

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

MEETING DATE & TIME: 2 OCTOBER 2015; 3:30 –4:45

MEETING LOCATION: 301 PARKS ADMINISTRATION BUILDING

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Angel Abney (CoAS, CAPC Chair)	P	Chavonda Mills (CoAS, ECUS Vice-Chair)
P	Kelli Brown (Provost)	P	Lyndall Muschell (CoE, ECUS Member)
P	Jan Clark (CoAS, RPIPC Chair)	P	Barbara Roquemore (CoE, FAPC Chair)
P	Jolene Cole (Library, ECUS Member)	P	Susan Steele (CoHS, ECUS Chair Emeritus)
P	Donovan Domingue (CoAS, APC Chair)	P	John R. Swinton (CoB, ECUS Chair)
P	Steve Dorman (University President)	P	Craig Turner (CoAS, ECUS Secretary)
P	David Johnson (CoAS, SAPC Chair)		

GUESTS: None

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to Order	The meeting was called to order at 3:30 pm by John R. Swinton (Chair).		
II. Approval of Agenda	A <u>MOTION</u> to approve the agenda was made and seconded. A proposal to add the Provost’s Report to the Reports section of the agenda was made and accepted by those present.	The agenda was approved as amended.	

III. Approval of Minutes	A <u>MOTION</u> to approve the minutes of the 4 Sep 2015 meeting of the Executive Committee with Standing Committee Chairs was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted (as circulated) to the minutes.gcsu.edu site.	The 4 Sep 2015 Executive Committee with Standing Committee Chairs meeting minutes were approved as posted, so no additional action was required.	
IV. Reports			
President's Report President Dorman	President Dorman indicated that he had nothing to report as University President.		
Provost's Report Provost Brown	1. <u>Tenure and Promotion Task Force</u> a. <u>Members</u> Per a Faculty Affairs Policy Committee recommendation, each academic unit (college, library) held an election to determine its representative(s). Below are the academic unit elected faculty, plus president and provost appointees and FAPC representatives. The names are provided in alphabetically order: i. Stephen Auerbach (CoAS) ii. Karen Berman (FAPC) iii. Ryan Brown (FAPC) iv. Doug Goings (CoB) v. Lisa Griffin (CoHS) vi. Eric Griffis (CoAS) vii. Karl Manrodt (Provost appointee) viii. Lyndall Muschell (CoE) ix. Craig Turner (CoAS) x. Edward Whatley (Library) xi. Diana Young (President appointee) b. <u>Organizational Meeting</u> The President and Provost will meet with		

	<p>the group on either October 9, 12 or 19 to give the task force its charge.</p>		
<p>Executive Committee of the University Senate (ECUS)</p> <p>John R. Swinton</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> ECUS has two motions to submit for University Senate consideration at its 16 Oct 2015 meeting. A pair of proposed bylaws revisions have been made. These are detailed below in item 3.c. 2. <u>Officers</u> The 2015-16 ECUS officers are John R. Swinton (Chair), Chavonda Mills (Vice-Chair) and Craig Turner (Secretary) 3. <u>Meeting</u> ECUS met on 2 Oct 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>University Senate Representatives</u> A list of the individuals who will represent the university senate on university-wide committees and task forces follows. <ol style="list-style-type: none"> i. Parking and Transportation Advisory Committee: Alex Blazer (faculty) and Daniel Simpson (Staff) ii. Administrative Systems and Banner Advisory Committee: Patrick Simmons (faculty) iii. Mandatory Fee Committee: Craig Turner and David McIntyre (both faculty) iv. Liberal Arts Renewal Project (LARP): Jim Winchester (faculty) <p>The issue of whether or not there needs to be a formal procedure for</p> 		

	<p>confirming people who represent the university senate on university-wide committees was briefly discussed at the 2 Oct 2015 ECUS meeting noting that recent practice was for either the Presiding Officer to appoint a representative (possibly in consultation with ECUS) OR for the university senate to elect its representative (typically only in the presence of more individuals than positions available emerging as volunteers or nominees). As getting people to volunteer in the first place seems to be a challenge, at this time there is little interest in formalizing a procedure. It was agreed that in the case that more than one person would like to fill a spot that the Presiding Officer will initiate a survey (probably electronic) to determine the university senate's preference.</p> <ul style="list-style-type: none">b. <u>Campus Storyteller/Archivist</u> Jolene Cole will take on the task of working with library faculty and staff to define the role and suggest a person.c. <u>Drafting Bylaws Revisions</u><ul style="list-style-type: none">i. Elected Faculty Senator Eligibility, clarify when the two years of service needed for eligibility ends to address the perceived ambiguity of this requirement. The standing		
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	<p>committee chairs were asked to review the three versions proposed and endorsed the promotion of version three recommended by the Executive Committee. The interested reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>ii. Add the SoCC (Subcommittee on the Core Curriculum) Chair to the minimal membership of SCoN (Subcommittee on Nominations). The language proposed by the Executive Committee was endorsed by the standing committee chairs. This was simply the insertion of the SoCC Chair into the minimal membership list. The interested reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>d. <u>AAUP Redbooks</u> The Chair requested guidance on purchasing sufficient copies of the most recent edition of the AAUP Policy Documents and Reports (a.k.a. Redbook) so that all FAPC members will have one available. It</p>		
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	<p>was agreed to release university senate funds to purchase ten (10) copies that will be housed in the Library.</p> <p>e. <u>Diversity Action Plan Update</u> Veronica Womack provided an update on the diversity action plan to the members of ECUS. Supporting documents were supplied and will be attached to the 2 Oct 2015 ECUS minutes. The interested reader is referred to the 2 Oct 2015 ECSU minutes for additional information.</p> <p>f. <u>Apportionment</u> The 2015-2016 apportionment of elected faculty senator positions to academic units was adopted by ECUS. The apportionment of the 34 elected faculty positions is CoAS – 18, CoB – 5, CoE – 4, CoHS – 5, Library – 2. There was a change from the 2014-2015 apportionment: specifically the CoE apportionment dropped from five to four and the CoAS apportionment increased from seventeen to eighteen.</p> <p>g. <u>Steered the Following to Committees</u></p> <p>i. The current university policy on the posting of office hours found in the Policies, Procedures and Practices Manual reads as follows: <i>Office Hours, Posting Each instructor shall post office hours on his/her door. The instructor is</i></p>		
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	<p><i>responsible for maintaining adequate office hours to enable him/her to be available for meeting with any student who wishes to see him/her. In no case shall posted office hours for student consultation be less than a minimum of one clock hour a day.</i></p> <p>Given that it is increasingly common for the contact between faculty and students to be virtual (electronic) and that the purpose of office hours is to promote accessibility of the faculty member to her/his students, it was proposed that the required minimum number of clock hours required for inclusion as posted office hours be reviewed and possibly reduced or eliminated OR that this policy be reconsidered to permit consideration of counting electronic access, i.e. virtual availability vs. face-to-face availability. This matter was unanimously steered for review and consideration to the Faculty Affairs Policy Committee (FAPC).</p>		
<p>Academic Policy Committee (APC)</p>	<p>1. <u>Motions</u> APC has no motions to submit for University Senate consideration at its 16 Oct 2015 meeting.</p>		

<p>Donovan Domingue</p>	<p>2. <u>Officers</u> The 2015-16 APC officers are Donovan Domingue (Chair), David McIntyre (Vice-Chair) and John Sirmans (Secretary)</p> <p>3. <u>Meeting</u> The APC did not meet on Oct. 2nd and requested a clarification of the ECUS request for APC to review policy and procedure on curriculum review.</p> <p>4. <u>Clarification</u> Passages from relevant minutes were referenced.</p> <p>a. Item in ECUS Report in the ECUS-SCC 4 Sep 2015 minutes <i>Develop curriculum review policy and procedures steered to APC (broader than CAPC scope) with direction to coordinate with CAPC when curricular review is within CAPC scope.</i></p> <p>b. Item (Curriculum Review) in ECUS 4 Sep 2015 minutes <i>Late in the 2014-2015 academic year, Susan Steele in coordination with Senior Associate Provost Tom Ormond sought to provide clarity in the role of the new graduate council in curricular review. This effort has not yet reached fruition. What is desirable is a more robust approach to develop a policy and procedures for all curricular review at the institution. Since some curricular review is outside the scope of CAPC (Curriculum and Assessment Policy Committee), this was steered to APC (Academic Policy Committee) for development and disposition. It was recommended that APC consult with</i></p>		
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	<p><i>CAPC for guidance on the curricular review within the scope of CAPC. Discussion briefly broadened for a need to revise the existing PPPM (Policies, Procedures and Practices Manual) to facilitate its use and functionality. President Dorman noted that with the recent departure of the University Counsel, a decision was made not to rehire a University Counsel but instead search for a Policy and Compliance Officer and a Title IX Coordinator. This Policy and Compliance Officer will be charged to revise the PPPM to address concerns about its format and contents.</i></p>		
<p>Curriculum and Assessment Policy Committee (CAPC)</p> <p>Angel Abney</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> CAPC has one motion to submit for University Senate consideration at its 16 Oct 2015 meeting. The motion is the proposed addition of an MED degree in Curriculum and Instruction. The CAPC action on this proposal is summarized in item 3.a of this report. 2. <u>Officers</u> The 2015-16 CAPC officers are Angel Abney (Chair), Amy Sumpter (Vice-Chair) and Nicole DeClouette (Secretary). 3. <u>Meeting</u> The Curriculum and Assessment Policy Committee of the University Senate met on 2 Oct 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>SoCC Update</u> SOCC (Subcommittee on Core Curriculum) is providing workshops on the core starting with the GC1Y courses on October 23 and the GC2Y courses on October 30. 		

	<p>Questions such as "What is critical thinking?" will be explored. Eventually they will provide workshops for all core areas. Snacks will be served.</p> <p>b. <u>Cross-Listed Courses</u> Amy Sumpter mentioned that University Registrar Kay Anderson was thinking of recommending to no longer cross-list courses across disciplines.</p> <p>c. <u>MED Curriculum and Instruction</u> After CAPC's questions were clarified, CAPC voted to approve the new program, which offers an MED in Curriculum and Instruction from the Department of Foundations in the College of Education, to submit as a motion for university senate consideration. This program will be 100% online.</p>		
<p>Faculty Affairs Policy Committee (FAPC)</p> <p>Barbara Roquemore</p>	<p>1. <u>Motions</u> FAPC has one motion to submit for consideration by the University Senate at its 16 Oct 2015 meeting. The motion is a resubmission of 1415.FAPC.001.P (Policy defining Emeritus/Emerita Status) which was committed to FAPC for review of the viability of the benefits advertised in the policy by the university senate at its 24 Apr 2015 meeting. See 3.a. below for details.</p> <p>2. <u>Officers</u> The 2015-16 FAPC officers are Barbara Roquemore (Chair), Tom Toney (Vice-Chair) and Alex Blazer (Secretary).</p> <p>3. <u>Meeting</u> The Faculty Affairs Policy Committee of the University Senate met on 2 Oct 2015 from 2:00pm to 3:15pm and the following items were discussed.</p>		

	<ul style="list-style-type: none"> a. <u>Emeritus Faculty</u> <ul style="list-style-type: none"> i. Eliminating the following from the proposal of 2014-15: <ul style="list-style-type: none"> 1) Georgia College bookstore 2) GC Fitness Center ii. Change 'Parking' to read 'may purchase an employee parking tag' iii. Resubmit to Senate b. <u>AAUP Redbook</u> <ul style="list-style-type: none"> i. 5 individuals without Redbooks ii. Recognized that it is already used as a guidance tool on many issues iii. What is the purpose for an official statement on the use of the Redbook? iv. Requesting John Swinton or designee to next FAPC meeting to provide clarification v. Will consider after FAPC members have opportunities to review Redbook vi. Note- John Swinton reported that there would be ten (10) copies of Redbook purchased and placed on reserve in the Library vii. Note- John Swinton stated that he would work out the meeting with FAPC- perhaps sending a narrative about this issue c. <u>Academic Year Faculty - Summer Work</u> <ul style="list-style-type: none"> i. Is there evidence of a problem in colleges and departments? 		
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	<ul style="list-style-type: none"> ii. Requesting John Swinton or designee to attend next FAPC meeting to provide clarification. iii. Note- John Swinton reported that there had been concerns from faculty to include: add on expectations (orientations, etc.) to teaching contract, perceived discrepancies: (e.g. some paid and some not paid to serve on a search committee over the summer), inconsistency of summer contracts (some faculty reported they taught a summer course without a formal contract, the administration was confident that a faculty member would not be paid for teaching without a contract admitting that the summer contracts are not as formal as the academic year contracts). d. <u>Faculty (Email) ListServ</u>- Seeking an individual to help Alex Blazer to moderate a faculty (email) ListServ 		
<p>Resources, Planning and Institutional Policy Committee (RPIPC)</p> <p>Jan Clark</p>	<ul style="list-style-type: none"> 1. <u>Motions</u> RPIPC has no motions to submit for University Senate consideration at its 16 Oct 2015 meeting. 2. <u>Officers</u> The 2015-16 RPIPC officers are Jan Clark (Chair), Ben McMillan (Vice-Chair) and Brittiny Johnson (Secretary). 3. <u>Meetings</u> The Resources, Planning and Institutional Policy Committee met on 2 Oct 2015 from 2:00pm to 3:15pm. <ul style="list-style-type: none"> a. <u>Who Was There?</u> All committee members were present as well as the following guests; Bob Orr, Mark 		

Pelton, Juawn Jackson, Miriam Jordan, Ryan Greene, Mark Duclos, and Shea Groebner.

- b. **Holiday Calendar** The 2017 proposed employee holiday calendar was presented for discussion as an information item from Susan Allen, with the committee indicating support for the proposed calendar.
- c. **Parking Concern** Employee parking concern feedback in the form of survey data from 136 employees as well as a presentation by Miriam Jordan were presented to the committee and discussed in consultation with Ryan Greene, Parking and Transportation Services Director, who submitted utilization data and maps to inform the committee of the changes in delegation of parking spaces in the Kilpatrick lot to commuter from employee and Peabody lots from half employee and commuter to all employee, which resulted in a net loss of 50 employee parking spaces.
- d. **Parking Policy** A 20 Feb 2006 document was located by Kyle Cullars which identified a parking committee set of guidelines and procedures signed by then president Dorothy Leland which appears to be the current policy document regarding parking. The document indicates that parking decisions are guided by the following principles:
 - i. *Parking in the heart of the main campus is primarily set aside for*

	<p><i>faculty and staff, although a premium should not be charged for these spaces. These groups have the greatest need to be closest to the academic and administrative buildings on campus, and accommodation should be made to permit employees to leave campus for work-related trips and yet be able to find parking when they return without costing the state additional money by spending time looking for parking. Employees should have an option to park in more remote areas if they wish to pay a lower fee for doing so, and "basic" parking should be provided at no cost for employees who make below a minimum pay grade (less than \$16,000/year).</i></p> <ul style="list-style-type: none"> <i>ii. All students should be provided a "basic" parking permit at no additional charge beyond the normal student parking fee, allowing them to park on campus, but primarily in perimeter areas.</i> <i>iii. Freshmen should be permitted to park in designated locations only, specifically in perimeter areas.</i> <i>iv. Upper class resident students and commuter students should be permitted to voluntarily upgrade (for a fee) to more convenient parking locations while not having a negative impact on space needed for employees.</i> <i>v. Transportation services should be improved as more patrons park in perimeter areas and need more frequent and reliable transportation from outer lots to the heart of campus.</i> <i>vi. For all parking and transportation considerations, the campus master</i> 		
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	<p><i>plan and way-finding plan should be followed.</i></p> <p>e. <u>Policy or Procedure?</u> The question of whether this was policy or procedure was raised in the RPIPC meeting and is being brought to ECUS for discussion. The 20 Feb 2006 parking committee document, signed by President Leland appears to be a Presidential proclamation and as such could be considered the current binding policy regarding parking delegation procedures.</p> <p>f. <u>Parking Recommendation</u> The recommendation was presented to return the 50 employee spaces in the Kilpatrick lot as soon as possible as this presents an emergency situation of faculty being unable to meet their contractual obligations due to an inability to find parking.</p> <p>g. <u>Personal Transportation Vehicles</u> A draft of a GC Personal Transportation Vehicle Procedure Requirements document was presented by Mark Duclos and Shea Groebner. After discussion, the committee suggested that the document could be strengthened by putting it into the university senate policy template format. Whether it needs to be put forth as a policy motion from RPIPC or simply accepted as an information item is being brought to ECUS for discussion. <i>Note: It was noted that this initiative emerged as an issue of compliance with new state legislation</i></p>		
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regarding the driving of golf carts on sidewalks.

- h. **Strategic Plan** The proposed GC Strategic Planning process document was presented to the committee by Mark Pelton. After discussion, it was suggested by the committee to think about having fewer committees with more well-rounded and robust representation of all constituencies.

Parking Deliberation A summary of deliberation on parking concerns that took place at the 2 Oct 2015 meeting of ECUS with Standing Committee Chairs follows.

- RPIPC advocates for
 - the return of the fifty employee parking spots recently lost through reallocation and
 - a revival of compliance with the guiding principles and
 - the presence of a parking advisory committee called for in the 20 Feb 2006 document.
- President Dorman noted that this was the first time he had seen the 2006 guiding principles on parking document and that although he had been part of the parking reallocation decision, he would not have approved the recent changes if he had understood at the time that there was a loss of employee parking spots.
- President Dorman offered to communicate with Ryan Greene the need to (1) revive the parking and transportation advisory committee

	<p>populated by faculty, staff and students to provide counsel and advice on the reallocation of parking places (2) return the fifty employee spots as soon as possible (3) ensure all parking spot reallocation complies with the guiding principles of the 20 Feb 2006 document.</p> <ul style="list-style-type: none">• This offer was immediately accepted with gratitude by Jan Clark on behalf of RPIPC.• Parking challenges near the Centennial Center exist, particularly regarding the use of Centennial Center classrooms. Instructors are guided to take the shuttle rather than drive personal vehicles. Students are challenged to get to class on time as shuttles do not seem to be running at all times they are needed. Similar concerns were expressed for West Campus parking for West Campus classrooms.• A recommendation that parking reallocation decisions be informed by peak demand not average observed demand. That is, do not reallocate spots simply because there is a consistent observation that spots are not utilized between 3pm and 4pm when during peak utilization times all spots allocated are in fact occupied by authorized (individuals possessing appropriate hang tags) users of the parking lot.		
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<p>Student Affairs Policy Committee (SAPC)</p> <p>David Johnson</p>	<ol style="list-style-type: none"> 1. <u>Motions</u> SAPC has no motions to submit for University Senate consideration at its 16 Oct 2015 meeting. 2. <u>Officers</u> The 2015-16 SAPC officers are David Johnson (Chair), Heidi Fowler (Vice-Chair) and Cliff Towner (Secretary). 3. <u>Meeting</u> The Student Affairs Policy Committee met on 2 Oct 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> a. <u>Committee Officers Elected</u> Heidi Fowler elected vice chair, Cliff Towner elected secretary. b. <u>Student Government Association (SGA) Activity</u> <ol style="list-style-type: none"> i. SGA advocates for a full-time staff member for gender identity and expression, and a review of language in the academic non-discrimination policy. ii. SGA requests clarity and accessibility for the academic grievance/grade appeals policy, with inclusion on the required statements for all university syllabi. iii. SGA requests looking into the fairness of the withdrawal system (should a lab count as a withdrawal on top of the class to which it is attached?) and the necessity of a medical “partial” withdrawal 4. <u>Deliberation at ECUS-SCC</u> <ol style="list-style-type: none"> a. Consideration of the advocacy of a full-time staff member for gender 		
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	<p>identity and expression was steered to SAPC.</p> <p>b. Consideration of the academic nondiscrimination policy was steered to SAPC with a recommendation to consult FAPC if necessary</p> <p>c. Consideration of the accessibility of the academic grievance (including grade appeals) policy with inclusion as a standard statement on all syllabi was steered to ECUS. <i>Note: During the preparation of the minutes, ECUS checked and notes that a reference to this policy is already in the list of required syllabi statements found online. At the time these minutes are being prepared, the link to this set of required syllabi statements is https://intranet.gcsu.edu/common-syllabus-statements and requires unify credentials to access.</i></p> <p>d. Consideration of the withdrawal system (the 5W policy) was steered to APC.</p>		
<p>Subcommittee on Nominations (SCoN)</p> <p>Chavonda Mills</p>	<p>1. Motions SCoN has no motions to submit for University Senate consideration at its 16 Oct 2015 meeting.</p> <p>2. Officers The 2015-16 SCoN officers are Chavonda Mills (Chair), (No Vice-Chair position) and Craig Turner (Secretary).</p> <p>3. Apportionment The exact number of elected faculty senator positions apportioned to each academic unit was approved by the Executive Committee of the University Senate during the ECUS meeting on 2 Oct 2015.</p>		

	4. <u>Elected Faculty Senator Election</u> The SCoN will assist ECUS in drafting elected faculty senator election oversight letters for distribution to deans of each academic unit (colleges and the library).		
V. Information Items Actions/Recommendations			
AAUP Redbooks John R. Swinton	<u>2 Sep 2015</u> <i>The American Association of University Professors (AAUP) celebrates the 100th anniversary of its 1915 founding during 2015. As part of this celebration, a new (eleventh) edition of the Redbook (so called due to its red cover and more formally titled Policy Documents and Reports) was published in December 2014 and is now available for purchase. The Redbook is a compendium of statements of best practice for all things academic. Are there committee chairs who do not have a copy of the most recent (eleventh) edition? There were at least two (Jan Clark, Barbara Roquemore) chairs who did not have a copy of this resource. There was agreement by those present to explore ways to obtain copies of the AAUP Redbook for leaders of the 2015-2016 University Senate. The feasibility of hard copies and/or access to the pdf version will be explored. Also before allocating university senate dollars to this, John R. Swinton will see if President Dorman is willing to provide funding (partial or full) to purchase these books.</i>		<u>2 Sep 2015</u> <i>John Swinton to ensure that university senate leaders receive a copy of the eleventh edition of the AAUP Redbook (or access to the pdf format version) and to check with President Dorman on (partially) funding this purchase.</i>
Committee Annual Reports	<u>2 Sep 2015</u> <i>At present, the 2014-2015 committee annual reports for ECUS, RPIPC, and SAPC have not been received electronically for archiving. John R. Swinton is following up</i>		<u>2 Sep 2015</u> <i>John R. Swinton to follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure</i>

	<p><i>with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</i></p> <p><u>4 Oct 2015</u> The ECUS and RPIPC reports have been secured and are archived on the university senate Green Page. The SAPC report has not yet been secured.</p>		<p><i>electronic copies of these reports.</i></p> <p><u>4 Oct 2015</u> John R. Swinton did follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</p>
<p>VI. Unfinished Business Review of Action & Recommendations, Provide updates (if any) to Follow-up</p>			
<p>VII. New Business Actions/Recommendations</p>			
<p>University Senate Agenda and Minutes Review</p>	<p>1. <u>Tentative Agenda 16 Oct 2015:</u> Based on the committee reports at this meeting,</p> <p>a. <u>Motions</u> There will be up to four motions on the agenda of the 16 Oct 2015 meeting of the University Senate, specifically</p> <p>i. CAPC (1)</p> <p>1) New MED in Curriculum and Instruction proposed. This may be delayed to allow time for administrative review of some of the details of the proposal.</p> <p>ii. ECUS (2)</p> <p>1) Proposed university senate bylaws revision pertaining to clarifying the elected faculty senator eligibility requirements.</p> <p>2) Proposed university senate bylaws revision to add the SoCC Chair to the minimal membership of SCoN.</p> <p>iii. FAPC (1)</p>	<p>The motion (circulate minutes) was approved.</p>	<p>1. John R. Swinton to draft the tentative agenda of the 16 Oct 2015 meeting of the University Senate.</p> <p>2. Motions to be entered into the online motion database by CAPC (1), ECUS (2), FAPC (1).</p> <p>3. Craig Turner to circulate the DRAFT minutes of the 18 Sep 2015 meetings of the University Senate to university senators for review.</p>

	<p>1) Resubmission of Emeritus Benefits policy.</p> <p>b. Reports Administrative reports and committee reports will also be agenda items.</p> <p>2. University Senate Minutes Review: A MOTION that the DRAFT minutes of the 18 Sep 2015 University Senate meeting be circulated for university senator review was made and seconded.</p>		
VIII. Next Meeting (Tentative Agenda, Calendar)			
1. Calendar	<p>16 Oct 2015 @ 3:30pm Univ. Senate A&S 2-72</p> <p>06 Nov 2015 @ 2:00pm ECUS Parks 301</p> <p>06 Nov 2015 @ 3:30pm ECUS-SCC Parks 301</p>		
2. Tentative Agenda	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		John R. Swinton to ensure that such items (if any) are added to agendas of an ECUS and/or ECUS-SCC meeting in the future.
IX. Adjournment	As there was no further business to consider, a MOTION to adjourn the meeting was made and seconded. Note that at 4:44pm a motion to extend the meeting by five minutes was made, seconded and approved.	The motion to adjourn was approved and the meeting adjourned at 4:47 pm.	

Distribution:

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____

Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: JOHN R. SWINTON (CHAIR), CHAVONDA MILLS (VICE-CHAIR), CRAIG TURNER (SECRETARY)

ACADEMIC YEAR: 2015-2016

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “NYE” denotes not yet elected

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
	Meeting Dates	09-04-15	10-02-15	11-06-15	12-04-15	02-05-15	03-04-15	04-01-15	Present	Regrets	Absent
Kelli Brown <i>Provost</i>	R	P							1	1	0
Jolene Cole <i>EFS; Library, ECUS Member</i>	R	P							1	1	0
Steve Dorman <i>University President</i>	R	P							1	1	0
Chavonda Mills <i>EFS; CoE; ECUS Vice-Chair</i>	P	P							2	0	0
Lyndall Muschell <i>EFS; CoE; ECUS Member</i>	P	P							2	0	0
Susan Steele <i>EFS; CoHS; ECUS Chair Emeritus</i>	P	P							2	0	0
John R. Swinton <i>EFS; CoB; ECUS Chair</i>	P	P							2	0	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P							2	0	0
Donovan Domingue <i>EFS; CoAS APC Chair</i>	NYE	P							1	0	0
Angel Abney <i>EFS; CoE; CAPC Chair</i>	P	P							2	0	0
Barbara Roquemore <i>EFS; CoAS; FAPC Chair</i>	P	P							2	0	0
Jan Clark <i>EFS; CoB, RPIPC Chair</i>	P	P							2	0	0
David Johnson <i>EFS; CoAS, SAPC Chair</i>	NYE	P							1	0	0

CHAIRPERSON SIGNATURE _____

DATE _____ -(Including this Approval by chair at committee discretion