

**2013-2014 University Senate  
Minutes for the 25-Apr-2014 Meeting**

*University Senate Officers: Presiding Officer Lyndall Muschell, Presiding Officer Elect Susan Steele, Secretary Craig Turner*

**PRESENT** Angel Abney, Susan Allen, Kay Anderson, Andrei Barkovskii, Alex Blazer, Kelli Brown, Scott Butler, Jan Clark, Carrie Cook, David de Posada, Donovan Domingue, Maureen Horgan, Amanda Jarriel, Josh Kitchens, Beth McCauley, Daniel McDonald, Macon L. C. McGinley, William Miller, Leslie Moore, Lyndall Muschell, Amy Pinney, Jason Rich, Doreen Sams, Cara Meade Smith, Costas Spirou, Susan Steele, Amy Sumpter, John R. Swinton, Tom Toney, Craig Turner, Carol Ward, Catherine Whelan, Stephen Wills, James J. Winchester, Howard Woodard.

**ABSENT** Elissa Auerbach, Bill Fisher, Douglas A. Goings, Deborah MacMillan, Doc St. Clair.

**REGRETS** Benjamin Davis, Victoria Deneroff, Steve Dorman, Victoria Ferree, Julia Metzker, Sarah Rose Remmes, Holley Roberts, Vicky Robinson, Mike Rose, Timothy Smith.

**GUESTS** Steve Elliott-Gower *Associate Professor, Department of Government and Sociology*  
Carly Jara *Graduate Assistant of the 2013-2014 University Senate*  
Mary Magoulick *Professor of English*  
Tom Ormond *Associate Provost*  
Bob Orr *Chief Information Officer*  
John Sirmans *Parliamentarian of the 2013-2014 University Senate*  
Wendell Staton *Director of Athletics*  
Evelyn Thomas *Administrative Assistant to the Dean of the College of Health Sciences*  
Elaine Whitaker *Chair and Professor of English and Rhetoric*

**CALL TO ORDER:** Lyndall Muschell, Presiding Officer of the 2013-2014 University Senate, called the meeting to order at 2:00 p.m.

**AGENDA:** A **MOTION** to approve the agenda was made and seconded. One editorial modification to the agenda was proposed: specifically to move the report by Steve Elliott-Gower on the USG Affordable Learning Georgia Initiative from the Information Items section to immediately follow the Provost's Report. The agenda was approved as amended.

**MINUTES:** A **MOTION** to approve the minutes of the 28 Mar 2014 meeting of the 2013-2014 University Senate was made and seconded. A draft of these minutes had been circulated by university senate secretary, Craig Turner, to the university senate by email for review with no revisions. The minutes were approved as circulated.

**RECOGNITIONS:**

1. Lyndall Muschell noted that certificates of recognition for participating in shared governance are awarded to three groups of individuals. These groups are individuals who
  - a. serve on a senate committee who are not also university senators – called “volunteers”
  - b. are completing their term of service as a university senator – called “senators completing terms”, and
  - c. serve as a committee officer, university senate officer, or serve on Executive Committee – called “leaders.”
2. Volunteers, senators completing terms, and leaders who served as standing committee vice-chairs or standing committee secretaries received certificates at the 4 Apr 2014 standing committee meetings.
3. Lyndall Muschell recognized Catherine Whelan with a certificate. Catherine had served as Presiding Officer of the University Senate during 2012-2013 and was a senator completing her term of service. Lyndall thanked Catherine for her many contributions to the Executive Committee over her three consecutive years on that committee as its Vice-Chair, Chair, and Chair Emeritus. Those present extended their appreciation to Catherine with applause.

4. Lyndall Muschell recognized Susan Steele with a certificate. Susan had served as the Vice-Chair of the Executive Committee and Presiding Officer Elect of the University Senate during the 2013-2014 academic year and will serve as the Presiding Officer of the 2014-2015 University Senate. Those present extended their appreciation to Susan with applause.
5. Lyndall Muschell recognized Craig Turner with a certificate. Craig had served as the Secretary of the University Senate, Executive Committee, and Subcommittee on Nominations during the 2013-2014 academic year. Those present extended their appreciation to Craig with applause.
6. Lyndall Muschell recognized Joshua Kitchens with a certificate. Josh had served as a member of the Executive Committee to represent the Library faculty. Those present extended their appreciation to Josh with applause.
7. Lyndall Muschell recognized John Sirmans with a certificate. John had served as the Parliamentarian of the 2013-2014 University Senate. Those present extended their appreciation to John with applause.
8. Lyndall Muschell recognized Carly Jara with a certificate noting that Carly's contributions had been indispensable. Carly had served as the Graduate Assistant of the 2013-2014 University Senate. Those present extended their appreciation to Carly with applause.
9. Lyndall Muschell recognized Provost Kelli Brown with a certificate for embracing shared governance at the university since her arrival. Those present extended their appreciation to Provost Brown with applause. In addition, Lyndall awarded Provost Brown with her university senate pin.
10. Lyndall Muschell recognized the standing committee chairs individually by asking each to come to the front of the room to receive a certificate. Those present who received certificates – and of course, applause – were Howard Woodard (APC Chair), Cara Meade Smith (CAPC Chair), Alex Blazer (FAPC Chair), Maureen Horgan (RPIPC Chair), John Swinton (SoCC Chair), and Doreen Sams (SAPC Chair).
11. Catherine Whelan interjected and recognized Lyndall Muschell with a certificate. Lyndall will complete her term of service as Presiding Officer of the 2013-2014 University Senate on 2 May 2014. Those present expressed their appreciation to Lyndall with applause.
12. Lyndall Muschell asked individuals who were present and had served on committees as *volunteers* to stand and be recognized with applause.
13. Lyndall Muschell asked individuals who were present and had served on the university senate and/or committees as *appointees* (Presidential, Chief Officer, Student Government, Staff Council) to stand and be recognized with applause
14. Lyndall Muschell asked individuals who were present and were *elected faculty senators completing terms* to stand and be recognized with applause.

**PRESIDENT'S REPORT:** As President Steve Dorman had extended regrets and was unable to attend the meeting, there was no President's Report.

**PROVOST'S REPORT:** Provost Kelli Brown

1. **FACULTY EXCELLENCE: SEARCHES**

- a. **Community-based Engaged Learning Director** A national search successfully conducted with Dr. Julia Metzger (GC, Chemistry) officially beginning this position 15 May 2014.
- b. **J. Whitney Bunting College of Business Dean Search** The national search being chaired by Dean Sandy Gangstead and assisted by Greenwood Asher Search Firm is moving forward with great momentum. Strong pool of candidates, neutral site interviews held March 31 and April 1. Four candidates will be coming to campus in the next two weeks
- c. **John H. Lounsbury College of Education Dean Search** The search is being chaired by Associate Provost Tom Ormond and assisted by Academic Search. Ads have gone out. Plan is to begin reviewing candidates in mid-August, neutral site interviews mid-September, and on-campus interviews early October.
- d. **Assistant Vice President for Institutional Research** This search is being chaired by Dr. Robert Orr (CIO). Moving forward.

- e. **Assistant Vice President of International Education and Director of the International Education Center** Two candidates were brought to campus. In final negotiations, announcement to community to come soon.
- 2. **FACULTY EXCELLENCE: RECOGNITIONS**
  - a. **Faculty Awards** Faculty Awards banquet held April 24, celebrating the outstanding teaching, scholarship/creative activities and service by our faculty, as well as recognizing a department or program, and our undergraduate research mentor.
- 3. **INSTITUTIONAL / PROGRAM EXCELLENCE**
  - a. **Human Resources Director** This search is being chaired by Dr. Kelli Brown and is being assisted by Parker Executive Search. Met for first time Friday April 25. An aggressive timeline has been set to late July/first of August on campus interviews to have someone in place by fall.
  - b. **SACSCOC/QEP** Report by Dr. Tom Ormond, Associate Provost
- 4. **STUDENT EXCELLENCE**
  - a. **Student Success Collaborative** Training held on April 23 & 24 for all department chairs and all professional advisors and anyone interested.
- 5. **QUESTIONS?**
  - a. There were no questions from the floor.

**SACSCOC REPORT:** Associate Provost Tom Ormond

- 1. Tom Ormond distributed a handout and highlighted the main points that the SACSCOC (Southern Accreditation of Colleges and Schools Commission on Colleges) visit had gone very well. He distributed a handout to those in attendance noting that one side of the handout with header “The Process of Being Reaffirmed by SACSCOC” was his report to the University Senate, while the other side of the handout with header “SACSCOC Update: April 25, 2014” would be the text of an informational email to be sent to the campus early next week. Both sides of this distributed handout are copied in their entirety below.
- 2. Kelli Brown augmented Tom Ormond’s report to emphasize how good the review was. She noted that there are one hundred and one standards against which an institution is assessed and we received recommendations (still have work to do) on only five – meaning that the university was compliant with ninety six of the one hundred and one standards. Provost Brown continued by emphasizing that, according to our SACSCOC Liaison Robin Hoffman, it is extremely rare for an institution to be recommendation-free in a reaccreditation review and that the most common areas of these recommendations were in the institutional effectiveness area (where four of our five had been). Provost Brown recognized the stellar SACSCOC leadership of Tom Ormond. Those present expressed their appreciation to Tom Ormond with applause.

**The Process of Being Reaffirmed by SACSCOC**

SACSCOC conducts reviews of member campuses on a 10-year cycle with Georgia College being last reaffirmed in December 2004. Along the way, institutions complete a fifth year midterm response, which Georgia College successfully completed in 2010.

On September 10, 2013 Georgia College submitted its Compliance Certification report, which was reviewed by an off-site committee November 5-8, 2013. Of the 101 standards addressed, the off-site committee concluded that 20 standards were in need of attention.

As part of the ongoing process, a SACSCOC on-site committee visited campus on April 7-10, 2014 to conduct a review of our reaffirmation documentation, which included the 20 standards mentioned by the off-site committee, two QEP standards, and federal standards, which the on-site committee was required to review in person. After two days of interviews with Georgia College administrators, faculty, staff, students, and community members, the on-site committee conducted an exit interview on April 10. In this meeting, the committee applauded Georgia College for the fine report we had assembled and the hospitality shown to committee members. The committee also shared that Georgia College still had work to do with four institutional

effectiveness standards (CS 3.3.1.1, CS 3.3.1.2, CS 3.3.1.3, & CS 3.3.1.5) and one QEP standard, CS 3.3.2. On April 18, Georgia College received a report, which detailed the April 10 discussion. Keeping this in perspective and context, there are 101 SACSCOC standards and we have to respond to only 5. According to Robin Hoffman (SACSCOC Liaison), it is very rare for a university to not have any standards to respond to and institutional effectiveness is the standard most often cited.

Moving forward, Georgia College has five months to develop a response to address the items mentioned in the report and must submit a written document to SACSCOC on or before September 10, 2014.

Julia Metzker, C-bEL ENGAGE Director, will take the lead in developing a response to CS 3.3.2, specifically item 3 “identifies goals and a plan to assess their achievement.” This task will require a refinement of the project’s scope and providing additional clarity.

Cara Meade, Director of Assessment, will take the lead in attending to the four institutional effectiveness standards, which will entail programs revisiting materials in compliance assist and adding more clarity to assessment narratives. In the coming week Cara will provide assessment point persons with the necessary directions and template to ensure compliance.

The university should be proud of our SACSCOC report and QEP. Much effort has gone into this important task and we have just a little more to do to become reaffirmed by SACSCOC. In anticipation of success, thank you to everyone who has worked tirelessly on this initiative.

Thanks

Kelli Brown, Provost & VP for Academic Affairs  
&  
Tom Ormond, Associate Provost

#### **SACSCOC Update: April 25, 2014**

As part of the ongoing process, a SACSCOC on-site committee visited campus on April 7-10, 2014 to conduct a review of our reaffirmation documentation. After two days of interviews with Georgia College administrators, faculty, staff, students, and community members, the on-site committee provided Georgia College’s administration with an exit interview on April 10. In this meeting, the committee applauded Georgia College for the fine report we had assembled and the hospitality shown to members. They were pleased and impressed by Georgia College. The committee shared that Georgia College still had work to do with four institutional effectiveness standards (CS 3.3.1.1, CS 3.3.1.2, CS 3.3.1.3, & CS 3.3.1.5) and one QEP standard, CS 3.3.2. Keeping this in perspective and context, there are 101 SACSCOC standards and we have to respond to only 5. According to Robin Hoffman (SACSCOC Liaison), it is very rare for a university to not have any standards to respond to and institutional effectiveness is the standard most often cited.

Moving forward, Georgia College has five months to develop a response to address the above items and must submit a written document to SACSCOC on or before September 10, 2014.

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Thanks

Kelli Brown, Provost & VP for Academic Affairs  
&  
Tom Ormond, Associate Provost

## **INFORMATION ITEMS, PART I**

1. **USG AFFORDABLE LEARNING GEORGIA INITIATIVE UPDATE** – Steve Elliott-Gower
  - a. **What is it?** A USG initiative designed to explore ways to reduce high textbook costs and so to increase student success – retention, progress towards degree, and learning – which, of course, could be a problem if the student can't afford to purchase the textbook.
  - b. **Who's involved?** There are three of us on campus so far who are involved in this initiative: Joe Mocnik, Steve Jones, and myself, and we are:
    - Exploring free and low-cost electronic alternatives to hard copy text books
    - Looking at open educational resource databases (such as Merlot)
    - Thinking about the use of LibGuides and other platforms in which faculty can build free or low-cost alternatives
    - Identifying GC faculty members who have created and are using low-cost alternatives. Jeanne Sewell is our current poster child...
    - Looking for funding opportunities, perhaps summer money, to support faculty who wish to develop free or low-cost alternatives
    - Raising awareness of the high-cost textbook issue on our campus
  - c. **When did I become aware?** Speaking of raising awareness, this issue came to my attention at the beginning of the fall semester when my son, who is a freshman here, purchased his freshman chemistry textbook (16th ed.), which cost over \$300! I was vaguely aware of the high-cost textbook issue, but that really got my attention.
  - d. **What do we ask of you?** We will be disseminating more information about this initiative through the deans and department chairs in the fall, including we hope some workshops and funding opportunities, but for now we would just ask you and your colleagues to be mindful of this issue as you assign textbooks for your academic year 2014-15 classes.
  - e. Thank you.

**COMMITTEE REPORTS:** The following committee reports were given.

1. **RESOURCES, PLANNING AND INSTITUTIONAL POLICY COMMITTEE (RPIPC)** – Maureen Horgan  
*Officers: Chair Maureen Horgan, Vice-Chair Jan Clark, Secretary Benjamin Davis.*
  - a. **Meeting** RPIPC did not meet face-to-face on Friday 4 Apr 2014.
  - b. **MOTION 1314.RPIPC.004.P (POLICY FOR THE DEVELOPMENT, REVIEW, REVISION AND ARCHIVING OF UNIVERSITY POLICY)** On behalf of the committee, Maureen Horgan presented the motion: *To recommend the proposed Policy for the Development, Review, Revision and Archiving of University Policy in the supporting document entitled "Policy for the Development, Review, Revision and Archiving of University Policy" as University Policy, and to endorse the guidelines and procedural recommendation made therein.*

- i. **SUPPORTING DOCUMENTS** Supporting documentation for Motion 1314.RPIPC.004.P, accessible in the online motion database, was displayed on the big screen. There were four supporting documents provided.
    - 1) *Policy for the Development, Review, Revision and Archiving of University Policy docx* A Microsoft Word file providing the text of the proposed policy.
    - 2) *Policy for the Development, Review, Revision and Archiving of University Policy pdf* A pdf file providing the text of the proposed policy.
    - 3) *ECUS-SCC Minutes 4 April docx* A Microsoft Word file providing the documented deliberation on this policy at the 4 Apr 2014 meeting of the Executive Committee with Standing Committee Chairs (SCC).
    - 4) *ECUS-SCC Minutes 4 April pdf* A pdf file providing the documented deliberation on this policy at the 4 Apr 2014 meeting of the Executive Committee with Standing Committee Chairs (SCC).
  - ii. **CONTEXTUAL INFORMATION** Maureen Horgan shared the following information.
    - 1) This policy was routed to RPIPC in March 2014, it was revised by ECUS-SCC and approved by RPIPC in April 2014. It provides a format, instructions, and examples for standing committee chairs and others who draft and write policies. It will help with consistency, and will make it easier to write policies.
  - iii. **DISCUSSION** - None.
  - iv. **SENATE ACTION** Motion 1314.RPIPC.003.P was *approved* with no discussion.
- c. RPIPC has no other items on which to report.
2. **EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE** (ECUS) – Lyndall Muschell  
*Officers: Chair Lyndall Muschell, Vice-Chair Susan Steele, Secretary Craig Turner*  
*Due to time constraints, the non-motion part of this report was filed in writing in lieu of an oral report.*
- a. **MOTION 1314.EC.001.B (PROPOSED BYLAWS REVISION (LANGUAGE PERTAINING TO SOCC))**  
 On behalf of the committee, Lyndall Muschell presented the motion: *To approve the proposed revisions to the University Senate Bylaws as articulated in the supporting document entitled "SoCC Bylaw Revisions with Rationale."*
    - i. **SUPPORTING DOCUMENTS** Supporting documentation for Motion 1314.EC.001.B, accessible in the online motion database, was displayed on the big screen. There were two supporting documents provided.
      - 1) *SoCC Bylaw Revisions with Rationale (ms word)* A Microsoft Word file providing the text of the current SoCC language in the university senate bylaws, the proposed revisions to the SoCC language in the university senate bylaws as well as detailed rationale for these proposed revisions.
      - 2) *SoCC Bylaw Revisions with Rationale (pdf)* A pdf file providing the text of the current SoCC language in the university senate bylaws, the proposed revisions to the SoCC language in the university senate bylaws as well as detailed rationale for these proposed revisions.
    - ii. **CONTEXTUAL INFORMATION** Lyndall Muschell shared the following information.
      - 1) The motion is a proposed revision to the university senate bylaws that was classified as a non-editorial change by the members of the Executive Committee as it proposes changes to the composition (membership) and chair eligibility of the Subcommittee on the Core Curriculum.
      - 2) By the university senate bylaws, the following process is required for proposed revisions that are deemed non-editorial.  
*VI.Section 3.Non-editorial Revisions. Motions regarding non-editorial revisions of these bylaws shall receive consideration at two consecutive regular meetings of the University Senate. At the first of these meetings, the motion shall receive a first reading wherein it is introduced by the Executive Committee in compliance with VI.Section2 and debated by the University Senate but may not be*

*voted on. At the conclusion of this first reading, the motion must be postponed to the next regular meeting of the University Senate. At this next meeting, the motion shall receive a second reading wherein it shall receive disposition. Adoption of the motion shall occur with a two-thirds majority of those casting votes favoring adoption and upon approval of the University President.*

- 3) This motion is receiving its second reading having received its first reading on 28 Mar 2014.
- 4) A **MOTION** *To hold the vote on Motion 1314.EC.001.B by secret ballot* was made from the floor and seconded. The motion was approved with no discussion.
- 5) We will adhere to the following rules during this deliberation
  - a. All comments during the deliberation should be directed to the Presiding Officer and not directed to other individuals.
  - b. There will be a five minute limit on speeches from the floor.
  - c. Each speaker will be allowed to speak only twice and the second time will be permitted only after all who wish to speak have spoken once.

iii. **DISCUSSION**

- 1) John Swinton, Elected Faculty Senator for the Department of Economics and Finance, opened by reiterating his primary concerns from the previous meeting.
  - a. The logistics of finding a time for a larger committee grows geometrically (I am pretty sure that is mathematically correct) as its membership grows. For a group that meets as often as SoCC does it is a bad idea to make this problem more difficult by enlarging the committee as proposed. We meet almost every week. So using the common meeting time is pretty much out of the question.
  - b. If you pass the motion set before you, it will shift the makeup of the subcommittee dramatically toward one College – Arts and Sciences – away from a relatively more balanced makeup. I philosophically oppose this change because I believe all Colleges on campus have a vested interest in our core. As such, I would hate to see the professional schools become marginalized or disinvested in the decision-making when it comes to issues of our core.
- 2) Other conversation points of the motion deliberation included the following
  - a. I don't think the logistics are unmanageable and the representatives of the core areas will be beneficial in the context of assessment deliberation.
  - b. I speak against the motion because I believe that the SoCC Chair should be selected from the electorate and some departments wish to be teaching in the core but do not have enough faculty to both deliver their program and also consider offering courses in the core (such as in area B).
  - c. **Point of Information** Was there was a proposed clarification to the term teaching representative as requested at the 28 Mar 2014 meeting during the first reading of this motion?
    - i. Offered from one of the authors of the proposal was that a teaching representative for a particular core area was intended to be an individual who was actively teaching in that area of the core.  
**Point of Clarification** Are adjuncts eligible to serve as teaching representatives?  
**Response** Only if they are members of the corps of instruction as is also required in the proposed composition language.
  - d. While I acknowledge that SoCC members work very hard, I feel to get to the next level, we need to have robust assessment for the core curriculum

and need more robust representation of the areas of the core (as is included in the proposal).

iv. **SENATE ACTION** A secret ballot (as called for in the Motion documented in item 2.a.ii.4) above) was used to implement the vote on Motion 1314.EC.001.B. The results were 33 votes cast with 22 *for* and 11 *against*. This precisely met the threshold of *two-thirds of those votes cast* called for in the university senate bylaws for adoption of proposed non-editorial bylaws revisions. *See item 2.a.ii.2) above for the relevant bylaw*. Thus, the motion was approved.

b. **CAPC Arbiter of SoCC** A request was received from CAPC to clarify whether the oversight of SoCC by CAPC described below is a change in bylaws or in operating procedures. SoCC is the only approving body on campus for most core courses, particularly GC1Y and GC2Y sections and global overlays outside the core. Currently there is no route or channel for an individual, program, or department to appeal a decision that SoCC has made regarding a course they proposed. The request from SoCC is for CAPC to provide an appeals option (body) for individuals or departments who disagree with a SoCC decision to approve or deny a course. This ensures that responsibility for such an important component of our curriculum does not reside unchecked within one committee.

After discussion, the Executive Committee recommended that CAPC add the oversight of SoCC to its Operating Procedures for 2014-15 as a stop gap measure until the language to revise the bylaws can be drafted and submitted as a motion for consideration by the University Senate. This item will be added to the tentative agenda of the first meeting of the 2014-2015 ECUS.

c. **Post-Tenure Review** Suggested revisions to the Policy on Post-Tenure Review were reviewed by ECUS and forwarded to FAPC for further consideration.

3. **ACADEMIC POLICY COMMITTEE (APC)** – Howard Woodard

*Officers: Chair Howard Woodard, Vice-Chair Leslie Moore, Secretary John Sirmans*

a. **Motions** APC has no motions to submit for University Senate consideration.

b. **Meeting** The APC did not meet on Friday 4 Apr 2014, as the committee had no scheduled business to conduct. The committee completed all scheduled business and issues for the 2013-2014 academic year.

4. **CURRICULUM AND ASSESSMENT POLICY COMMITTEE (CAPC)** – Cara Meade Smith

*Officers: Chair Cara Smith, Vice-Chair Angel Abney, Secretary Deborah MacMillan*

a. **Motions** CAPC has no motions to submit for University Senate consideration.

b. **Meeting** CAPC did not meet on 4 Apr 2014 due to lack of quorum. Three informational items were shared with the committee via email by committee chair Cara Meade Smith.

i. **Changes to Philosophy Major** The department of Philosophy and Liberal Studies proposed a change to the requirements of the major of Philosophy. The change involves deleting the area of Metaphysics and adding Non-Western Philosophy. This will balance the focus in the program between Western and Non-Western content and new offerings will make it easier for students to fulfill the requirements for the major. While Metaphysics is infused in most of the courses, the Metaphysics course is rarely taught. Non-Western courses will deal with the philosophy of Asia, Africa, Latin America, or the Caribbean. These changes will take effect Fall 2014.

ii. **New Courses in Music Therapy** The Department of Music Therapy proposed three new courses - MUST 6000, MUST 6010, and MUST 5400. The addition of these courses will assist the Department of Music Therapy in maintaining continuous American Music Therapy Association (AMTA) program approval by creating a stronger alignment of the MMT (Masters in Music Therapy) course of study with AMTA advanced competency requirements.

iii. **One Outdoor Education Degree to Go Fully Online** The Department of Outdoor Education offered a proposal to move the M.Ed. Kinesiology: Outdoor Education



Administration to a fully online program. This program is currently face to face and will be moved to one hundred percent online by January 2015.

5. **SUBCOMMITTEE ON CORE CURRICULUM** (SoCC) – John Swinton

*Officers: Chair John Swinton, Vice-Chair Amy Sumpter, Secretary Kay Anderson*

- a. **Meetings** SoCC met 3 times since the last University Senate meeting.
- b. **Global Overlays Approved**
  - i. ENSC 1050 – Sustainability and the World Population
- c. **Area GC2Y Section Approved**
  - i. Diversity in Education (study abroad – Belize)
- d. **Area D (no lab, non-science majors)**
  - i. ENSC 1050 – Sustainability and the World Population
- e. **Discussions at Department Chairs Meetings in Two Colleges**
  - i. SoCC representatives (John Swinton, Kay Anderson, and Cara Meade) met with the Chairs of Health Sciences as well as Arts and Sciences before Spring break. It was an opportunity to answer questions and highlight some of the things we still need done (more Global Perspectives Overlay classes in upper levels for the professional Colleges, for example). We are scheduled to meet with the College of Business Chairs next month and we have yet to schedule a meeting with Education.
- f. **D2L SoCC Course Now Available**
  - i. All faculty members should now be enrolled as “students” in the SoCC “class” which will allow everyone to review GC1Y, GC2Y, Global Perspectives Overlay courses and more. This should make the development of new proposals much easier in the future. We owe a debt of gratitude to Amy Sumpter for putting this together. She did a great job setting this up and coordinating the content.
- g. **ENSC 1050 and the Sustainability Minor**
  - i. In discussion that led to the approval of ENSC 1050 as an Area D course Doug Oetter joined us to inform us that he was concerned that the inclusion of ENSC 1050 as an Area D course might make it more difficult to coordinate the development of a "Sustainability" minor. While we expressed our sympathies toward his concern we pointed out that that went beyond the scope of SoCC in the review of courses and sections. However, we did vote to support the following statement (for what it is worth) "SoCC supports the cooperation of interested faculty across campus to develop a Sustainability minor."
- h. **Appreciation** Finally, I want to take a moment and thank everyone who served on SoCC this year. We met 20 times to review over a dozen courses and sections, we revised the GC1Y, GC2Y, and Global Perspectives proposal forms, we met with the various Department Chairs groups, we helped prepare for SACSCOC. It has been a very busy year. Thank you all.

6. **FACULTY AFFAIRS POLICY COMMITTEE** (FAPC) – Alex Blazer

*Officers: Chair Alex Blazer, Vice-Chair Tom Toney, Secretary Bill Fisher*

- a. **Motions** FAPC has no motions to submit for University Senate consideration.
- b. **Committee Annual Report** The committee discussed which issues to include in its Annual Report as issues recommended for next year’s FAPC to continue working on.

7. **STUDENT AFFAIRS POLICY COMMITTEE** (SAPC) – Doreen Sams

*Officers: Chair Doreen Sams, Vice-Chair Amanda Jarriel, Secretary Nicole DeClouette*

- a. **Motions** SAPC has no motions to submit for University Senate consideration.
- b. **Meeting** SAPC met on 4 Apr 2014. Four informational items were discussed.
  - i. **Student Participation** SAPC has had almost no student participation this year because of the meeting time conflict with SGA meetings.
  - ii. **Sexual Harassment Policy** Student Affairs to create a one-page document to go to all graduate students regarding GC's sexual harassment policy.

- iii. **SAPC Annual Report** The committee members read the draft of the annual report for SAPC and provided suggestions for revisions and edits.
  - iv. **Military Friendly Campus** David Snow is the new Director of Military Affairs for the USG and will meet with SAPC to advise on Military Friendly Campus, TDY (Temporary Duty Yonder), a Veterans Center, etc.
8. **STUDENT GOVERNMENT ASSOCIATION (SGA)** – Victoria Ferree  
*Officers: President Victoria Ferree, Vice President Sara Rose Remmes, Secretary Caitlin Mullaney, Treasurer Holly Nix*
- a. **No Oral Report** was provided as there was no SGA representative in attendance.
  - b. **Time Conflict** It was noted from the floor (at previous meetings) that the Student Government Association meets from 2:00 PM to 3:15 PM every Friday and has a time conflict with meetings of the University Senate.

## **INFORMATION ITEMS, PART II**

1. **UNIVERSITY SYSTEM OF GEORGIA FACULTY COUNCIL (USGFC) UPDATE**– Susan Steele
- a. **USGFC Meeting** was held 1 Mar 2014 on the Georgia College campus.
    - i. **Guests** Both Chancellor Hank Huckaby and Vice Chancellor Houston Davis were present. They provided a legislative update on several key issues:
      - 1) **Merit Raise** They were optimistic about a budget allocation for merit increases for faculty.
      - 2) **ORP to TRS** Passage of a bill that would permit a buy-in to the Teacher’s Retirement System (TRS) by participants of the Optional Retirement Plan (ORP) is not likely to pass during this legislative session.
      - 3) **Gun Bill** Permission to carry concealed weapons on campus has been successfully removed from bill.
    - ii. **GALILEO** Chancellor Huckaby also reported that funds have been allocated for a major upgrade of the GALILEO (Georgia Library Learning Online) system to support the affordable Georgia initiatives.
    - iii. **Consolidations** Although there are no immediate plans for consolidations within the university system other than the one currently in progress (consolidation of KSU with SPSU), representatives from consolidated campuses discussed concerns.
    - iv. **12-month Pay Option** Chancellor Huckaby reported that a 12-month pay option for academic year faculty is being considered very positively for the near future. Expiration of the contract for payroll services currently provided by ADP is coming up soon, and this will be a major issue in the selection process of a new vendor.
  - b. **MOOCS and Beyond (November 2013)**
    - i. Susan Steele has led two round table discussions as follow-up to this session to share the USG initiatives regarding distance learning and to solicit faculty input regarding their own development needs regarding technology usage. All of the faculty educational requests she received have been communicated to Dr. Steven Jones and to the USG office (Dr. Mike Rogers).
2. **TECHNOLOGY ASSISTED TASK FORCE AND PREDICTIVE ANALYTICS UPDATE** – Victoria Deneroff
- a. As Victoria Deneroff had expressed regrets and was unable to attend the meeting, there was no report provided orally at the meeting.
3. **GRADUATE EDUCATION TASK FORCE** – Catherine Whelan
- a. The Graduate Education Task Force is made up of representatives from each of the colleges and the university senate. Members include both faculty and staff who are involved in graduate programs across campus.
  - b. We have primarily been working on developing a proposal for a governance structure for graduate education at Georgia College based on our examination of best practice at other institutions. Issues include oversight, recruitment, admissions, and all related administrative functions such as the

management of graduate assistantships. The report should be ready to submit to the Provost by mid summer.

- c. The next phase of work for the task force will include investigation of current trends in graduate education, analysis of supply and demand for specific programs, and Georgia College's role as a provider of graduate education in Middle Georgia.
4. **SPACE UTILIZATION TASK FORCE** – Howard Woodard
  - a. The task force met on 5 Mar 2014 for its first meeting. Next one is scheduled for next week.
  - b. Discussed is the fact that the USG is looking at space utilization of each campus, especially classroom and lab usage. The task force will review all space utilization on campus and will adjust as needed to meet the requirements set forth by the USG and the needs of the institution.

**UNFINISHED BUSINESS:** There was no unfinished business.

**NEW BUSINESS:** There was no new business.

**ADJOURN:**

1. **ATTENDANCE AND THE SIGN-IN SHEET** Lyndall Muschell requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **ORGANIZATIONAL MEETING** Lyndall Muschell reminded those present of the organizational meeting of the 2014-2015 University Senate and its committees slated for Friday, 2 May 2014, commencing at 2:00pm.
3. **SOCC COMPOSITION** Lyndall Muschell noted that the bylaws revision adopted today would require a revision to the composition of the Subcommittee on the Core Curriculum (SoCC) on the slate of nominations for the committees of the 2014-2015 University Senate and noted this revision may require amendments to the composition of the other committees as well. Catherine Whelan, Chair of the 2013-14 Subcommittee on Nominations requested help in populating SoCC with the new requirements and invited email from or conversation with anyone present who had suggestions on individuals who could serve as the teaching representatives on SoCC.
4. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 2:50 p.m.