

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

MEETING DATE & TIME: 24 JANUARY 2014; 3:30 –4:45

MEETING LOCATION: 301 PARKS ADMINISTRATION BUILDING

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Alex Blazer (CoAS, FAPC Chair)	P	Cara Meade (CoE, CAPC Chair)
R	Kelli Brown (Provost)	R	Dee Sams (CoB, SAPC Chair)
R	Steve Dorman (University President)	P	Susan Steele (CoHS, ECUS Vice-Chair)
P	Maureen Horgan (CoAS, RIPC Chair)	P	Craig Turner (CoAS, ECUS Secretary)
P	Joshua Kitchens (Library)	P	Catherine Whelan (CoB, ECUS Chair Emeritus)
P	Lyndall Muschell (CoE, ECUS Chair)	P	Howard Woodard (CoB, APC Chair)

<p>GUESTS: Mandy Jarriel (SAPC Vice-Chair) Carly Jara (Graduate Assistant of the 2013-2014 University Senate)</p>
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<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to order	The meeting was called to order at 3:30 pm by Lyndall Muschell (Chair).		
II. Approval of Agenda	A <u>MOTION</u> to approve the agenda was made and seconded. Announcements of upcoming meetings (USGFC and AAUP) to be hosted by Georgia College were offered as additions to the agenda by Susan Steele and Craig Turner, respectively. These items were then	The agenda was approved as amended.	

	accepted by those present for inclusion on the agenda.		
III. Approval of Minutes	A <u>MOTION</u> to approve the 15 Nov 2013 ECUS-SCC minutes was made and seconded. These minutes had been circulated to the meeting attendees via email with no revisions offered and subsequently posted at minutes.gcsu.edu.	The 15 Nov 2013 ECUS-SCC minutes were approved as posted to minutes.gcsu.edu.	
IV. Reports			
President's Report	As President Dorman had extended regrets and was unable to attend this meeting, there was no President's Report.		
Provost's Report	As Provost Brown had extended regrets and was unable to attend this meeting, there was no Provost's Report.		
Academic Policy Committee (APC) Howard Woodard	<ol style="list-style-type: none"> 1. <u>Motions</u> APC has at most one motion pertaining to Academic Probation and Academic Dismissal (pending the results of the review of the University Registrar) to submit for University Senate consideration at its 14 Feb 2014 meeting. 2. <u>Meeting</u> The APC committee met on Friday Jan 24, and took the following actions: <ol style="list-style-type: none"> a. Approved motion for amendment to Academic Probation and Academic Dismissal policy subject to final review by Registrar. Add the following Sentences: <ol style="list-style-type: none"> i. Academic Probation Add last sentence: If a Student previously on Warning and Probation for two consecutive semesters 		

	<p>subsequently earns an institutional average below the minimum standard for good standing in any subsequent semester, that student will be automatically be dismissed.</p> <p>ii. Academic Dismissal: Add Following sentence after the first sentence. Any student who earns an institutional average below the minimum standard for good standing after having returned to good standing following two consecutive semesters on Warning and Probation will be dismissed</p> <p>b. Registrar is currently reviewing. If no major changes the motion will be brought forward for next University Senate meeting.</p> <p>3. Question Following the report, one question was asked. What is the status of the APC consideration of the “Disastrous Semester” matter? Answer That item has been set aside (tabled) by the committee for now.</p>		
<p>Curriculum and Assessment Policy Committee (CAPC)</p> <p>Cara Meade</p>	<p>1. Motions CAPC will submit one motion for University Senate consideration at its 14 Feb 2014 meeting. The motion will be a curricular (type C) motion proposing a new Pre-Law Concentration. See details in item 4 below.</p>		

	<p>2. <u>Meeting Summary</u> CAPC members discussed several information items at their 24 Jan 2014 meeting and one item was proposed for a committee vote.</p> <p>3. <u>Information Items</u> included</p> <ul style="list-style-type: none"> a. new classes approved by SoCC (the Subcommittee on the Core Curriculum), b. changes to the MSN degree in the College of Health Sciences, and c. changes to the Master of Logistics and Supply Chain Management. <p>4. <u>Proposed Pre-Law Concentration</u> For consideration and vote was a newly proposed concentration in Pre-Law from the Department of Philosophy and Liberal Studies. The proposal was approved unanimously by CAPC and is being entered as a curricular motion into the online motion database for consideration by the University Senate at its 14 Feb 2014 meeting.</p>		
<p>Faculty Affairs Policy Committee (FAPC)</p> <p>Alex Blazer</p>	<p>1. <u>Motions</u> FAPC has no motions to submit for University Senate consideration at its 14 Feb 2014 meeting.</p> <p>2. <u>Old Business (Fact Finding Missions)</u></p> <ul style="list-style-type: none"> a. <u>Pre-Tenure Review Notifications:</u> The Office of Academic Affairs reported that Pre-Tenure Review notifications would be sent out on November 29; however, it appears that they were issued in January. Given the March deadline, FAPC will request Academic Affairs to follow the policy timeline. <u>Discussion:</u> Among the discussion was observations by some attendees that pre-tenure notifications from the 	<p>. New Business:.</p>	

Office of Academic Affairs were received by some of the pre-tenure candidates in late November 2013 and that these notification letters provided a deadline to complete the pre-tenure reviews by 8 May 2014. It was also noted that a few years back, FAPC had considered reviewing the pre-tenure review language in the policy, procedures and practices manual. During the preparation of these minutes, it was determined this consideration was made by the 2011-2012 meeting and a summary of the committee deliberation is available in the 2011-2012 FAPC Annual Report.

- b. **Faculty Workload** A faculty work load work group has generated a series of questions for both a) Institutional Research regarding teaching loads, the change of class sizes over time, and so forth and b) policies and procedures regarding faculty teaching independent studies, directing theses, and so forth.

3. **New Business:**

- a. **Contingent Faculty Participation in Shared Governance** The committee began a discussion of contingent faculty (part-time and full-time lecturers who are not tenure-track) participation in shared governance. It appears at first glance that some units include contingent faculty in departmental and university representation while others do not. Questions arose about

	<p>free speech and service requirements. The committee will contact Institutional Research to determine exact numbers of contingent faculty to inform its continuing deliberation of this matter.</p> <p><u>Discussion:</u> A brief discussion ensued noting that contingent faculty is defined as all faculty not holding tenure-track positions. This would include lecturers and senior lecturers who are included in the annual Corps of Instruction counts and after completing two years of service (the elected faculty senator eligibility requirement imposed on any Corps of Instruction faculty member) would be eligible to serve as elected faculty senators.</p>		
<p>Student Affairs Policy Committee (SAPC)</p> <p>Mandy Jarriel reporting for Doreen Sams</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> SAPC has no motions to submit for University Senate consideration at its 14 Feb 2014 meeting. 2. <u>Meeting</u> The Student Affairs Policy Committee (SAPC) met at 1:30pm on Friday 24 Jan 2014. 3. <u>Sexual Harrassment</u> A specific item receiving discussion was a sexual harassment issue that occurred during the Fall 2013 semester. This incident occurred in a graduate level course. There was some concern as to whether students knew where to go or what to do if a situation like this occurred in a course. It was discussed that all of these steps are detailed in the student handbook, however since faculty and/or students may not know/read this, Dr. Bruce 		

	<p>Harshbarger offered at the beginning of each semester to send a blanket type email regarding the handbook wherein would be a listing of several examples such as this that could be found in the student handbook.</p> <p>4. <u>Military Friendly School Distinction</u> A second order of business was the active military attendance policy and at what level GC would want to be considered as a military friendly school. Numerous policy items from other institutions were reviewed and Dr. Harshbarger mentioned a survey that could be completed by current military on campus in order to receive this distinction. Additional items are being looked into for the feasibility of this level of distinction.</p> <p><u>Discussion</u> Howard Woodard mentioned that Georgia College & State University is a member of the SOC consortium. Additional information about the SOC (Servicemembers Opportunity Colleges) can be found at its website which is http://www.soc.aascu.org/soconsortium/Default.html</p> <p>5. <u>Next SAPC Meeting</u> The next SAPC meeting is scheduled for 1:30PM on Friday 28 Feb 2014 in Atkinson 104.</p>		
<p>Resources, Planning and Institutional Policy Committee (RPIPC)</p> <p>Maureen Horgan</p>	<p>RPIPC met on Friday 24 Jan 2014 from 2:00pm to 3:15pm in Porter Hall Room 228.</p> <p>1. <u>Motion</u> RPIPC has one motion, the Sexual Misconduct Policy, to submit for University Senate consideration at its 14 Feb 2014 meeting.</p> <p>a. This will replace the existing Sexual Harassment Policy. The policy was created by the Sexual Misconduct / Title IX Task Force, including</p>		

representatives of: the Women's Center, Office of Institutional Equity and Diversity, Legal Affairs, Human Resources, Student Affairs, and Campus Police. Dean of Students Andy Lewter and Women's Center Coordinator Jennifer Graham attended two RPIPC meetings, and Qiana Wilson, Associate General Counsel, attended one. There was considerable discussion and questioning at both meetings, RPIPC suggested no content changes to the proposed policy.

2. **Background Investigation Policy** The draft of this policy went back to Executive Cabinet for revision, will come back to RPIPC before the end of term.
3. **Designated Parking Spaces on Campus** Macon McGinley had received complaints about a possible increase in the number of designated parking spaces on campus. RPIPC looked at data from the past two years, could see a slight increase in designated parking spaces, but it was not known what percentage of the total spaces this represented. RPIPC concluded that this issue was not worth pursuing at this time.
4. **Smoking Policy** Doug Oetter was to report his progress on support for enforcement of the Smoking Policy, but this may be superseded by a proposed BoR policy which would prohibit the use of all forms of tobacco on USG properties. The BoR may vote on this policy, which would go into effect on 1 July 2014, at the 11/12 Feb 2014 BoR

meeting.

5. **Recycling Initiative** Doug Oetter reported that although the material is being collected as anticipated on campus, the disposal contractor is not fulfilling one aspect of the contract, to weigh the waste and determine the percentage that is being recycled. The contractor was hired following a bidding procedure last summer and is otherwise doing a good job of handling campus waste. The existing contract is ending now, Facilities Operations is taking bids from companies. It was suggested at ECUS-SCC that the wording “best value” be used in the bidding procedure. Doug Oetter and Lori Strawder will be present at the 14 Feb 2014 University Senate meeting to present information and field questions.
6. **Sustainability Council** Doug Oetter requested that RPIPC endorse the Recommendations of the Sustainability Council from Fiscal Year 2013. Doug distributed these recommendations to RPIPC on Tuesday. It was decided to postpone consideration of this item to the 28 Feb 2014 RPIPC meeting to allow time for discussion and consideration of recommendations on implementation.
7. **12-month Pay Option** The pilot survey was sent to members of ECUS-SCC in Dec 2013, response was prompt and several bugs were worked out, including the decision to set it so it can be taken only once from the same IP number. Somebody completed the survey (voted) twice from the same IP on the pilot.

	<p>Maureen Horgan will have University Communications email an invitation to complete the survey to all university faculty next week.</p>		
<p>Executive Committee of the University Senate (ECUS)</p> <p>Lyndall Muschell</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> ECUS has no motions to submit for University Senate consideration at its 14 Feb 2014 meeting. 2. <u>Steering Items</u> ECUS has steered the aforementioned (in the CAPC Report) endorsement request of the QEP Learning Outcomes to CAPC. 3. <u>Proposed Revision to Bylaws</u> The Executive Committee discussed the proposed revision to the University Senate By-Laws. The revisions affect the membership and selection of officers for the Subcommittee on Core Curriculum. Suggestions for changes were made to improve consistency in language and to provide clarity. These suggestions will be directed to CAPC and SoCC for “acceptance.” 4. <u>Task Forces</u> Volunteers to represent the university senate were solicited for three newly formed task forces: Space Utilization Task Force, Technology Assisted Task Force, Graduate Education Task Force. The representatives for these task forces will be finalized and announced at the beginning of the week. 5. <u>Elected Faculty Senator Elections</u> Reminders have been sent to finalize Colleges/Library Elected Faculty Senator Elections. Election results from each academic unit (library, colleges) are to be reported by February 1. 6. <u>At-Large Elected Faculty Senator</u> At-Large Election Procedures were finalized. 		

	<p>A call for nominations will be shared with the university faculty. Nominations will be accepted February 3 through 14. Voting will occur February 19 through 26. Results will be reported by March 1.</p> <p>7. <u>2014-2015 Governance Calendar</u> Work will begin on the Governance Calendar and the ECUS point persons for this are Catherine Whelan and Lyndall Muschell.</p> <p>8. <u>Governance Retreat Planning</u> Susan Steele has agreed to chair the 2013-2014 Governance Retreat Planning Committee. ECUS members Lyndall Muschell and Craig Turner volunteered to serve as committee members. Requests for additional volunteers to serve on this committee will be forthcoming.</p> <p>9. <u>University Senate Recognitions</u> Plans for University Senate Recognitions are underway. These annual recognitions award certificates of appreciation to outgoing senators, outgoing committee members who are not presently university senators, committee officers, officers of university senate, and ECUS members.</p> <p>10. <u>Repository & Motion Database Access</u> The credentials for logging into the web presence (to access repository) of the university senate as well as the online motion database were clarified.</p>		
<p>V. Information Items Actions/Recommendations</p>			
<p>Executive Committee and Standing Committee Chairs (ECUS-SCC) Meeting</p>	<p><u>Location</u> The location for both the ECUS and ECUS-SCC meetings will be the “Glass Room” of Kilpatrick (located just past the</p>		

<p>28 Feb 2014</p>	<p>Office of the CoE Dean overlooking the Kilpatrick atrium) due to the unavailability of Parks 301 (President’s Conference Room).</p>		
<p>University System of Georgia Faculty Council (USGFC) Meeting</p> <p>Susan Steele</p>	<p><u>Meeting</u> Georgia College will host the Spring 2014 USGFC (USG Faculty Council) meeting. The meeting date is 1 Mar 2014 and this is an open meeting. The typical attendees are a voting representative from each USG institution. The Georgia College USGFC voting representative is currently Susan Steele.</p>		
<p>Georgia Conference American Association of University Professors (GA-AAUP) Meeting</p> <p>Craig Turner</p>	<p><u>Meeting</u> Georgia College will host the Spring 2014 USGFC (USG Faculty Council) meeting. The meeting date is 1 Mar 2014 and this is an open meeting. The typical attendees are officers of institutional AAUP chapters in Georgia. At present, the officers of the Georgia College AAUP Chapter are Mike Rose (President) and Craig Turner (Secretary and Treasurer).</p> <p><u>Legislative Update</u> Legislative deliberation on the “gun bill” is still in progress. The retirement bill (HB 516) would (if passed) permit those individuals who selected the defined contribution plan known as the Optional Retirement Program (ORP) the opportunity to “buy-in” to the defined benefit plan known as the Teacher Retirement System (TRS). The legislation has budget implications and thus is subject to a two-year review. At present, the required fiscal note has been secured and this is the second year of deliberation on HB 516. The irrevocability of the selection of TRS or ORP is the primary language that may be amended. The details on the practicality of the “buy-in” (the actuarial costs for buying years into the TRS system) would likely be determined by</p>		

	administrators of the TRS if HB 516 passes.		
Quality Enhancement Plan (QEP) Craig Turner	<p><u>15 Nov 2013</u> <i>Craig Turner is the University Senate liaison to the Steering Committee of the Quality Enhancement Plan Task Force. One of the responsibilities of this role is to provide updates to the University Senate leadership on the activities of the QEP Task Force.</i></p> <ol style="list-style-type: none"> 1. <i>The QEP Steering Committee meets weekly on Tuesdays from 1pm to 2pm in Arts & Sciences 2-51.</i> 2. <i>This task force has three subcommittees, each of which meets at least once a week.</i> <ol style="list-style-type: none"> a. <i>Professional Development and Assessment (PDA)</i> b. <i>Communications (COM)</i> c. <i>Budget & Implementation (B&I)</i> 3. <i>The minutes of the QEP task force including all of its subcommittees will be posted at http://minutes.gcsu.edu</i> 4. <i>The QEP is due in mid-February 2014 and drafting is in progress. In early Jan 2014, Suzanne Ozment (our current SACS consultant) will review the draft QEP and offer feedback and editorial suggestions.</i> 5. <i>There were two documents that Lyndall Muschell circulated with the agenda.</i> <ol style="list-style-type: none"> a. <i>The first shows the QEP Theme, Goals, the QEP Community-Based Engaged Learning Outcomes as proposed (reported on earlier at this meeting by CAPC) and a working definition of Engaged Learning. This document is attached to these minutes as a supporting document entitled EngagedLearningOutcomes_FINAL.pdf</i> b. <i>The second document is the primary</i> 	<p><u>15 Nov 2013</u> <i>Regarding the request by the QEP task force,</i></p> <ol style="list-style-type: none"> 1. <i>The endorsement request of the QEP community-based engaged learning outcomes will be submitted by CAPC into the online motion database as a resolution for consideration by University Senate at its Fri 6 Dec 2013 meeting scheduled from 2:00 pm to 3:15 pm in Arts & Sciences 2-72.</i> 2. <i>After a brief discussion, there was agreement by those present to add a QEP Report (with a time limit) to the tentative agenda of the Fri 6 Dec 2013 University Senate meeting.</i> 3. <i>The inclusion of a QEP Report (with a time limit) on the tentative agendas of future meetings of the University Senate was anticipated so long as its inclusion would not take priority over or compromise the disposition of University Senate business.</i> 4. <i>While there was a brief discussion on the most appropriate participation of</i> 	<p><u>15 Nov 2013</u></p> <ol style="list-style-type: none"> 1. <i>Lyndall Muschell to place a QEP Report on the tentative agenda of the 6 Dec 2013 meeting of the University Senate.</i> 2. <i>Lyndall Muschell to place the item of future involvement of the University Senate with the QEP on the tentative agenda of a future ECUS and/or ECUS-SCC meeting.</i> <p><u>24 Jan 2014</u></p> <ol style="list-style-type: none"> 1. <i>Lyndall Muschell did place a QEP Report on the tentative agenda of the 6 Dec 2013 meeting of the University Senate.</i>

stimulus for conversation today. This document is attached to these minutes a supporting document as [US_QEP_2013-11-06_FINAL.pdf](#).

The document addresses four items.

i. **University Senate Endorsement of the QEP Community-Based Engaged Learning Outcomes:**

This details the QEP Task Force request already mentioned today within the CAPC report

ii. **Inform University Community**

The QEP Task Force requests the opportunity to provide reports at the remaining meetings of the 2013-2014 University Senate.

iii. **Historical University Senate Involvement with the QEP**

Given that University Senate is in its eleventh year and QEPs come around every ten years, this is the second time University Senate has been around for a QEP. Ten years ago, Georgia College was the first (or among the first) university to have the QEP as part of the SACS reaccreditation process. At that time, University Senate reviewed the QEP ad seriatim (line by line) and most agree this is not the role the University Senate wishes to take today. Back then, a QEP assessment plan was also reviewed and endorsed by the University Senate following the submission of the QEP. Repeating this may be appropriate and

the University Senate in future QEP planning efforts, no proposal was formalized. Discussion of this item should be continued at a future ECUS and/or ECUS-SCC meeting.

desirable.

- iv. **Future University Senate Involvement with the QEP** *The QEP Task Force is seeking guidance from ECUS (in consultation with the University Senate, its committees, and its constituencies) on the most appropriate participation of the University Senate in future QEP planning efforts.*

24-Jan-2014

Craig Turner is the University Senate liaison to the Steering Committee of the Quality Enhancement Plan Task Force. One of the responsibilities of this role is to provide updates to the University Senate leadership on the activities of the QEP Task Force.

1. The QEP Steering Committee meets weekly on Tuesdays from 1pm to 2pm in Arts & Sciences 2-51.
2. This task force has three subcommittees, each of which meets at least once a week.
 - a. Professional Development and Assessment (PDA)
 - b. Communications (COM)
 - c. Budget & Implementation (B&I)
3. The minutes of the QEP task force including all of its subcommittees will be posted at <http://minutes.gcsu.edu>
4. **CALENDAR**
 - a. 24 Feb 2014: QEP Document Submission Deadline
 - b. 3 Mar 2014: QEP/SACS-COC Celebration Reception
 - i. Sponsored by

President Dorman

ii. Pizza and dessert
Donahoo Lounge from
11:30am to 1:30pm

iii. Tom Ormond
advertising this by
email (GC
Communications)

c. 8-9 Apr 2014: SACS-COC
Review Team On-Site Visit

5. LAUNCHES

a. QEP Director Search

i. Search Chair: Dr.
Bruce Harshbarger;
Members Not Yet
Named

ii. Started Last Week,
Will Continue Until
Position is Filled.

b. QEP Website

i. <http://engage.gcsu.edu>

ii. Goes Live Next Week

c. QEP Document

i. Nearing Completion

ii. Due to University
Print Shop on 7 Feb
2014

d. QEP Launch

i. Education of
University Community
on QEP

ii. Started 13 Jan 2014
Ends 31 Mar 2014

	<ul style="list-style-type: none"> e. QEP Implementation <ul style="list-style-type: none"> i. Do What the QEP Document Says We'll Do ii. Starts Summer 2014 6. NEED MORE INFORMATION? <ul style="list-style-type: none"> a. Contact Julia Metzker b. Ideally After 7 Feb 2014 c. She's Writing!! 		
VI. Unfinished Business Review of Action & Recommendations, Provide updates (if any) to Follow-up	There were no items of unfinished business.		
VII. New Business Actions/Recommendations			
Committee Annual Report	<ol style="list-style-type: none"> 1. Template Those present reviewed the template for the committee annual report and endorsed its use for 2013-2014 with no revisions. 2. Due Date A due date of Wednesday 30 Apr 2014 was selected mimicking the due date used in 2013. 3. Archive The template and due date were added to the archival website for the 2013-2014 committee annual reports. The url for this website is http://info.gcsu.edu/intranet/univ_senate/Annual_Reports_2013-2014/index.htm 4. Relevant Bylaws The relevant university senate bylaws for committee annual reports are: <ul style="list-style-type: none"> a. IV.Section2.Reports. The committees listed in V.Section2.A.1 shall constitute the standing committees of the University Senate. Each standing committee and the Executive Committee 		

	<p>shall present a comprehensive, written, annual report in an appropriate format to the Executive Committee. This report shall include a summary of the major items considered by the committee during the academic year and the disposition of each. The Executive Committee shall set a due date and the format of these reports in consultation with the standing committee chairs and these reports shall be posted with the minutes of the last University Senate meeting of the academic year.</p> <p>b. V.Section2.A.1. <i>Standing Committees.</i> There shall be five standing committees: the Academic Policy Committee, the Curriculum and Assessment Policy Committee, the Faculty Affairs Policy Committee, the Student Affairs Policy Committee, and the Resources, Planning, and Institutional Policy Committee</p>		
<p>Celebrating Ten Years of Shared Governance</p>	<ol style="list-style-type: none"> 1. <u>Happy Birthday</u> The first meeting of the University Senate was called to order at 12:30 p.m. on 20 Oct 2003 by its Presiding Officer, Interim President David G. Brown. This means that the tenth birthday of the University Senate occurred during the fall semester of 2013. 2. <u>Celebrate?</u> The question “Should we have a celebration of ten years of shared governance?” was answered with a resounding “Yes!” by those present. 3. <u>Celebration Committee</u> A celebration committee will be formed. The initial membership will be a member of each committee represented at the ECUS-SCC meeting. ECUS named Catherine Whelan (who volunteered) to serve. The representatives of APC, CAPC, FAPC, RPIPC, and SAPC present at the meeting will take action to ensure that a 		<ol style="list-style-type: none"> 1. Howard Woodard, Cara Meade, Alex Blazer, Maureen Horgan, and Mandy Jarriel to ensure that a representative of APC, CAPC, FAPC, RPIPC, and SAPC, respectively, is identified to serve as a member of the Shared Governance Celebration Committee.

	<p>representative from their respective committee is identified to serve as a member of the Shared Governance Celebration Committee. The charge of this committee is simply to make recommendations on how to celebrate ten years of shared governance. There was general agreement that funds from the university senate budget could be used to implement recommendations and that invitees to such celebrations should be the university community.</p>		
<p>University Senate Agenda and Minutes Review</p>	<p>1. <u>Tentative Agenda 14 Feb 2014:</u> Based on the committee reports at this meeting,</p> <p>a. <u>Motions</u> There will be up to three motions on the agenda of the 14 Feb 2014 meeting of the University Senate, specifically</p> <p>i. CAPC (1) Pre-Law Concentration within the Philosophy Major</p> <p>ii. RPIPC (1) Sexual Misconduct Policy</p> <p>iii. APC (1) Academic Probation and Academic Dismissal (contingent on results of the review by the University Registrar)</p> <p>b. <u>Reports</u> Administrative reports, a QEP Report, and committee reports will also be agenda items.</p> <p><u>University Senate Minutes Review:</u></p> <p>1. A <u>MOTION</u> that the <i>DRAFT minutes of the 6 Dec 2013 University Senate meeting be circulated for university senator review</i> was made and seconded.</p>	<p>The motion (circulate minutes) was approved with no further discussion.</p>	<p>1. Lyndall Muschell shall draft the tentative agenda of the 14 Feb 2014 meeting of the University Senate.</p> <p>2. Motion to be entered into the online motion database by CAPC (1), RPIPC (1) and possibly APC (1).</p> <p>3. Craig Turner shall circulate the DRAFT minutes of the 6 Dec 2013 meeting of the University Senate to university senators for review.</p>
<p>VIII. Next Meeting (Tentative Agenda, Calendar)</p>			
<p>1. Calendar</p>	<p>14 Feb 2014 @ 2pm Univ. Senate A&S 2-72 28 Feb 2014 @ 2pm Univ. Senate committees</p>		

	28 Feb 2014 @ 3:30pm ECUS/SCC Glass Room		
2. Tentative Agenda	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		Lyndall Muschell will ensure that such items are added to agendas of the appropriate ECUS and/or ECUS-SCC meetings.
IX. Adjournment	As there was no further business to consider, a <u>MOTION</u> to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:29 pm.	

Distribution:

First; To Committee Membership for Review
Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: LINDALL MUSCHELL (CHAIR), SUSAN STEELE (VICE-CHAIR) CRAIG TURNER (SECRETARY)

ACADEMIC YEAR: 2013-2014

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences								
Meeting Dates	08-23-13	10-04-13	11-15-13	01-24-14					
Kelli Brown <i>Provost</i>	R	P	R	R					
Steve Dorman <i>University President</i>	R	P	R	R					
Joshua Kitchens <i>EFS; Library</i>	P	P	R	P					
Lyndall Muschell <i>EFS; CoE; ECUS Chair</i>	P	P	P	P					
Susan Steele <i>EFS; CoHS; ECUS Vice-Chair</i>	P	P	P	P					
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P					
Catherine Whelan <i>EFS; CoB; ECUS Chair</i>	P	P	P	P					
Howard Woodard <i>EFS; CoB; APC Chair</i>	P	P	R	P					
Cara Meade <i>EFS; CoE; CAPC Chair</i>	P	P	R	P					
Alex Blazer <i>EFS; CoAS; FAPC Chair</i>	P	P	P	P					
Maureen Horgan <i>EFS; CoAS, RPIPC Chair</i>	P	P	P	P					
Doreen Sams <i>EFS; CoB, SAPC Chair</i>	P	P	R	R					

CHAIRPERSON SIGNATURE _____

(Including this Approval by chair at committee discretion)

DATE _____