

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

**MEETING DATE & TIME:** 28 FEBRUARY 2014; 3:30 –4:45

**MEETING LOCATION:** 301 PARKS ADMINISTRATION BUILDING

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
----------------	---

<b>P</b>	Alex Blazer (CoAS, FAPC Chair)	<b>R</b>	Cara Meade (CoE, CAPC Chair)
<b>P</b>	Kelli Brown (Provost)	<b>P</b>	Dee Sams (CoB, SAPC Chair)
<b>P</b>	Steve Dorman (University President)	<b>P</b>	Susan Steele (CoHS, ECUS Vice-Chair)
<b>P</b>	Maureen Horgan (CoAS, RIPC Chair)	<b>P</b>	Craig Turner (CoAS, ECUS Secretary)
<b>P</b>	Joshua Kitchens (Library)	<b>R</b>	Catherine Whelan (CoB, ECUS Chair Emeritus)
<b>P</b>	Lyndall Muschell (CoE, ECUS Chair)	<b>P</b>	Howard Woodard (CoB, APC Chair)

<p><b>GUESTS:</b>          Angel Abney (CAPC Vice-Chair)          Carly Jara (Graduate Assistant of the 2013-2014 University Senate)</p>
--

<i>Italicized text denotes information from a previous meeting.</i>		
*Denotes new discussion on old business.		

<b>AGENDA TOPIC</b>	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	The meeting was called to order at 3:30 pm by Lyndall Muschell (Chair).		
<b>II. Approval of Agenda</b>	A <b><u>MOTION</u></b> to approve the agenda was made and seconded. Lyndall Muschell offered the inclusion of a SCoN report as an amendment. This item was accepted by those present for inclusion on the agenda.	The agenda was approved as amended.	

<b>III. Approval of Minutes</b>	A <b><u>MOTION</u></b> to approve the 24 Jan 2014 ECUS-SCC minutes was made and seconded. These minutes had been circulated to the meeting attendees via email with no revisions offered and subsequently posted at minutes.gcsu.edu.	The 24 Jan 2014 ECUS-SCC minutes were approved as posted to minutes.gcsu.edu.	
<b>IV. Reports</b>			
<b>President's Report</b>	<ol style="list-style-type: none"> <li>1. <b><u>VP University Advancement</u></b> Monica DeLisa, incoming Vice President of University Advancement, is here in the community and has an official start date of 1 Mar 2014</li> <li>2. <b><u>Diversity Action Plan</u></b> <ol style="list-style-type: none"> <li>a. was developed as an actionable plan that will move the university forward</li> <li>b. was just presented to the Executive Cabinet by Veronica Womack</li> <li>c. implementation will be starting soon</li> </ol> </li> <li>3. <b><u>Legislative Monitoring</u></b> <ol style="list-style-type: none"> <li>a. Beason funding still in the budget</li> <li>b. This university is fortunate to have the support of so many legislators.</li> <li>c. Crossover day (legislation from either house to senate or senate to house) is Mon 3 Mar 2014.</li> </ol> </li> </ol>		
<b>Provost's Report</b>	<ol style="list-style-type: none"> <li>1. <b><u>Graduate Education Task Force</u></b> has       <ol style="list-style-type: none"> <li>a. Lynn Hanson, Amy Childre as chairs</li> <li>b. a university senate representative</li> </ol> </li> <li>2. <b><u>Technology Task Force</u></b> has       <ol style="list-style-type: none"> <li>a. Jeanne Sewell as chair</li> <li>b. a university senate representative.</li> </ol> </li> <li>3. <b><u>SACS-COC</u></b> <ol style="list-style-type: none"> <li>a. onsite team members now known</li> <li>b. 24 Feb – QEP was submitted</li> <li>c. 3 Mar – QEP kick-off celebration</li> </ol> </li> </ol>		

	<p>from 11:30-1:30 in Donahoo lounge</p> <p>d. 17 Mar – SACSCOC onsite team chair visits campus for logistics recon for the onsite team visit</p> <p>e. 8-10 Apr – SACSCOC onsite team visit.</p> <p>4. <b><u>Searches</u></b></p> <p>a. The Assistant Vice President of International Education search is now closed. I will consult with Libby Davis and Tom Ormond to determine the next steps.</p> <p>b. The College of Business Dean search is moving right along and anticipating on campus interviews during the last week in April 2014.</p> <p>c. The College of Education Dean search is progressing. As RFP back, a search firm will soon be selected.</p> <p>d. The Assistant Vice President for Institutional Research is progressing and chaired by Dr. Robert Orr.</p> <p>e. The Community-based Engaged Learning Director search is in progress and chaired by Dr. Bruce Harshbarger. Campus visits of three candidates are scheduled.</p> <p>f. The Human Resources Director search is chaired by Provost Kelli Brown and will be assisted by a search firm.</p>		
<p><b>Academic Policy Committee (APC)</b></p> <p><b>Howard Woodard</b></p>	<p>1. <b><u>Motions</u></b> APC has no motions to submit for University Senate consideration at its 28 Mar 2014 meeting.</p> <p>2. <b><u>Meeting</u></b> The APC committee met on</p>		

	<p>Friday Feb 28, and took the following actions:</p> <ol style="list-style-type: none"> <li>a. Tabled the motion returned from last meeting based on suggestions from Registrar.</li> <li>b. That completes all issues before the committee for this year.</li> </ol>		
<p><b>Curriculum and Assessment Policy Committee (CAPC)</b></p> <p><b>Angel Abney</b> <b>for</b> <b>Cara Meade</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> CAPC has no motions to submit for University Senate consideration at its 28 Mar 2014 meeting.</li> <li>2. <b><u>CAPC as SoCC Arbiter</u></b> John Swinton brought forth a proposal from SoCC that would possibly require a motion to change to the bylaws if CAPC agreed to endorse the change. <ol style="list-style-type: none"> <li>a. <b><u>Current CAPC Scope</u></b> <i>V.Section 2.C.2.b. The Curriculum and Assessment Policy Committee shall be concerned with policy relating to curriculum and academic assessment, which includes, but is not limited to, policies relating to general university degree requirements (e.g. General Education Curriculum, Foreign Language requirement, Wellness requirement), academic program assessment, and continuing education and non-degree programs. In addition to its policy recommending function, this committee shall be responsible for reviewing and approving proposals to create or deactivate certificates, concentrations, degree programs, and minors, as well as the periodic review of general education requirements and learning outcomes. This committee also provides advice, as appropriate, on procedural matters relating to curriculum and academic assessment.</i></li> <li>b. <b><u>Proposed Change</u></b> SoCC requests CAPC add to V.Section 2.c.2.b before the final sentence language</li> </ol> </li> </ol>		

such as: This committee will provide oversight to the Subcommittee on Core Curriculum (SoCC) and serve as an arbiter if disputes arise over the designation of any course as either a core course or a course carrying any university-designated overlay.

- c. **Reason** SoCC is currently the only approving body for most core courses, particularly GC1Y and GC2Y sections and global overlays outside the core. The purpose of this change is to provide an appeals option for individuals or departments who disagree with a SoCC decision to approve or deny a course. This ensures that responsibility for such an important component of our curriculum does not reside unchecked within one committee.

3. **Information Items**

- a. **Item** A revision to the Early Childhood education substituting courses about emotional and physical development of children replacing courses in Math, Art, and Logical Thought.

**Reason** These changes were described as necessary to maintain the program's accreditation. This change will affect the cohort entering in Fall 2014.

- b. **Item** COE is increasing the number of hours required to graduate with an Ed.S. in both Middle Grades Education and Special Education from 27 to 30 hours.

**Reason** SACS requires the students

	<p>to complete 30 hours in these programs.</p> <p>c. <b>Item</b> Changes to Early Childhood, Middle Grades, and Special Education: A course was added that begins in summer and is completed during the fall.</p> <p><b>Reason</b> Historically students in the junior cohorts participate in the pre-planning process of schools. Now this will become an official part of their program, which will alleviate the liability issues.</p> <p>d. <b>Item</b> Proposed changes in the Urban Studies Minor were presented. Courses are being added to this minor that are currently being taught. The details of this proposal were included in a memo sent to the committee and so are not reproduced here.</p> <p><b>Reason</b> This will hopefully reinvigorate the Urban Studies Minor and allow students to complete the minor expeditiously.</p>		
<p><b>Faculty Affairs Policy Committee (FAPC)</b></p> <p><b>Alex Blazer</b></p>	<p>1. <b>Motions</b> FAPC has no motions to submit for University Senate consideration at its 14 Feb 2014 meeting.</p> <p>2. <b>Old Business</b></p> <p>a. <b>Contingent Faculty Participation in Shared Governance</b> The committee believes that contingent faculty should have the opportunity to participate in shared governance while respecting the workload of contingent faculty; and we are developing two kinds of representational possibilities: first, a</p>		

	<p>work group / ad hoc committee of the University Senate inviting willing contingent faculty to work on contingent faculty affairs, and, second, a proportional representation model like tenure-line faculty and full-time staff currently have. We do not anticipate being able to send a recommendation or motion to the University Senate during this session and anticipate recommending this deliberation be continued by the 2014-2015 Faculty Affairs Policy Committee.</p> <p>3. <b><u>Information Item</u></b></p> <p>a. <b><u>Annual Evaluation of Faculty</u></b>  During a recent meeting, the question of revising the new faculty evaluations arose. Since this was a query from the College of Arts &amp; Sciences (CoAS), we took it to the CoAS Dean who responded that faculty evaluations could evolve. Although it's not a matter for University Senate, we include it in this report and our minutes since it involves faculty evaluation and came up during a committee meeting</p>		
<p><b>Student Affairs Policy Committee (SAPC)</b></p> <p><b>Mandy Jarriel reporting for Doreen Sams</b></p>	<p>1. <b><u>Motions</u></b> SAPC has no motions to submit for University Senate consideration at its 28 Mar 2014 meeting.</p> <p>2. <b><u>Military Friendly School Distinction</u></b>  We are continuing to investigate this and one question is "How close is GC to being a military friendly school?" One of the issues under consideration is a space on campus to designate for military students.</p>		

	<p>3. <b><u>Sexual Harrassment</u></b> We are continuing to seek ways to increase awareness on this matter for graduate students and seek ways to offer it as part of the graduate student orientation.</p> <p>4. <b><u>URACE Funding</u></b> going well where URACE is an acronym for undergraduate research and creative endeavors.</p> <p>5. <b><u>SGA Members</u></b> The Student Government Association representatives that are members of SAPC were not present at our meeting and so discussion of the common meeting time for registered student organizations was deferred.</p> <p>6. <b><u>Next SAPC Meeting</u></b> The next SAPC meeting is scheduled for 1:30PM on Friday 28 Feb 2014 in Atkinson 104.</p>		
<p><b>Resources, Planning and Institutional Policy Committee (RPIPC)</b></p> <p><b>Maureen Horgan</b></p>	<p>RPIPC met on Friday 28 Feb 2014 from 2:00pm to 3:15pm in Porter Hall Room 228.</p> <p>1. <b><u>Motion</u></b> RPIPC has up to one motion, the Background Investigation Policy, for possible University Senate consideration at its 28 Mar 2014 meeting.</p> <p>a. This policy, as proposed, will extend the Board of Regents policy to include students who are engaged in a position of trust, as an employee, independent contractor, or volunteer. A position of trust is defined as those that involve interaction with children, allow after-access hours to facilities, allow access to financial resources and/or sensitive information, or that have otherwise been determined by the Human Resources Department to require a more extensive background investigation. This policy was routed to RPIPC in August, there were</p>		

questions about what the policy entailed, and what it needed to include. Pat Wilkins took it back to Executive Cabinet for revision, but then she went out on medical leave. Maureen Horgan, Craig Turner, and Pat Wilkins revised the policy and copied University General Counsel Marc Cardinalli.

- b. There was considerable discussion at the RPIPC meeting and the following points were determined:
  - i. that the BoR policy deals only with instances of criminal convictions; if there is a negative report,
  - ii. HR makes a recommendation only to the person doing the hiring/engaging (in the case of volunteers);
  - iii. if there is a problem, there is a triage group of people from Human Resources, Public Safety, and Legal Affairs.
  - iv. There is also an appeals process included in the BoR policy.

The issue of potential legal issues related to the press and First Amendment Rights was raised. Macon McGinley will contact the Student Press Law Center and make an inquiry. If there are issues, they will be presented to Marc Cardinelli. If not, RPIPC operating procedures permit an electronic vote to be used to recommend the policy.

- 2. **Sustainability** Doug Oetter, RPIPC volunteer and Chair of the Sustainability Council, requested that RPIPC endorse

the Recommendations from the 2013 Annual Report of the Sustainability Council. There is precedent for a University Senate Committee endorsing the recommendations of a campus committee (RIPC, 2008, Recycling Recommendations), and even precedent for RIPC asking the University Senate to endorse a recommendation (April 2012, recommend that Georgia College pursue the Carnegie Community Engagement Classification). There are costs associated with a number of the recommendations, some specific, some general associated with building costs and design. One of the specific costs is membership in the Association for the Advancement of Sustainability in Higher Education, which Paul Jones paid for in 2013. RIPC decided that the worst case scenario of endorsing recommendations is that they would be ignored, the best case scenario is more discussion and possible implementation on campus. RIPC voted to endorse the sustainability recommendations.

3. **Smoking Policy** A BoR proposed policy which would prohibit the use of all forms of tobacco on USG properties, and which would go into effect on July 1, 2014, was to have been voted on at the February 11/12 BoR meeting, but the meeting was cancelled due to inclement weather. The agenda for the March 18/19 BoR meeting is not yet posted.
4. **12-month Pay Option** A survey of faculty was conducted through University Communications, the results are:

	<p>a. Would you support adding a 12-month pay option? 123 Yes 17 No</p> <p>b. Would you select the 12-month pay option if it were available? Yes 47 Maybe 57 No 36</p> <p>c. Would you like RPIPC to pursue this? Yes 120 No 20</p> <p>Maureen Horgan will summarize the comments. Concerns expressed included the fear that the 10-month option would go away, or that selecting a 12-month pay option would require faculty to be on campus 12 months. Other comments ranged from “some faculty are so irresponsible” to “I’m irresponsible” to “I don’t know why this is not available now, others do it.” One person commented that even though our materials said that a current option is to have the monthly pay deposited into multiple accounts, they were told this was not available when they asked about it – suggesting there is a communication issue.</p>		
<p><b>Executive Committee of the University Senate (ECUS)</b></p> <p><b>Lyndall Muschell</b></p>	<p>1. <b><u>Motions</u></b> ECUS has one motion to submit for University Senate consideration. This motion is a set of proposed revisions to the university senate bylaws language pertaining to the Subcommittee on the Core Curriculum and will receive its first reading at the 28 Mar 2014 meeting of the university senate.</p> <p>2. <b><u>2014-2015 Governance Calendar</u></b> The Executive Committee discussed the first draft of the 2014-2015 Governance Calendar. The overall pattern of the 2013-2014 governance calendar will be followed with a few changes. After some</p>		

	<p>discussion, the committee made the decision to move the university senate meeting times from 2:00 to 3:30 for 9/12, 10/24, 12/5, 3/27. 4/24, and 5/1 to allow for more opportunities for SGA participation in University Senate. For these dates the "open" time is designated at 2:00. The 2/13 university senate meeting remains at 2:00 due to the Service Recognition Ceremony which will take place at 3:30. At the request of Provost Brown, the start and end dates for 2014-2015 faculty contracts will be included on the governance calendar.</p> <p>3. <b><u>Policy Development</u></b> The Policy for the Development, Review, Revision, and Archiving of Policies was discussed and will be steered to RIPC for review.</p> <p>4. <b><u>2014-2015 University Senate</u></b> The at-large elected faculty senator election process has been completed. Requests have been made to the University President for Presidential Appointees and the Provost for designees to the academic committees. Staff Council and SGA have been contacted to submit selection results of their 2014-2015 university senators.</p>		
<p><b>Subcommittee on Nominations (SCoN)</b></p> <p><b>Lyndall Muschell for Catherine Whelan</b></p>	<p>1. <b><u>Committee Preference Surveys</u></b> Those present were asked to review the draft email invitations as well as the draft committee preference surveys. Some suggested revisions were offered. Lyndall Muschell will forward these editorial suggestions to Catherine Whelan, Chair of SCoN, who will distribute the updated surveys by email the first week of March</p>		

<b>V. Information Items</b> Actions/Recommendations			
<b>University System of Georgia Faculty Council (USGFC) Meeting</b>  <b>Susan Steele</b>	<p><b><u>Meeting</u></b> The USGFC will meet on the Georgia College campus on 1 Mar 2014. Chancellor Huckaby and Vice Chancellor Davis will be present in the morning to answer questions. Issues currently on the agenda include salary, consolidation, reduced funding and policies regarding minor programs of study. Susan Steele (as the Georgia College voting representative to the USGFC) and Craig Turner (as a guest) will attend. Susan Steele will present the data from Georgia College regarding the 12 month pay option resolution by the USGFC made at its 25 Feb 2012 meeting.</p>		
<b>Quality Enhancement Plan (QEP)</b>  <b>Craig Turner</b>	<p><b><u>15 Nov 2013</u></b>  <i>Craig Turner is the University Senate liaison to the Steering Committee of the Quality Enhancement Plan Task Force. One of the responsibilities of this role is to provide updates to the University Senate leadership on the activities of the QEP Task Force.</i></p> <ol style="list-style-type: none"> <li>1. <i>The QEP Steering Committee meets weekly on Tuesdays from 1pm to 2pm in Arts &amp; Sciences 2-51.</i></li> <li>2. <i>This task force has three subcommittees, each of which meets at least once a week.</i> <ol style="list-style-type: none"> <li>a. <i>Professional Development and Assessment (PDA)</i></li> <li>b. <i>Communications (COM)</i></li> <li>c. <i>Budget &amp; Implementation (B&amp;I)</i></li> </ol> </li> <li>3. <i>The minutes of the QEP task force including all of its subcommittees will be posted at <a href="http://minutes.gcsu.edu">http://minutes.gcsu.edu</a></i></li> <li>4. <i>The QEP is due in mid-February 2014 and drafting is in progress. In early Jan 2014, Suzanne Ozment (our current SACS consultant) will review the draft</i></li> </ol>	<p><b><u>15 Nov 2013</u></b>  <i>Regarding the request by the QEP task force,</i></p> <ol style="list-style-type: none"> <li>1. <i>The endorsement request of the QEP community-based engaged learning outcomes will be submitted by CAPC into the online motion database as a resolution for consideration by University Senate at its Fri 6 Dec 2013 meeting scheduled from 2:00 pm to 3:15 pm in Arts &amp; Sciences 2-72.</i></li> <li>2. <i>After a brief discussion, there was agreement by those present to add a QEP Report (with a time limit) to the tentative agenda of the Fri 6 Dec 2013 University Senate meeting.</i></li> </ol>	<p><b><u>15 Nov 2013</u></b></p> <ol style="list-style-type: none"> <li>1. <i>Lyndall Muschell to place a QEP Report on the tentative agenda of the 6 Dec 2013 meeting of the University Senate.</i></li> <li>2. <i>Lyndall Muschell to place the item of future involvement of the University Senate with the QEP on the tentative agenda of a future ECUS and/or ECUS-SCC meeting.</i></li> </ol> <p><b><u>24 Jan 2014</u></b></p> <ol style="list-style-type: none"> <li>1. <i>Lyndall Muschell did</i></li> </ol>

	<p><i>QEP and offer feedback and editorial suggestions.</i></p> <p>5. <i>There were two documents that Lyndall Muschell circulated with the agenda.</i></p> <p>a. <i>The first shows the QEP Theme, Goals, the QEP Community-Based Engaged Learning Outcomes as proposed (reported on earlier at this meeting by CAPC) and a working definition of Engaged Learning. This document is attached to these minutes as a supporting document entitled EngagedLearningOutcomes_FINAL.pdf</i></p> <p>b. <i>The second document is the primary stimulus for conversation today. This document is attached to these minutes a supporting document as US_QEP_2013-11-06_FINAL.pdf. The document addresses four items.</i></p> <p>i. <b><u>University Senate Endorsement of the QEP Community-Based Engaged Learning Outcomes:</u></b> <i>This details the QEP Task Force request already mentioned today within the CAPC report</i></p> <p>ii. <b><u>Inform University Community</u></b> <i>The QEP Task Force requests the opportunity to provide reports at the remaining meetings of the 2013-2014 University Senate.</i></p> <p>iii. <b><u>Historical University Senate Involvement with the QEP</u></b> <i>Given that University Senate is in its eleventh year and QEPs come around every ten years, this is the second time University Senate has been around for a QEP. Ten years ago, Georgia College was</i></p>	<p>3. <i>The inclusion of a QEP Report (with a time limit) on the tentative agendas of future meetings of the University Senate was anticipated so long as its inclusion would not take priority over or compromise the disposition of University Senate business.</i></p> <p>4. <i>While there was a brief discussion on the most appropriate participation of the University Senate in future QEP planning efforts, no proposal was formalized. Discussion of this item should be continued at a future ECUS and/or ECUS-SCC meeting.</i></p>	<p><i>place a QEP Report on the tentative agenda of the 6 Dec 2013 meeting of the University Senate.</i></p>
--	---	---	--

*the first (or among the first) university to have the QEP as part of the SACS reaccreditation process. At that time, University Senate reviewed the QEP ad seriatim (line by line) and most agree this is not the role the University Senate wishes to take today. Back then, a QEP assessment plan was also reviewed and endorsed by the University Senate following the submission of the QEP. Repeating this may be appropriate and desirable.*

- iv. **Future University Senate Involvement with the QEP** *The QEP Task Force is seeking guidance from ECUS (in consultation with the University Senate, its committees, and its constituencies) on the most appropriate participation of the University Senate in future QEP planning efforts.*

**24-Jan-2014**

*Craig Turner is the University Senate liaison to the Steering Committee of the Quality Enhancement Plan Task Force. One of the responsibilities of this role is to provide updates to the University Senate leadership on the activities of the QEP Task Force.*

- 1. The QEP Steering Committee meets weekly on Tuesdays from 1pm to 2pm in Arts & Sciences 2-51.*
- 2. This task force has three subcommittees, each of which meets*

*at least once a week.*

- a. Professional Development and Assessment (PDA)*
- b. Communications (COM)*
- c. Budget & Implementation (B&I)*

*3. The minutes of the QEP task force including all of its subcommittees will be posted at <http://minutes.gcsu.edu>*

*4. CALENDAR*

*a. 24 Feb 2014: QEP Document Submission Deadline*

*b. 3 Mar 2014: QEP/SACS-COC Celebration Reception*

*i. Sponsored by President Dorman*

*ii. Pizza and dessert Donahoo Lounge from 11:30am to 1:30pm*

*iii. Tom Ormond advertising this by email (GC Communications)*

*c. 8-9 Apr 2014: SACS-COC Review Team On-Site Visit*

*5. LAUNCHES*

*a. QEP Director Search*

*i. Search Chair: Dr. Bruce Harshbarger; Members Not Yet Named*

*ii. Started Last Week, Will Continue Until Position is Filled.*

*b. QEP Website*

*i. <http://engage.gcsu.edu>*

*ii. Goes Live Next Week*

- c. *QEP Document*
  - i. *Nearing Completion*
  - ii. *Due to University Print Shop on 7 Feb 2014*
- d. *QEP Launch*
  - i. *Education of University Community on QEP*
  - ii. *Started 13 Jan 2014 Ends 31 Mar 2014*
- e. *QEP Implementation*
  - i. *Do What the QEP Document Says We'll Do*
  - ii. *Starts Summer 2014*

**6. NEED MORE INFORMATION?**

- a. *Contact Julia Metzker*
- b. *Ideally After 7 Feb 2014*
- c. *She's Writing!!*

**28 Feb 2014**

**CALENDAR**

- 3 Mar 2014 QEP/SACS-COC Reception
  - Sponsored by President Dorman
  - Pizza and dessert Donahoo Lounge from 11:30am to 1:30pm
  - Tom Ormond advertising this by email (GC Communications)
- 5 Mar 2014 from 12:00 pm to 12:50 pm in Peabody Auditorium
  - ENGAGE 101: 20 minute overview of the QEP followed by questions and

	<p>dialogue</p> <ul style="list-style-type: none"> <li>• <u>8-9 Apr 2014</u> SACS-COC Review Team On-Site Visit</li> </ul> <p><b>LAUNCHES</b></p> <ul style="list-style-type: none"> <li>• C-bEL (Community-based Engaged Learning) Director Search <ul style="list-style-type: none"> <li>○ Search Chair: Dr. Bruce Harshbarger;</li> <li>○ Search Committee Karen Berman, John Bowen, James Carlisle, Barbara Funke, Jenny Harris, Ashley Torrence, Stephen Wills, J.J. Arias, and Janet Cavin (community member and Director, Baldwin County Family Connection)</li> <li>○ Anticipate this director to be in place prior to SACS-COC on-site visit.</li> </ul> </li> <li>• QEP Website <a href="http://engage.gcsu.edu">http://engage.gcsu.edu</a> is now live!</li> <li>• QEP document now available; <ul style="list-style-type: none"> <li>○ Being circulated to faculty by email via department chairs</li> </ul> </li> <li>• QEP Launch <ul style="list-style-type: none"> <li>○ Education of University Community on QEP</li> <li>○ Started 13 Jan 2014</li> <li>○ Ends 31 Mar 2014</li> </ul> </li> <li>• QEP Implementation <ul style="list-style-type: none"> <li>○ Do What the QEP Document Says We'll Do</li> <li>○ Starts Summer 2014</li> </ul> </li> </ul> <p><b>NEED MORE INFORMATION?</b></p> <ul style="list-style-type: none"> <li>• Julia Metzker <a href="mailto:julia.metzker@gcsu.edu">julia.metzker@gcsu.edu</a></li> <li>• Steven Jones <a href="mailto:steven.jones@gcsu.edu">steven.jones@gcsu.edu</a></li> </ul>		
--	--	--	--

<b>VI. Unfinished Business Review of Action &amp; Recommendations, Provide updates (if any) to Follow-up</b>	There were no items of unfinished business.		
<b>VII. New Business Actions/Recommendations</b>			
<b>Celebrating Ten Years of Shared Governance</b>	<p><b><u>24 Jan 2014</u></b></p> <ol style="list-style-type: none"> <li>1. <b><u>Happy Birthday</u></b> <i>The first meeting of the University Senate was called to order at 12:30 p.m. on 20 Oct 2003 by its Presiding Officer, Interim President David G. Brown. This means that the tenth birthday of the University Senate occurred during the fall semester of 2013.</i></li> <li>2. <b><u>Celebrate?</u></b> <i>The question “Should we have a celebration of ten years of shared governance?” was answered with a resounding “Yes!” by those present.</i></li> <li>3. <b><u>Celebration Committee</u></b> <i>A celebration committee will be formed. The initial membership will be a member of each committee represented at the ECUS-SCC meeting. ECUS named Catherine Whelan (who volunteered) to serve. The representatives of APC, CAPC, FAPC, RPIPC, and SAPC present at the meeting will take action to ensure that a representative from their respective committee is identified to serve as a member of the Shared Governance Celebration Committee. The charge of this committee is simply to make recommendations on how to celebrate ten years of shared governance. There was general agreement that funds from the university senate budget could be</i></li> </ol>		<p><b><u>24 Jan 2014</u></b></p> <ol style="list-style-type: none"> <li>1. <i>Howard Woodard, Cara Meade, Alex Blazer, Maureen Horgan, and Mandy Jarriel to ensure that a representative of APC, CAPC, FAPC, RPIPC, and SAPC, respectively, is identified to serve as a member of the Shared Governance Celebration Committee.</i></li> </ol>

	<i>used to implement recommendations and that invitees to such celebrations should be the university community.</i>		
<b>University Senate Agenda and Minutes Review</b>	<p>1. <b><u>Tentative Agenda 28 Mar 2014:</u></b> Based on the committee reports at this meeting,</p> <p>a. <b><u>Motions</u></b> There will be up to two motions on the agenda of the 28 Mar 2014 meeting of the University Senate, specifically</p> <p>i. ECUS (1) Bylaws Revisions</p> <p>ii. RPIPC (1) Consideration of the Background Investigation Policy (contingent on the resolution of the potential legal issues that emerged as questions at the RPIPC meeting)</p> <p>b. <b><u>Reports</u></b> Administrative reports, a QEP Report, and committee reports will also be agenda items.</p> <p><b><u>University Senate Minutes Review:</u></b></p> <p>1. A <b><u>MOTION</u></b> that the <i>DRAFT minutes of the 14 Feb 2014 University Senate meeting be circulated for university senator review</i> was made and seconded.</p>	The motion (circulate minutes) was approved with discussion of the documentation of the CAPC motion on the proposed pre-law concentration. A conversation point regarding the importance of the performance on the LSAT (Law School Admissions Test) was suggested and adopted for inclusion.	<p>1. Lyndall Muschell shall draft the tentative agenda of the 28 Mar 2014 meeting of the University Senate.</p> <p>2. Lyndall Muschell to ensure that Veronica Womack is given the opportunity to provide an update on the Diversity Action Plan to university senate.</p> <p>3. Motion to be entered into the online motion database by ECUS (1) and possibly RPIPC.</p> <p>4. Craig Turner shall circulate the DRAFT minutes of the 14 Feb 2014 meeting of the University Senate to university senators for review.</p>
<b>VIII. Next Meeting</b> (Tentative Agenda, Calendar)			
<b>1. Calendar</b>	<p>28 Mar 2014 @ 2pm Univ. Senate A&amp;S 2-72</p> <p>4 Apr 2014 @ 2pm Univ. Senate committees</p> <p>4 Apr 2014 @ 3:30pm ECUS/SCC Parks 301</p>		
<b>2. Tentative Agenda</b>	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		Lyndall Muschell will ensure that such items are added to agendas of the appropriate ECUS and/or ECUS-SCC meetings.

<b>IX. Adjournment</b>	As there was no further business to consider, a <b>MOTION</b> <i>to adjourn the meeting</i> was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:45 pm.	
------------------------	--	--	--

**Distribution:**

First; To Committee Membership for Review  
 Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_  
 Committee Chairperson (Including this Approval by chair at committee discretion)

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**COMMITTEE OFFICERS:** LYNDALE MUSCHELL (CHAIR), SUSAN STEELE (VICE-CHAIR) CRAIG TURNER (SECRETARY)

**ACADEMIC YEAR:** 2013-2014

**AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences								
Meeting Dates	08-23-13	10-04-13	11-15-13	01-24-14	02-28-14				
Kelli Brown <i>Provost</i>	R	P	R	R	P				
Steve Dorman <i>University President</i>	R	P	R	R	P				
Joshua Kitchens <i>EFS; Library</i>	P	P	R	P	P				
Lyndall Muschell <i>EFS; CoE; ECUS Chair</i>	P	P	P	P	P				
Susan Steele <i>EFS; CoHS; ECUS Vice-Chair</i>	P	P	P	P	P				
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P	P				
Catherine Whelan <i>EFS; CoB; ECUS Chair</i>	P	P	P	P	R				
Howard Woodard <i>EFS; CoB; APC Chair</i>	P	P	R	P	P				
Cara Meade <i>EFS; CoE; CAPC Chair</i>	P	P	R	P	R				
Alex Blazer <i>EFS; CoAS; FAPC Chair</i>	P	P	P	P	P				
Maureen Horgan <i>EFS; CoAS, RPIPC Chair</i>	P	P	P	P	P				
Doreen Sams <i>EFS; CoB, SAPC Chair</i>	P	P	R	R	P				

CHAIRPERSON SIGNATURE \_\_\_\_\_

(Including this Approval by chair at committee discretion)

DATE \_\_\_\_\_