |  |
| Amy Pinney | | P | P | P |  |  |  |  |  |  |
| Cathy Stevens | | P | P | P |  |  |  |  |  |  |
| Moriah Thomas | | P | P | R |  |  |  |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)