**Committee Name: Student Affairs Policy Committee (SAPC)**

**Meeting Date & Time: August 22, 2014**

**Meeting Location: Library Conference Room 302**

**Attendance**:

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| **Members: “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Donna Bennett | P | Macon McGinley |
| P | Nicole DeClouette | P | Holly Nix |
| P | Ruth Eilers | P | Janna Parker |
| R | Victoria Ferree | P | Amy Pinney |
| R | Heidi Fowler | P | Cathy Stevens |
| R | Juawn Jackson | P | Moriah Thomas |
| P | Andy Lewter |  |  |
| Guests: Jennifer Graham & melissa Gerrior (OIED Women’s Center) |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Meeting called to order at 2:04 pm |  |  |
| **II. Approval of Agenda** | Amy Pinney moved to approve the agenda. Holly Nix seconded the motion. Agenda approved. |  |  |
| **III. Approval of Minutes** | The SAPC meeting at the retreat was not a formal SAPC meeting but Nicole will still post the minutes to the senate website.Amy Pinney moved to approve the minutes. Moriah Thomas seconded the motion. Minutes approved. |  |  |
| **IV. Informational Items** | --SAPC meetings for the 2014-2015 academic year will be held in the Library Conference Room 302.--If unable to attend a meeting, please send your regrets to Macon and Nicole.--Let your constituents know that SAPC meetings are open for attendance.--Macon will inquire into the senate website—minutes that were lost from last year. |  |  |
| **V. Old Business/Review of****Actions/Recommendations** | None  |  |  |
| **VI. New Business**Actions/Recommendations |  |  |  |
| **1. Sexual Misconduct Policy** | Macon sent the link to us for review.Jennifer and Melissa are guests today to discuss the policy rollout. Concerns were raised about the wording of the policy (e.g., not specific definitions of “intoxication,” “under the influence,” etc.). Jennifer Graham pointed out that definitions are contained within the policy. The student handbook also contains clear definitions.A team of people spent three years working on this policy. It is in line with Title IX Guidelines. The policy is in place now. The time for comments and concerns has passed. The policy was not a knee-jerk reaction. It is based on years of meetings, conversations, debates, etc. The Women’s Center will start training for both faculty and students. There will be a 45-minute presentation and a handout provided addressing what it means to be a mandatory reporter, what resources are available, etc. Academic departments can invite Jennifer and Melissa to do faculty training. Contact the Women’s Center directly to schedule. Faculty who go through the training will receive a sticker to place on their office door (similar to Safe Space) as a way to communicate, “I am trained to have this conversation.”Jennifer and Melissa plan to meet with fraternities and sororities so that students understand the definitions, know the behavioral cues, etc. Current students will be offered student bystander intervention training. Training dates will be publicized on the women’s center website:womenscenter@gcsu.eduThe full text Sexual Misconduct Policy is also posted on the website as is a document that simplifies the policy. There are always trained people in the center when we encounter students in crises in our offices. New GC students complete a module online before they even move to campus. They follow up with a program called “Can I kiss you?” during welcome week. First year international students also complete the module. The policy for transfer students is still in development.The policy extends beyond campus to include any place that GC students find themselves. Even if the perpetrator is from a different college. Incudes study abroad trips too. If you are attached to GC, the policy applies to you. Project Brave—CCR is a big group that meets quarterly. Campus Clarity covers alcohol, violence prevention, consent, force, etc. The next meeting is September 9 at 2 pm. The meeting days/times will be posted on the Women’s Center website and will be advertised on the university announcements page.  |  |  |
| **2. Implementation of the tobacco ban on campus**  | Beginning October 1st, all USG campuses and property will become tobacco free. That includes cigarettes, chewing tobacco, hookahs, electronic cigarettes, etc.. BoR policy does not distinguish between e-cigarettes that are/not tobacco free. The policy includes residential houses that are also university property (e.g., Bone House). The policy also covers sidewalks that are adjacent to university buildings. Smoking designated area tents will be going away. People will not even be allowed to go to their cars to smoke if they are parked on a university parking lot. The policy applies to visitors and contractors too. Signs are going up on campus to educate people. October 1st will begin the kick-off, “Choose Health.” Cessation programs will be offered. Are cessation programs open to “spouses” or “partners?” An important distinction. What language is used exactly? (Dental and Vision applies to partners but not the BCBS regular health insurance. Some committee needs to take this up.) Questions were raised about enforcement of the policy. Andy Lewter informed the group that the student code of conduct policies will apply. Housing will do “Three Strikes” policy enforcement before students are bumped up to the judicial board. It is likely that a fine and probation will apply. Each institution’s president has the responsibility to determine enforcement. At GC, everybody is responsible for enforcement. Public safety will not enforce because tobacco use is not against the law. The hope is that within three years, there will be a culture change.  |  |  |
| **3. Housing requirements for freshmen** | Amy moved to table this discussion until our next meeting.  |  |  |
| VII. Next Meeting | October 3, 20142:00 pmLibrary Conference Room 302 |  |  |
| Topics for Discussion | --Housing requirements for freshmen--Resolution to support full-time LGBTQ Coordinator. Moriah will reach out to the president of PRIDE to come speak about the need for an LGBTQ coordinator on campus.  |  | Moriah will reach out to the President of PRIDE. |
| VIII. Adjournment | Moriah Thomas moved to adjourn the meeting. Amy Pinney seconded the motion. Meeting adjourned at 3:15 pm.  |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: Student Affairs Policy Committee (SAPC)**

**Committee Officers: Macon McGinley (Chair), Amy Pinney (Vice Chair), Nicole DeClouette (secretary)**

**Academic Year: 2014-2015**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | 8/15/14 | 8/22/14 | 10/3/14 | 11/14/14 | 1/23/15 | 2/27/15 | 4/3/15 |  |  |
| Donna Bennett | P | P |  |  |  |  |  |  |  |
| Nicole DeClouette | R | P |  |  |  |  |  |  |  |
| Ruth Eilers | P | P |  |  |  |  |  |  |  |
| Victoria Ferree | P | R |  |  |  |  |  |  |  |
| Heidi Fowler | R | R |  |  |  |  |  |  |  |
| Juawn Jackson | P | R |  |  |  |  |  |  |  |
| Andy Lewter | R | P |  |  |  |  |  |  |  |
| Macon McGinley | P | P |  |  |  |  |  |  |  |
| Holly Nix | P | P |  |  |  |  |  |  |  |
| Janna Parker | R | P |  |  |  |  |  |  |  |
| Amy Pinney | P | P |  |  |  |  |  |  |  |
| Cathy Stevens | P | P |  |  |  |  |  |  |  |
| Moriah Thomas | P | P |  |  |  |  |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)