

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

**MEETING DATE & TIME:** 6 NOVEMBER 2015; 3:30 –4:45

**MEETING LOCATION:** 301 PARKS ADMINISTRATION BUILDING

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
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<b>R</b>	Angel Abney (CoAS, CAPC Chair)	<b>P</b>	Chavonda Mills (CoAS, ECUS Vice-Chair)
<b>P</b>	Kelli Brown (Provost)	<b>P</b>	Lyndall Muschell (CoE, ECUS Member)
<b>P</b>	Jan Clark (CoAS, RPIPC Chair)	<b>P</b>	Barbara Roquemore (CoE, FAPC Chair)
<b>P</b>	Jolene Cole (Library, ECUS Member)	<b>P</b>	Susan Steele (CoHS, ECUS Chair Emeritus)
<b>P</b>	Donovan Domingue (CoAS, APC Chair)	<b>P</b>	John R. Swinton (CoB, ECUS Chair)
<b>R</b>	Steve Dorman (University President)	<b>P</b>	Craig Turner (CoAS, ECUS Secretary)
<b>P</b>	David Johnson (CoAS, SAPC Chair)		

<p><b>GUESTS:</b>  <i>Amy Sumpter CoAS, CAPC Vice-Chair</i>  <i>Colandra Boyer Coordinator of Office Services Academic Advising Center</i></p>
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<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to Order</b>	The meeting was called to order at 3:30 pm by John R. Swinton (Chair).		
<b>II. Approval of Agenda</b>	A <b><u>MOTION</u></b> to approve the agenda was made and seconded.	The agenda was approved as circulated.	

<b>III. Approval of Minutes</b>	A <b>MOTION</b> to approve the minutes of the 2 Oct 2015 meeting of the Executive Committee with Standing Committee Chairs was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted (as circulated) to the minutes.gcsu.edu site.	The 2 Oct 2015 Executive Committee with Standing Committee Chairs meeting minutes were approved as posted, so no additional action was required.	
<b>IV. Reports</b>			
<b>President's Report</b> <b>President Dorman</b>	As President Dorman had extended <i>Regrets</i> and was unable to attend the meeting, there was no President's Report.		
<b>Provost's Report</b> <b>Provost Brown</b>	<ol style="list-style-type: none"> <li>1. <b>Promotion and Tenure Task Force</b> Charge was presented by President Dorman on Friday 9 Oct 2015. The first meeting was scheduled for Friday 13 Nov 2015.</li> <li>2. <b>Strategic Planning Committee</b> The steering committee has been set and Dr. Jan Clark is the University Senate's representative.</li> <li>3. <b>Questions</b> <ol style="list-style-type: none"> <li>a. Will the Strategic Planning efforts be informed by a demographer? Yes, The demographer is Matt Hauer from the Carl Vinson Institute of Government's Applied Demography Program.</li> <li>b. When is the meeting at which the demographer will report? 3:30 pm Mon 9 Nov 2015</li> </ol> </li> </ol>		

	<p>c. Can the demographer report be captured to allow access to individuals who are unable to make the meeting or who are not on the committee?</p> <p>Possibly. The demographer is a paid consultant and the agreement we have may not permit recording of the report.</p>		
<p><b>Executive Committee of the University Senate (ECUS)</b></p> <p><b>John R. Swinton</b></p>	<p>1. <b>Motions</b> ECUS has two motions to submit for University Senate consideration at its 20 Nov 2015 meeting. A pair of proposed bylaws revisions have been made. These are detailed below in item 3.a and are carryover motions from the 16 Oct 2015 meeting of the university senate for which quorum was not achieved.</p> <p>2. <b>Officers</b> The 2015-16 ECUS officers are John R. Swinton (Chair), Chavonda Mills (Vice-Chair) and Craig Turner (Secretary)</p> <p>3. <b>Meeting</b> ECUS met on 6 Nov 2015 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. <b><u>Drafting Bylaws Revisions (Repeat from the 2 Oct 2015 ECUS-SCC Meeting)</u></b></p> <p>i. Elected Faculty Senator Eligibility, clarify when the two years of service needed for eligibility ends to address the perceived ambiguity of this requirement. The standing committee chairs were asked to</p>		

	<p>review the three versions proposed and endorsed the promotion of version three recommended by the Executive Committee. The interested reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>ii. Add the SoCC (Subcommittee on the Core Curriculum) Chair to the minimal membership of SCoN (Subcommittee on Nominations). The language proposed by the Executive Committee was endorsed by the standing committee chairs. This was simply the insertion of the SoCC Chair into the minimal membership list. The interested reader is directed to the 2 Oct 2015 ECUS minutes for details on the proposed revision and current language of the relevant section of the university senate bylaws.</p> <p>b. <b><u>AAUP Redbooks</u></b></p> <p>i. The ten copies of the 11<sup>th</sup> Edition of the AAUP Redbook were received and are now on reserve in the library. The initial purpose of ordering these books was to</p>		
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	<p>make them available to FAPC members to inform deliberation on the proposal <i>to adopt the AAUP Redbook as guiding principles for university policy and procedure.</i></p> <p>ii. ECUS agreed to allocate funds from the university senate budget to purchase 11<sup>th</sup> Edition AAUP Redbooks for all ECUS members and committee chairs (APC, CAPC, FAPC, RPIP, SoCC, SAPC).</p> <p>c. <b><u>Apportionment</u></b> The apportionment of elected faculty senators to the academic units (colleges and library) was disseminated to the members of the university senate by email.</p> <p>d. <b><u>Elections Oversight</u></b> The university senate bylaws charge ECUS with oversight for populating the university senate. Elected faculty senator oversight letters were sent to deans of the academic units (colleges, library) to guide the elections of elected faculty senators to succeed those whose terms are ending in April 2016.</p> <p>e. <b><u>Electronic Presence</u></b> John R. Swinton asked Craig Turner to provide an update on the electronic</p>		
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	<p>presence of the university senate. Craig shared that he had provided extensive feedback to the Enterprise Applications development team (James Carlisle, David Smith, Kelly Rickman). The issues are primarily editorial in nature and seem to be easy to remedy. That said, the draft electronic presence would benefit from other sets of eyes performing a review. The Standing Committee Chairs and ECUS members will be credentialed to be able to test-drive the new electronic presence – particularly entering a motion to offer feedback. The hope is that version 1 of the electronic presence will go live in January 2016.</p> <p>f. <b><u>Academic Units Policy/Procedure</u></b> Interim Provost Costas Spirou had drafted a procedure for requesting and garnering status as an academic unit (department, school, college) or making a name change for such a unit. John R. Swinton summarized discussion that took place at the ECUS meeting. He invited those present interested in assisting with the ongoing development of this policy/procedure to contact him via email. The interested reader is</p>		
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	<p>directed to the minutes of the 6 Nov 2015 ECUS meeting for additional details on the ECUS deliberation of this matter.</p> <p>g. <b><u>Storyteller</u></b> The storyteller update by Jolene Cole was primarily that the conversation is continuing on this matter. Additional detail will be provided as it becomes available.</p> <p>h. <b><u>University Senate Budget</u></b> The balance of the university senate budget (\$5000 allocation annually) is presently holding at 2667.30. The expenditures for AAUP Redbook purchases for both the ten copies on reserve in the library and the proposed copies for ECUS members and standing committee chairs are not yet included.</p> <p>i. <b><u>USGFC Update</u></b> John R. Swinton invited Chavonda Mills to provide a USGFC update. Chavonda indicated that she would forward the USGFC report to ECUS Secretary Craig Turner to circulate to Standing Committee Chairs. The interested reader is directed to the minutes of the 6 Nov 2015 ECUS meeting for which this USGFC report is attached as a supporting document. Chavonda also shared the two</p>		
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	<p>suggestions for University Senate consideration that emerged during the ECUS meeting deliberation of the USGFC report:</p> <ul style="list-style-type: none"><li>i. USG Chief Academic Officer Houston Davis indicated his willingness to attend a faculty governance body (for us that is the University Senate) meeting at any USG institution for a Q&amp;A session. Consensus on this emerged quickly to inform this invitation with a consultation of the university senate members to see if there were questions they had for Houston Davis.</li><li>ii. The USG Retiree Council suggested consideration of placing a faculty representative of the University Retiree Council on the University Senate. Consensus on this emerged equally quickly to inform this decision with a consultation of the university senate members to see what their preferences are. Provost Brown noted that Georgia College has an active Retiree Council and this group is represented on the USG Retiree Council.</li></ul>		
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<p><b>Academic Policy Committee (APC)</b></p> <p><b>Donovan Domingue</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> APC has no motions to submit for University Senate consideration at its 20 Nov 2015 meeting.</li> <li>2. <b><u>Officers</u></b> The 2015-16 APC officers are Donovan Domingue (Chair), David McIntyre (Vice-Chair) and John Sirmans (Secretary)</li> <li>3. <b><u>Meeting</u></b> APC met on 6 Nov 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> <li>a. <b><u>Academic Calendar</u></b> The possible change to the academic calendar for future semesters to provide more time for final exams. More information is being sought from the University Registrar to inform deliberation at the next APC meeting.</li> <li>b. <b><u>Withdrawal (W) Policy</u></b> The proposed change for the W policy from the current maximum of five courses to a credit hour cap was discussed. More information is being sought from the University Registrar to inform deliberation at the next APC meeting,</li> <li>c. <b><u>Curriculum Review Policy</u></b> Discussion on the creation of a curriculum review policy began at this meeting. More information is being sought from the University Registrar and CAPC to inform deliberation at the next APC meeting.</li> <li>d. No actions were taken on these three discussion items.</li> </ol> </li> </ol>		
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<p><b>Curriculum and Assessment Policy Committee (CAPC)</b></p> <p><b>Amy Sumpter for Angel Abney</b></p>	<ol style="list-style-type: none"> <li>1. <b>Motions</b> CAPC has three motions to submit for University Senate consideration at its 20 Nov 2015 meeting. The topics of these motions are provided as 3.a, 3.b, and 3.c under the <i>voted on</i> items in this report.</li> <li>2. <b>Officers</b> The 2015-16 CAPC officers are Angel Abney (Chair), Amy Sumpter (Vice-Chair) and Nicole DeClouette (Secretary).</li> <li>3. <b>Meeting</b> The Curriculum and Assessment Policy Committee of the University Senate met on 6 Nov 2015 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> <li>a. C-bEL (Community-based Engaged Learning) Designation to be attached to courses</li> <li>b. Masters in Management of Information Systems conversion to online format</li> </ol> <p>CAPC voted on the following items.</p> <ol style="list-style-type: none"> <li>a. M.Ed. in Educational Leadership--postponed pending an invitation for representation and further discussion at a future CAPC meeting</li> <li>b. B.S. in Public Health--approved</li> <li>c. Embedded Certificate in Film--approved</li> <li>d. Minor in Global Health Studies—approved</li> </ol> </li> <li>2. <b>ECUS-SCC Deliberation</b> One of the items, the new Certificate in Film, stimulated more conversation. <ol style="list-style-type: none"> <li>a. A question of whether we should be awarding certificates given our</li> </ol> </li> </ol>		
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	<p>mission was offered from the floor. There was clarification provided to indicate the Certificate in Film is an <i>embedded</i> certificate meaning a student can be awarded this certificate only concurrently with the award of the degree in which it is embedded. In addition, it was noted that we do not track minors or certificates as formally as we track degrees, and we are exploring options for tracking minors and certificates more reliably to see if this is a viable direction in which to move. There is an active Leadership Certificate Program here and some details of this program are available at <a href="http://www.gcsu.edu/lcp">www.gcsu.edu/lcp</a>.</p>		
<p><b>Faculty Affairs Policy Committee (FAPC)</b>  <b>Barbara Roquemore</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> FAPC has two motions to submit for consideration by the University Senate at its 20 Nov 2015 meeting. One motion is a resubmission of 1415.FAPC.001.P (Policy defining Emeritus/Emerita Status) which was committed to FAPC for review of the viability of the benefits advertised in the policy by the university senate at its 24 Apr 2015 meeting. See 3.d. below for details. The other motion is a proposal to adopt the AAUP Redbook as guiding principles. See 3.b below for details.</li> <li>2. <b><u>Officers</u></b> The 2015-16 FAPC officers are Barbara Roquemore (Chair), Tom Toney (Vice-Chair) and Alex Blazer (Secretary).</li> <li>3. <b><u>Meeting</u></b> The Faculty Affairs Policy Committee of the University Senate met on 6 Nov 2015 from 2:00pm to 3:15pm and the following items were discussed.</li> </ol>		

	<p>a. <b><u>Policy for Faculty Summer Work</u></b></p> <ul style="list-style-type: none"> <li>i. The discussion varied widely between pro and con. The problems may be in specific areas. The old motion from 2010-2011 formed a basis for this discussion.</li> <li>ii. Further deliberation on this matter was postponed to the next FAPC meeting. FAPC members will go back to colleges to get feedback from constituents.</li> </ul> <p>b. <b><u>Resolution AAUP Redbook</u></b></p> <ul style="list-style-type: none"> <li>i. Discussion included the information that there seems to be institutional support for this resolution. The proposed resolution was edited.</li> <li>ii. Motion: <i>The University Senate endorses the use of the Current edition of the AAUP Policy documents and reports (Redbook) as the university guiding principles when developing or modifying policies and procedures.</i> Motion passed by FAPC members and will be forwarded as a motion to the university senate for its consideration.</li> </ul> <p>c. <b><u>T &amp; P Task Force Update</u></b></p> <ul style="list-style-type: none"> <li>i. The FAPC members (Ryan Brown and Karen Berman) of the university tenure and promotion task force reported back to the FAPC. The first full</li> </ul>		
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	<p>meeting of the committee will be Friday 13 Nov 2015. Discussion at the FAPC meeting followed the report.</p> <p>ii. FAPC members on this task force have plans to provide avenues for the wider faculty community to have input into the process.</p> <p>d. <b><u>Emeritus Faculty (Repeat from the 2 Oct 2015 ECUS-SCC meeting)</u></b></p> <p>i. Eliminating the following from the proposal of 2014-15:  1) Georgia College bookstore  2) GC Fitness Center</p> <p>ii. Change 'Parking' to read 'may purchase an employee parking tag'</p> <p>iii. Resubmit to Senate</p>		
<p><b>Resources, Planning and Institutional Policy Committee (RPIPC)</b></p> <p><b>Jan Clark</b></p>	<p>1. <b><u>Motions</u></b> RPIPC has no motions to submit for University Senate consideration at its 20 Nov 2015 meeting.</p> <p>2. <b><u>Officers</u></b> The 2015-16 RPIPC officers are Jan Clark (Chair), Ben McMillan (Vice-Chair) and Brittiny Johnson (Secretary).</p> <p>3. <b><u>Meetings</u></b> The Resources, Planning and Institutional Policy Committee met on 6 Nov 2015 from 2:00pm to 3:15pm.</p> <p>a. <b><u>Motions for Jan 2016</u></b> Both of the following policy motions will be entered into the senate motion data base in time for presentation to the University Senate at its 22 Jan 2016 meeting.</p> <p>i. RPIPC members voted to approve a policy motion accepting the GC</p>		

	<p>Educational Support Leave Policy (presented by Patrice Terrell for Human Resources) to be in accordance with the BOR mandated USG policy and practice.</p> <p>ii. RPIPC members voted to approve a policy motion accepting a specification of a particular element of the GC Drug and Alcohol Policy (presented by Patrice Terrell for Human Resources).</p> <p>b. <b><u>Parking</u></b> In a follow up to the October decision to re-assign 25 parking spaces in the Kilpatrick lot from commuter to employee, the chair of RPIPC contacted the Parking and Transportation Services Director and was informed that while the spaces were supposed to be re-assigned by October 30, the rainy weather had delayed the process, but as soon as the weather cleared, the spaces would be re-stenciled as "employee" spots.</p> <p>c. <b><u>Recycling/Sustainability</u></b> Based on constituency inquiries, a request was made to ask representatives of the campus recycling/sustainability programs and procedures to come to the next RPIPC meeting on December 4 to discuss the possibility of replacing trash receptacles in campus offices and classrooms. In subsequent communication it was determined that Mark Duclos and possibly Lori</p>		
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	<p>Strawder will attend the next RPIP meeting on 4 Dec 2015 to discuss the sustainability reorganization and address constituent concerns regarding campus recycling receptacles.</p> <p>4. <b><u>ECUS-SCC Deliberation</u></b> Some of the items above stimulated more deliberation.</p> <p>a. Jan Clark noted intent to propose adoption of the 2006 guidelines for allocation of parking places to RPIP at a future meeting.</p> <p>b. A question from the floor was posed to Jan Clark: Is Parking &amp; Transportation encouraging students to use perimeter lots? Jan indicated she was not certain whether Parking &amp; Transportation was explicitly making this recommendation to students but noted that the implicit recommendation is made by running a shuttle service between main campus and these perimeter lots every eight minutes.</p>		
<p><b>Student Affairs Policy Committee (SAPC)</b></p> <p><b>David Johnson</b></p>	<p>1. <b><u>Motions</u></b> SAPC has no motions to submit for University Senate consideration at its 20 Nov 2015 meeting.</p> <p>2. <b><u>Officers</u></b> The 2015-16 SAPC officers are David Johnson (Chair), Heidi Fowler (Vice-Chair) and Cliff Towner (Secretary).</p> <p>3. <b><u>Meeting</u></b> The Student Affairs Policy Committee met on 6 Nov 2015 from 2:00pm to 3:15pm. The following topics were discussed.</p> <p>a. <b><u>Student Veterans' Issues</u></b></p>		

	<ul style="list-style-type: none"> <li>i. Jordan Wilcher, a student veteran and member of Omega Delta Sigma, requests a physical space to seek additional funding/support for student veterans.</li> <li>ii. Can Jordan Wilcher be invited to speak to the University Senate?</li> <li>b. <b><u>Space Request Concerns</u></b> (SGA) Can non-academic organizations be given priority to use non-academic spaces on campus (R25)?</li> <li>c. <b><u>Academic Bill of Rights</u></b> (SGA) It's time to review the Academic Bill of Rights.</li> </ul> <p>4. <b><u>ECUS-SCC Deliberation</u></b> Answers to some of the questions gleaned from the SAPC report were provided.</p> <ul style="list-style-type: none"> <li>a. A suggestion to seek office space for Jordan Wilcher from Student Affairs or SGA was made.</li> <li>b. Regarding the space request matter, there has been indication of the existence of a University Policy on Space Utilization. The 2014-2015 RPIPC looked for this policy and was unsuccessful. One possible source of information may be to consult Susan Allen and request information about this policy. <i>Note: During the preparation of these minutes, additional information was found. In particular, see the Public Services website <a href="http://www.gcsu.edu/publicservices">www.gcsu.edu/publicservices</a> for a set of policies found under the</i></li> </ul>		
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	<p><i>subheading <b>Facility Scheduling, Policies and Fees.</b></i></p> <p>c. The Academic Bill of Rights was considered in university senate earlier. See the online motion database for details. <i>Note: During the preparation of these minutes, additional information was found. In particular, see the FAILED Motion 0304.AG.016.R (Student Bill of Rights) and the APPROVED Motion 0506.AG.011.O (Student Rights and Responsibilities). The latter motion compares favorably with the current Student Academic Bill of Rights and Responsibilities in the Student Handbook found at the webpage <a href="http://www.gcsu.edu/studentaffairs/handbook">www.gcsu.edu/studentaffairs/handbook</a></i></p>		
<p><b>Subcommittee on Nominations (SCoN)</b></p> <p><b>Chavonda Mills</b></p>	<ol style="list-style-type: none"> <li>1. <b>Motions</b> SCoN has no motions to submit for University Senate consideration at its 20 Nov 2015 meeting.</li> <li>2. <b>Officers</b> The 2015-16 SCoN officers are Chavonda Mills (Chair), (No Vice-Chair position) and Craig Turner (Secretary).</li> <li>3. <b>Election Oversight</b> Based on the apportionment, SCoN prepared letters and supporting documents for each of the academic units – College Deans and the Director of Libraries – requesting their elected faculty senator election procedures and informing them of which of their faculty will be finishing their elected faculty senator terms in the spring of 2016. These letters were distributed via email to College Deans and the Director of</li> </ol>		

	<p>Libraries on 26 Oct 2015 by SCoN Chair Chavonda Mills.</p> <p>4. <b>Senate Vacancies</b> There are currently two vacant positions on the university senate.</p> <p>a. James Schiffman resigned his position as a volunteer on the Academic Policy Committee on 5 Nov 2015. As dictated by university senate bylaws, a replacement volunteer must be assigned to APC for the remainder of James' term and, the SCoN will oversee the process.</p> <p>b. The late Eve Puckett was serving as a selected staff senator at the time of her passing. Based on the university senate bylaws, the Chair of Staff Council is to appoint a staff senator for the completion of Eve's one year term of service. Staff Council Chair Daniel McDonald has been notified (October 21st and 29th) of his duty to name Eve's replacement and the SCoN is awaiting his response.</p>		
<p><b>V. Information Items</b> Actions/Recommendations</p>			
<p><b>AAUP Redbooks</b>  <b>John R. Swinton</b></p>	<p><u><b>2 Sep 2015</b></u> <i>The American Association of University Professors (AAUP) celebrates the 100<sup>th</sup> anniversary of its 1915 founding during 2015. As part of this celebration, a new (eleventh) edition of the Redbook (so called due to its red cover and more formally titled Policy Documents and Reports) was published in December 2014 and is now available for purchase. The Redbook is a compendium of statements of best practice for all things</i></p>		<p><u><b>2 Sep 2015</b></u> <i>John Swinton to ensure that university senate leaders receive a copy of the eleventh edition of the AAUP Redbook (or access to the pdf format version) and to check with President Dorman on (partially) funding this purchase.</i></p>

	<p><i>academic. Are there committee chairs who do not have a copy of the most recent (eleventh) edition? There were at least two (Jan Clark, Barbara Roquemore) chairs who did not have a copy of this resource. There was agreement by those present to explore ways to obtain copies of the AAUP Redbook for leaders of the 2015-2016 University Senate. The feasibility of hard copies and/or access to the pdf version will be explored. Also before allocating university senate dollars to this, John R. Swinton will see if President Dorman is willing to provide funding (partial or full) to purchase these books.</i></p>		
<p><b>Committee Annual Reports</b></p>	<p><b><u>2 Sep 2015</u></b>  <i>At present, the 2014-2015 committee annual reports for ECUS, RPIPC, and SAPC have not been received electronically for archiving. John R. Swinton is following up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</i></p> <p><b><u>4 Oct 2015</u></b>  The ECUS and RPIPC reports have been secured and are archived on the university senate Green Page. The SAPC report has not yet been secured.</p> <p><b><u>6 Nov 2015</u></b>  John R. Swinton requested that SAPC Chair David Johnson consult with Amy Pinney to see if the 2014-2015 SAPC Annual Report can be secured.</p>		<p><b><u>2 Sep 2015</u></b>  <i>John R. Swinton to follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</i></p> <p><b><u>4 Oct 2015</u></b>  John R. Swinton did follow up with Susan Steele, Ben McMillan, and Amy Pinney, respectively, to secure electronic copies of these reports.</p>
<p><b>VI. Unfinished Business</b>  Review of Action &amp;</p>			

Recommendations, Provide updates (if any) to Follow-up			
<b>VII. New Business</b> Actions/Recommendations			
<b>University Senate Agenda and Minutes Review</b>	<p>1. <b><u>Tentative Agenda 20 Nov 2015</u></b>: Based on the committee reports at this meeting,</p> <p>a. <b><u>Motions</u></b> There will be up to eight motions on the agenda of the 20 Nov 2015 meeting of the University Senate, specifically</p> <p>i. CAPC (4)</p> <ol style="list-style-type: none"> <li>1) New MED in Curriculum and Instruction proposed. This may be delayed to allow time for administrative review of some of the details of the proposal.</li> <li>2) Rename and Revise B.S. in Community Health degree</li> <li>3) New Minor in Global Health Studies</li> <li>4) Creation of Embedded Certificate in Film</li> </ol> <p>ii. ECUS (2)</p> <ol style="list-style-type: none"> <li>1) Proposed university senate bylaws revision pertaining to clarifying the elected faculty senator eligibility requirements.</li> <li>2) Proposed university senate bylaws revision to add the SoCC Chair to the minimal membership of SCoN.</li> </ol> <p>iii. FAPC (1)</p> <ol style="list-style-type: none"> <li>1) Resubmission of Emeritus Benefits policy.</li> </ol>	The motion (circulate minutes) was approved.	<ol style="list-style-type: none"> <li>1. John R. Swinton to draft the tentative agenda of the 20 Nov 2015 meeting of the University Senate.</li> <li>2. Motions to be entered into the online motion database by CAPC (4), ECUS (2), FAPC (2).</li> <li>3. Craig Turner to circulate the DRAFT minutes of the 16 Oct 2015 meeting of the University Senate to university senators for review.</li> </ol>

	<p>2) Adopt AAUP Redbook as Guidelines for Policy and Procedure Development</p> <p>b. <b>Reports</b> Administrative reports and committee reports will also be agenda items.</p> <p>2. <b>University Senate Minutes Review:</b> A <b>MOTION</b> that the DRAFT minutes of the 16 Oct 2015 University Senate meeting be circulated for university senator review was made and seconded.</p>		
<b>VIII. Next Meeting</b> (Tentative Agenda, Calendar)			
<b>1. Calendar</b>	<p>20 Nov 2015 @ 3:30pm Univ. Senate A&amp;S 2-72</p> <p>04 Dec 2015 @ 2:00pm ECUS Parks 301</p> <p>04 Dec 2015 @ 3:30pm ECUS-SCC Parks 301</p>		
<b>2. Tentative Agenda</b>	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		John R. Swinton to ensure that such items (if any) are added to agendas of an ECUS and/or ECUS-SCC meeting in the future.
<b>IX. Adjournment</b>	As there was no further business to consider, a <b>MOTION</b> to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:22 pm.	

**Distribution:**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_

Committee Chairperson (Including this Approval by chair at committee discretion)

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**COMMITTEE OFFICERS:** JOHN R. SWINTON (CHAIR), CHAVONDA MILLS (VICE-CHAIR), CRAIG TURNER (SECRETARY)

**ACADEMIC YEAR:** 2015-2016

**AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “NYE” denotes not yet elected**

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
	Meeting Dates	09-04-15	10-02-15	11-06-15	12-04-15	02-05-15	03-04-15	04-01-15	Present	Regrets	Absent
Kelli Brown <i>Provost</i>	R	P	P						2	1	0
Jolene Cole <i>EFS; Library, ECUS Member</i>	R	P	P						2	1	0
Steve Dorman <i>University President</i>	R	P	R						1	2	0
Chavonda Mills <i>EFS; CoE; ECUS Vice-Chair</i>	P	P	P						3	0	0
Lyndall Muschell <i>EFS; CoE; ECUS Member</i>	P	P	P						3	0	0
Susan Steele <i>EFS; CoHS; ECUS Chair Emeritus</i>	P	P	P						3	0	0
John R. Swinton <i>EFS; CoB; ECUS Chair</i>	P	P	P						3	0	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P						3	0	0
Donovan Domingue <i>EFS; CoAS APC Chair</i>	NYE	P	P						2	0	0
Angel Abney <i>EFS; CoE; CAPC Chair</i>	P	P	R						2	1	0
Barbara Roquemore <i>EFS; CoAS; FAPC Chair</i>	P	P	P						3	0	0
Jan Clark <i>EFS; CoB, RPIPC Chair</i>	P	P	P						3	0	0
David Johnson <i>EFS; CoAS, SAPC Chair</i>	NYE	P	P						2	0	0

CHAIRPERSON SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_-(Including this Approval by chair at committee discretion