

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS

**MEETING DATE & TIME:** 1 APRIL 2016; 3:30 –4:45

**MEETING LOCATION:** 301 PARKS ADMINISTRATION BUILDING

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
----------------	---

<b>P</b>	Angel Abney (CoAS, CAPC Chair)	<b>P</b>	Chavonda Mills (CoAS, ECUS Vice-Chair)
<b>R</b>	Kelli Brown (Provost)	<b>R</b>	Lyndall Muschell (CoE, ECUS Member)
<b>P</b>	Jan Clark (CoAS, RPIPC Chair)	<b>R</b>	Barbara Roquemore (CoE, FAPC Chair)
<b>P</b>	Jolene Cole (Library, ECUS Member)	<b>P</b>	Susan Steele (CoHS, ECUS Chair Emeritus)
<b>P</b>	Donovan Domingue (CoAS, APC Chair)	<b>P</b>	John R. Swinton (CoB, ECUS Chair)
<b>P</b>	Steve Dorman (University President)	<b>P</b>	Craig Turner (CoAS, ECUS Secretary)
<b>P</b>	David Johnson (CoAS, SAPC Chair)		

<p><b>GUESTS:</b>          Alex Blazer (FAPC Secretary)          Mary Magoulick (SoCC Chair)          Daniel McDonald (Staff Council Chair)          Shea Council (Administrative Assistant to the University Senate AND Executive Assistant for the Director of Student Success)</p>
---

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

<b>AGENDA TOPIC</b>	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to Order</b>	The meeting was called to order at 3:30 pm by John R. Swinton (Chair).		
<b>II. Approval of Agenda</b>	A <b><u>MOTION</u></b> to approve the agenda was made and seconded.	The agenda was approved as circulated.	

<b>III. Approval of Minutes</b>	A <b><u>MOTION</u></b> to approve the minutes of the 4 Mar 2016 meeting of the Executive Committee with Standing Committee Chairs was made and seconded. A draft of these minutes had been circulated to the meeting attendees via email with no revisions offered. Thus, the minutes had been posted (as circulated) to the minutes.gcsu.edu site.	The 4 Mar 2016 Executive Committee with Standing Committee Chairs meeting minutes were approved as posted, so no additional action was required.	
<b>IV. Reports</b>			
<b>President's Report</b>  <b>President Dorman</b>	I have written a letter (as a citizen not as university president) to the Governor and asked him to veto HB 859 – known as the Campus Carry Bill. I centered my argument on two main areas: (1.) The presence of minors on our campus through our early college program and through the many student visits to the science museum and the Old Governor's Mansion, (2.) The need for faculty and staff to address difficult performance and behavioral issues with students in their offices and the need to conduct disciplinary hearings without the threat of a firearm being present. The Governor has until May 3 to take an action on this piece of legislation. His action options are to sign it, veto it, or not take either action. No action means that HB 859 would become law as Georgia has no pocket veto. Should he decide not to veto, we will have to assemble with the chancellor's staff and understand the impact of this legislation for our campus and determine how we might educate all on this.		

<b>Provost's Report</b>  <b>Provost Brown</b>	As Provost Brown had extended <i>Regrets</i> and was unable to attend the meeting, there was no Provost's Report.		
<b>Executive Committee of the University Senate (ECUS)</b>  <b>John R. Swinton</b>	1. <b><u>Motions</u></b> ECUS has no motions for university senate consideration at its 22 Apr 2016 meeting. 2. <b><u>Officers</u></b> The 2015-16 ECUS officers are John R. Swinton (Chair), Chavonda Mills (Vice-Chair) and Craig Turner (Secretary) 3. <b><u>Meeting</u></b> ECUS met on 1 Apr 2016 from 2:00pm to 3:15pm. The following topics were discussed. <ul style="list-style-type: none"> <li>a. <b><u>Academic Leadership Meeting</u></b>  Report from 21 Mar 2016 Academic Leadership Council meeting. Topics: <ul style="list-style-type: none"> <li>i. <b><u>Online Testing</u></b> With more instructors using online testing as part of courses (traditional and online), proctoring of tests is perceived as an issue.</li> <li>ii. <b><u>Allocating Merit Raises</u></b> Deans and Program Heads compared mechanisms they use to determine allocations. There is a remarkable diversity in the approaches to this activity. Still struggling with a systematic way to accurately assess merit.</li> <li>iii. <b><u>External Research Grants</u></b> An adjustment to how much of grant goes to the Principal Investigator (PI) appears to be a move to reduce overhead. This proposal may come to university senate for review next year.</li> <li>iv. <b><u>Upcoming Events</u></b> (details to follow)</li> </ul> </li> </ul>		

	<p> <u>2 Apr</u> International Dinner  <u>9 Apr</u> Give Center  <u>12 Apr</u> Past University Presidents (Drs. Leland and DePaolo) to visit  <u>19 Apr</u> Celebration of Scholarship  <u>22 Apr</u> Celebration of Excellence </p> <p>b. <b><u>Strategic Plan</u></b> Mark Pelton requests a chance to provide an update on the Strategic Plan at the next university senate meeting.</p> <p>c. <b><u>Governance Calendar</u></b> ECUS adopted the 2016-2017 Governance Calendar as amended in three ways from deliberation at the 18 Mar 2016 university senate meeting: (1) designating a meeting time for the Subcommittee on the Core Curriculum (SoCC) at each of the seven meeting blocks designated as ECUS-SCC, (2) adding the 21 Apr 2017 Celebration of Excellence to the cover page under the heading University, AND (3) using the most current university logo on the cover page of the calendar.</p> <p>d. <b><u>Cutoff Date for Requesting the Encumbering of Travel Funds</u></b>  Request that we check to see if there is an official date on which the cutoff date for encumbering travel (or end-of-year) funds must be announced. If there is, it should be in documentation. If there is not it may be a policy issue for RPIPC. (<i>*During the preparation of these minutes, this update was received. A call to Omega Hedgepeth resulted in her telling me there is no</i></p>		
--	---	--	--

*policy that dictates when this announcement is made – it is determined by when the BoR releases the information \*).*

- e. **Online Courses** The procedures to implement the Distance Education Policy adopted by the university senate as Motion 1213.APC.003.P are being streamlined. Specifically, the original procedure of approving separately each online course and each instructor for each section of online course being delivered had proved to be both cumbersome and redundant. The proposed procedure was to review faculty only once and grandfather in any faculty who had been approved for at least one online course since the inception of the Distance Education Policy. A concern from the floor of the 1 Apr 2016 ECUS meeting regarding the perception that the procedures had been developed without as much faculty involvement as had been anticipated at the outset was articulated. A recommendation to steer these latest procedures to the appropriate university senate committee(s) for review and exercise the advisory role (of the university senate on procedural matters) to the administration was made at the 1 Apr 2016 ECUS meeting. Given that the final meetings of the 2015-2016 university senate committees were occurring at the time of this deliberation, it was recommended that

this procedure be steered to one or more of the committees of the 2016-2017 university senate, and this action will be recommended to the 2016-2017 ECUS.

- f. **Information Items** John R. Swinton reminded the standing committee chairs to include documentation of information items in reports filed for inclusion in university senate minutes.
- g. **Implementation of ECUS Motions**  
All motions that originated from ECUS during the 2015-2016 academic year have been recommended for approval to the university president by the university senate and have been approved for implementation by President Dorman. In consultation with Craig Turner who had implemented the four motions (posted the governance history, the university senator handbook, and revised bylaws (two revisions) to the university senate website), John R. Swinton has marked each of these motions with *implementation complete* in the online motion database.
- h. **Foundation Account** John R. Swinton noted that there remains no paper trail to document that a \$500 foundation account for the university senate ever existed. A suggestion from the floor of the 1 Apr 2016 ECUS meeting was that the incoming Presiding Officer (Chavonda Mills) explore the viability of establishing such an account going forward and

	<p>report back (the pros and cons) to the 2016-2017 Executive Committee. Chavonda Mills agreed to implement this recommendation.</p> <p>i. <b><u>Budget (Operating)</u></b> The balance of the university senate budget (\$5000 allocation annually) is presently \$1465.47 with no outstanding expenditures. Suggestions for possible uses of this balance include the purchase of recognition supplies (paper for certificates, university senate pins), office supplies or other expenses for the 2016 governance retreat, and stocking up on AAUP Redbooks for dissemination to future university senate leaders.</p> <p>j. <b><u>Annual Reports</u></b> It was noted that the template and due date for committee annual reports was to be set in consultation with standing committee chairs to comply with university senate bylaws. John R. Swinton noted that ECUS recommended for standing committee chair consideration that (1) the template used in 2014-2015 (and for the last several years) be adopted for use in 2015-2016 and (2) reports be due Wed 27 Apr 2016. A proposal to amend the due date and make Wed 27 Apr 2016 the preferred due date with a due date of absolutely no later than noon on Fri 29 Apr 2016 was made, seconded and adopted. The due date (as amended) and template (as proposed) were adopted with no further discussion.</p>		
--	--	--	--

k. **Fate of Overlays**

- i. John R. Swinton reported the following. With the BOR's elimination of the requirement of Core Curriculum Overlays (as reported in the Provost's report to University Senate on 18 Mar 2016) it appears that all global overlays are to be removed from Georgia College graduation requirements. This appears to be a curriculum change that was not approved by University Senate. I propose CAPC (with the help of SoCC) review this change and report to University Senate whether or not the change is consistent with the Georgia College unique core and Liberal Arts mission.
- ii. Given that the final meetings of the 2015-2016 university senate committees were occurring at the time of this deliberation, it was recommended that this matter be steered to one or more committees of the 2016-2017 university senate, and this action will be recommended to the 2016-2017 ECUS.
- iii. It was noted that SoCC had been discussing this during the 2015-2016 academic year, yet a review informed by the lessons learned from implementing these overlays could be illuminating and productive. This matter is also

	<p>being considered in the context of deliberations on the Liberal Arts Renewal Project which are ongoing and being administered as town hall meetings for interested university faculty/  iv. Additional information on this matter is provided in the SoCC Report below.</p>		
<p><b>Academic Policy Committee (APC)</b>   <b>David McIntyre for Donovan Domingue</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> APC has no motions to submit for university senate consideration at its 22 Apr 2016 meeting.</li> <li>2. <b><u>Officers</u></b> The 2015-16 APC officers are Donovan Domingue (Chair), David McIntyre (Vice-Chair) and John Sirmans (Secretary).</li> <li>3. <b><u>Academic Calendar</u></b> The academic calendar for Aug 2017 to Aug 2019 has been drafted and will be shared with the university senate as an information item. The proposed calendar is comparable to the current calendar with respect to breaks (fall, spring, holiday), number of class days, and number of final exam days. The 2017-2019 academic calendar is attached to these minutes as a supporting document.</li> <li>4. <b><u>Deliberation at ECUS-SCC</u></b> Points of conversation on the academic calendar. <ol style="list-style-type: none"> <li>a. There are many constraints on the calendar which were evident during the drafting deliberation. Among these were the observation that there must be fifteen class days for each weekday (fifteen Mondays, fifteen Tuesdays, etc.) for each semester of classes.</li> </ol> </li> </ol>		

	<p>b. Is Spring Break aligned with the local schools? This is a perennial issue of faculty with children in the local schools. In one year in the recent past we aligned our spring break with the local schools only to have them change theirs. At present, there seems to be no way to accomplish this alignment unless it were to happen just by coincidence. The local schools prefer their spring break at a time to optimize the implementation of the standardized testing. This preference is not ideal for the university schedule.</p> <p>c. Another perennial concern is the fact that there are routinely MWF or MW classes that meet on the final Monday of the semester and have their final exam slated for Tuesday i.e. the very next calendar day. This ideally would not be the case. It was noted that the academic calendar does not prescribe the designation of exam blocks to courses within the final exam schedule, and merely designates the four days of final exams. There were different perceptions of which office drafts the final exam schedule, some thinking the Officer of Academic Affairs while others thinking it was the Registrar's Office. Those having this concern were encouraged to make the concern known to both offices.</p>		
<p><b>Curriculum and Assessment Policy Committee (CAPC)</b>  <b>Angel Abney</b></p>	<p>1. <b><u>Motions</u></b> CAPC will have up to five motions to submit into the online motion database for university senate consideration at its 22 Apr 2016 meeting.</p>		

	<p>The topics of these motions are provided below in item 3.b.</p> <ol style="list-style-type: none"> <li>2. <b><u>Officers</u></b> The 2015-16 CAPC officers are Angel Abney (Chair), Amy Sumpter (Vice-Chair) and Nicole DeClouette (Secretary).</li> <li>3. <b><u>Meeting</u></b> The Curriculum and Assessment Policy Committee met on 1 Apr 2016 from 2:00pm to 3:15pm. The following topics were discussed. <ol style="list-style-type: none"> <li>a. <b><u>Informational Items</u></b> (Circulated Via Email, Review in Committee) <ol style="list-style-type: none"> <li>i. From CoB—New course syllabus in Logistics Analytics for the new Concentration</li> <li>ii. From CoB—Changes in the requirements for the MIS Minor with CS Major</li> <li>iii. M.Ed. in C&amp;I Courses (approved by Graduate Council)</li> <li>iv. Ed.S. in Teacher Leadership (approved by Graduate Council)</li> <li>v. Draft minutes from the March 18<sup>th</sup> Graduate Council meeting</li> </ol> </li> <li>b. <b><u>Action Items</u></b> (Committee Discussion and Vote/Decision of) <ol style="list-style-type: none"> <li>i. Proposal for Logistics and Transportation Concentration</li> <li>ii. Proposal for Substantive Change in the Special Education MAT</li> <li>iii. Proposal for M.S. in Athletic Training (Approved by Graduate Council)</li> <li>iv. M.Ed in C&amp;I Proposal (Approved by Graduate Council)</li> </ol> </li> </ol> </li> </ol>		
--	--	--	--

	<p>v. Ed.S. in Teacher Leadership Proposal (Approved by Graduate Council)</p> <p><b>Note: Before Proposals for new programs are considered, a corresponding prospectus must go through Georgia College Governance and be approved by the Board of Regents.</b></p> <p>It was noted that the motions for the <i>Proposals</i> of the M.Ed. in C&amp;I and the Ed.S. in Teacher Leadership are being offered proactively. The corresponding <i>prospectus</i> is still awaiting action by the Board of Regents. The CoE is anticipating BoR approval on each <i>prospectus</i> will occur within the summer break during which the university senate has no scheduled meetings. In fact, these <i>proposals</i> were indeed the ones that just had university senate approval rescinded at the 18 Mar 2016 university senate meeting due to being considered out of order and prior to the corresponding <i>prospectus</i>.</p>		
<p><b>Subcommittee on the Core Curriculum (SoCC)</b></p> <p><b>Mary Magoulick</b></p>	<ol style="list-style-type: none"> <li>1. <b>GC1Y and GC2Y</b> SoCC received two new proposals for GC2Y sections recently (one from Dr. Katie Simon from English and one from Dr. Stephanie Opperman from history – both of whom already teach in Area B). These are the first proposals since last semester and part of only very few overall proposals received by SoCC (for 1Y &amp; 2Y) during this entire academic year.</li> <li>2. <b>Overlays</b> SoCC has been meeting regularly to discuss assessment issues, LARP (Liberal Arts Renewal Project)</li> </ol>		

ideas, and the recent removal of overlays at the system level. Some members of the GC Diversity Action Planning Committee as well as members of the Liberal Arts Renewal Project Steering Committee were invited to visit SoCC to discuss the possibility of overlays being removed early this semester. Based on those reports (specifically LARP's request for us to wait for their recommendation later this semester), and our own lengthy discussions, we decided not to change GC1Y or GC2Y (except to change the word "overlay" to "requirement" in documents referring to these courses), and to wait to recommend any other action until we see the LARP report. At that point, any recommendations from LARP would be voted on by SoCC and proposed as a motion to CAPC, which would ultimately make its way through university senate, the upper administration and the system levels. For now, GC1Y sections will continue to emphasize critical thinking, and GC2Y sections will continue to emphasize global perspectives (both are also reading and writing intensive). We believe these courses continue to make GC's core distinctive and reflective of our liberal arts mission.

3. **Area B Course Review** SoCC is also in early planning stages of proposing a routine process of reviewing sections of Area B courses that are being taught. We have discussed the idea with the Provost's office (specifically with Costas Spirou), and were asked to wait for approval before

	<p>beginning this process (which will likely mean next year). This would be part of the assessment charge of our committee. We would likely begin by reviewing Area B sections that volunteer to be reviewed.</p>		
<p><b>Faculty Affairs Policy Committee (FAPC)</b></p> <p><b>Alex Blazer for Barbara Roquemore</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> FAPC has no motions to submit for consideration by the university senate at its 22 Apr 2016 meeting.</li> <li>2. <b><u>Officers</u></b> The 2015-16 FAPC officers are Barbara Roquemore (Chair), Tom Toney (Vice-Chair) and Alex Blazer (Secretary).</li> <li>3. <b><u>Meeting</u></b> The Faculty Affairs Policy Committee of the university senate met on 1 Apr 2016 from 2:00pm to 3:15pm and the following items were discussed. <ol style="list-style-type: none"> <li>a. <b><u>Faculty Credentials</u></b> Next year, FAPC will review the criteria that trigger the review of a faculty member's credentials (for instance including but not limited to SACS Review and/or the hiring of faculty with international degrees), the criteria for selecting credentialing companies, and the timeline for how the university and affected faculty member respond to the faculty review recommendations.</li> <li>b. <b><u>Non-Tenure Track Faculty</u></b> Next year, FAPC will examine (through a workgroup) the treatment of non-tenure track faculty.</li> <li>c. <b><u>Provost Memo from 8 Feb 2016</u></b> Generally, FAPC has concerns that some of these processes and procedures are actually policy; and the Committee believes that regardless of whether they are procedure, policy, or</li> </ol> </li> </ol>		

	<p>practice, they should be published in the PPPM (Policies, Procedures and Practices Manual). We also have responses to five specific items.</p> <ul style="list-style-type: none"> <li>i. <b><u>Department Chairs</u></b> FAPC is concerned about whether the procedure of hiring department chairs with tenure and professor status on appointment is a policy. Further, the Committee is concerned about the unintended consequences of the one-size-fits-all policy. While it may be appropriate in most cases, this procedure discourages junior faculty from leadership and many good potential chairs may not be approved.</li> <li>ii. <b><u>Online Teaching</u></b> FAPC believes that the statement sounds like a policy. Online teaching is a curricular matter so it should be reviewed by Departments, Colleges, CAPC, and/or another curricular body.</li> <li>iii. <b><u>Terminal Degrees</u></b> FAPC wonders whether lecturers need a terminal degree, given current SACS guidelines require only 18 graduate credit hours. This sounds to the Committee like a one-size-fits-all policy; the Committee believes that the final sentence of the item regarding limited term faculty (being hired with terminal degrees preferred and highly encouraged but not</li> </ul>		
--	---	--	--

	<p>necessary) should apply to lecturers.</p> <p>iv. <b><u>Faculty Positions</u></b> FAPC recommends that faculty replacement hires revert to the Deans rather than the Provost.</p> <p>v. <b><u>New Faculty Orientation</u></b> FAPC has concerns about the value of reassigned time (which seems like course release) for orientation.</p> <p>d. <b><u>Student Rating of Instruction Surveys</u></b> FAPC is concerned about the price, the participation, and the usability of the current instrument and recommends the university find a different instrument that is less expensive and has fewer questions.</p> <p><b><u>Questions</u></b></p> <ol style="list-style-type: none"> <li>1. Were the concerns about the Provost's Memo communicated to the Provost? No as these concerns were identified only at today's FAPC meeting. These concerns will be communicated to the Provost.</li> <li>2. When does the contract for the current Student Opinion Surveys end? The contract ends in 2016. This may not give sufficient time to activate a replacement.</li> </ol>		
<p><b>Resources, Planning and Institutional Policy Committee (RPIPC)</b></p> <p><b>Jan Clark</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Motions</u></b> RPIPC has no motions to submit for university senate consideration at its 22 Apr 2016 meeting.</li> <li>2. <b><u>Officers</u></b> The 2015-16 RPIPC officers are Jan Clark (Chair), Ben McMillan (Vice-Chair) and Brittiny Johnson (Secretary).</li> <li>3. <b><u>Meetings</u></b> The Resources, Planning and Institutional Policy Committee met on 1 Apr 2016 from 2:00pm to 3:15pm.</li> </ol>		

	<p>a. <b>Public Art Policy</b> The only matter of discussion was brought by Michael Rickenbaker, the University Architect. He brought proposed additions to the current GC Public Art Policy (noting that this current policy was adopted as Motion 1213.RPIPC.001.P by the university senate and approved by the university president) and will follow up with a specific proposal draft with the 2016-2017 RPIPC.</p>		
<p><b>Student Affairs Policy Committee (SAPC)</b></p> <p><b>David Johnson</b></p>	<ol style="list-style-type: none"> <li>1. <b>Motions</b> SAPC has no motions to submit for university senate consideration at its 22 Apr 2016 meeting.</li> <li>2. <b>Officers</b> The 2015-16 SAPC officers are David Johnson (Chair), Heidi Fowler (Vice-Chair) and Cliff Towner (Secretary).</li> <li>3. <b>No Meeting</b> The Student Affairs Policy Committee did not meet on 1 Apr 2016.</li> <li>4. <b>Veterans</b> SAPC requests that Jordan Wilcher be invited to provide an update on student veterans' issues at the 22 Apr 2016 university senate meeting. John R. Swinton replied that he will add this update to the tentative agenda of the 22 Apr 2016 meeting.</li> </ol>		
<p><b>Subcommittee on Nominations (SCoN)</b></p> <p><b>Chavonda Mills</b></p>	<ol style="list-style-type: none"> <li>1. <b>Motions</b> SCoN has one motion to submit for the consideration of the 2016-2017 university senate at its 22 Apr 2016 organizational meeting.</li> <li>2. <b>Officers</b> The 2015-16 SCoN officers are Chavonda Mills (Chair), (No Vice-Chair position) and Craig Turner (Secretary).</li> <li>3. <b>Slate of Nominees for 2016-2017 US</b> The proposed slate of nominees for the committees and officers of the 2016-2017</li> </ol>		

	<p>University Senate was shared for Subcommittee on Nominations review. The following revisions/suggestions to the slate were made:</p> <ul style="list-style-type: none"><li>a. On behalf of SCoN, Jolene Cole will contact her colleagues in the library and solicit a library faculty volunteer for APC.</li><li>b. On behalf of SCoN, Susan Steele will contact her colleagues in CoHS and solicit a CoHS faculty volunteer for FAPC.</li><li>c. At its 1 Apr 2016 meeting, ECUS nominated faculty volunteers Diane Gregg and Cliff Towner to SoCC. Each had completed the committee preference survey and expressed a willingness to serve on SoCC.</li><li>d. On behalf of SCoN, Chavonda Mills will check to see if one of the elected faculty senators serving on SoCC is willing to serve also on CAPC.</li><li>e. POE (Presiding Officer Elect) The process: contact each nominee and request each to accept or decline the nomination; if accepting nomination, the candidate shall draft a statement detailing qualifications and interest in serving in this office; if two or more candidates (i.e. more than one) are identified, implement a preference poll of elected faculty senators. This process has been the recent practice when two or more candidates accept nominations to serve in a given office (as an officer of the university senate).</li></ul>		
--	---	--	--

- f. Due to a shortage of EFS to meet committee composition requirements, SCoN will revisit the bylaws requirement of 37 EFS on the US during the 2016-2017 academic year.
- g. Staff Council Chair Daniel McDonald indicated that the (four) Selected Staff Senators and Staff Council appointees to SAPC and RPIPC might not be named in time for the organizational meetings of the 2016-2017 university senate (3:30pm 22 Apr) or its committees (2pm 29 Apr). The reason for this possible delay is that the individual who was preparing these nominations for Staff Council has taken medical leave and awareness of this had just recently come to light. Thus Staff Council had elected to prioritize identification of recipients of staff awards above identification of its university senate representatives. Efforts will commence as soon as possible to identify staff to serve as university senate representatives.

A **MOTION** to adopt the current slate of nominees for committee members and officers of the 2016-17 university senate as the SCoN slate of nominations for consideration by the 2016-2017 university senate at its 22 Apr 2016 organizational meeting with the understanding that the proposed plans to fill the vacancies on the slate will be successfully implemented and that a committee nominee for Presiding Officer Elect will be determined via the process proposed was made, seconded and adopted by a voice vote.

<b>V. Information Items</b> Actions/Recommendations			
<b>VI. Unfinished Business</b> Review of Action & Recommendations, Provide updates (if any) to Follow-up			
<b>VII. New Business</b> Actions/Recommendations			
<b>University Senate Agenda          and Minutes Review</b>	<ol style="list-style-type: none"> <li>1. <b><u>Tentative Agenda 22 Apr 2016</u></b> Based on the committee reports at this meeting             <ol style="list-style-type: none"> <li>a. <b><u>Motions</u></b> There will be up to five motions on the agenda of the 22 Apr 2016 meeting of the university senate, specifically                 <ol style="list-style-type: none"> <li>i. CAPC (5)                     <ol style="list-style-type: none"> <li>1) Proposal for Logistics and Transportation Concentration</li> <li>2) Proposal for Substantive change in the Special Education MAT</li> <li>3) Proposal for M.S. in Athletic Training (Approved by Graduate Council)</li> <li>4) M.Ed in C&amp;I Proposal (Approved by Graduate Council)</li> <li>5) Ed.S. in Teacher Leadership Proposal (Approved by Graduate Council)</li> </ol> </li> <li>b. <b><u>Reports</u></b> <ol style="list-style-type: none"> <li>i. <b><u>Recurring</u></b> Administrative reports and committee reports are agenda items.</li> <li>ii. <b><u>Veterans</u></b> An update on student veterans' issues from Jordan Wilcher is an agenda item.</li> </ol> </li> </ol> </li> </ol> </li> </ol>	<p>The motion (circulate minutes with the one correction) was approved.</p>	<ol style="list-style-type: none"> <li>1. John R. Swinton to draft the tentative agenda of the 22 Apr 2016 meeting of the university senate.</li> <li>2. Motions to be entered into the online motion database by CAPC (5).</li> <li>3. Craig Turner to circulate the DRAFT minutes of the 18 Mar 2016 meeting of the university senate to university senators for review.</li> </ol>

	<p>iii. <b>Strategic Plan</b> An update on the strategic plan from Mark Pelton is an agenda item.</p> <p>2. <b>University Senate Minutes Review</b> A motion that the DRAFT minutes of the 18 Mar 2016 university senate meeting be circulated for university senator review was made and seconded. There was one correction received during review. Specifically the date for the Scholarship Celebration was corrected from Wed April 20 to Tu April 19 in the Provost's Report.</p>		
<b>VIII. Next Meeting</b> (Tentative Agenda, Calendar)			
<b>1. Calendar</b>	<p>22 Apr 2016 @ 2:00pm Univ. Senate A&amp;S 2-72</p> <p>22 Apr 2016 @ 3:30pm Organizational meeting of the 2016-2017 University Senate in A&amp; S 2-72</p> <p>29 Apr 2016 @ 2:00pm Organizational meetings of the committees of the 2016-2017 University Senate</p>		
<b>2. Tentative Agenda</b>	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		John R. Swinton to ensure that such items (if any) are added to recommendations to the 2016-2017 ECUS as items in the 2015-2016 ECUS annual report.
<b>IX. Adjournment</b>	As there was no further business to consider, a <b>MOTION</b> to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 4:42 pm.	

**Distribution:**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_

Committee Chairperson (Including this Approval by chair at committee discretion)

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**COMMITTEE OFFICERS:** JOHN R. SWINTON (CHAIR), CHAVONDA MILLS (VICE-CHAIR), CRAIG TURNER (SECRETARY)

**ACADEMIC YEAR:** 2015-2016

**AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “NYE” denotes not yet elected**

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
	Meeting Dates	09-04-15	10-02-15	11-06-15	12-04-15	02-05-16	03-04-16	04-01-16	Present	Regrets	Absent
Kelli Brown <i>Provost</i>	R	P	P	R	R	P	R	3	4	0	
Jolene Cole <i>EFS; Library, ECUS Member</i>	R	P	P	P	R	P	P	5	2	0	
Steve Dorman <i>University President</i>	R	P	R	R	R	R	P	2	5	0	
Chavonda Mills <i>EFS; CoE; ECUS Vice-Chair</i>	P	P	P	P	P	P	P	7	0	0	
Lyndall Muschell <i>EFS; CoE; ECUS Member</i>	P	P	P	P	P	P	R	6	1	0	
Susan Steele <i>EFS; CoHS; ECUS Chair Emeritus</i>	P	P	P	P	P	P	P	7	0	0	
John R. Swinton <i>EFS; CoB; ECUS Chair</i>	P	P	P	P	P	R	P	6	1	0	
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P	P	P	P	7	0	0	
Donovan Domingue <i>EFS; CoAS APC Chair</i>	NYE	P	P	P	P	R	P	5	1	0	
Angel Abney <i>EFS; CoE; CAPC Chair</i>	P	P	R	P	P	P	P	6	1	0	
Barbara Roquemore <i>EFS; CoAS; FAPC Chair</i>	P	P	P	P	P	P	R	6	1	0	
Jan Clark <i>EFS; CoB, RPIPC Chair</i>	P	P	P	P	P	P	P	7	0	0	
David Johnson <i>EFS; CoAS, SAPC Chair</i>	NYE	P	P	P	P	P	P	6	0	0	

CHAIRPERSON SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_-(Including this Approval by chair at committee discretion