

**2018-2019 University Senate
Minutes for the 20-April-2018 Organizational Meeting**

2018-2019 University Senate Officers: Presiding Officer Alex Blazer, Presiding Officer Elect and Secretary to be determined at this meeting.

PRESENT (27) Jamie Addy, Donna Bennett, Alex Blazer, Robert Blumenthal, Linda Bradley, Hauke Busch, Krystal Canady, Rodica Cazacu, Angela Criscoe, Nicole DeClouette, Glynnis Haley, Sarah Handwerker, Will Hobbs, Jan Hoffmann, Sabrina Hom, David Johnson, Alesa Liles, Amelia Lord, Stephanie McClure, Lyndall Muschell, Christine Mutiti, Amy Pinney, Joanna Schwartz, John Swinton, Craig Turner, Jessica Wallace, Diana Young.

ABSENT (11) Paulette Cross, Matt Forrest, Monica Ketchie, Catrena Lisse, Ben McMillan, Mary Catherine Rogers, Katie Simon, Ashley Taylor, Tom Toney, Jiaqin Yang, Jenq-Foung Yao.

REGRETS (8) Susan Allen, Kelli Brown, Steve Dorman, Hedwig Fraunhofer, Min Kim, Bryan Marshall, Joanne Previts, Rachel Spradley

NOT YET NAMED (4) The four Selected Staff Senators will be named in July 2018.

GUESTS (3)

First Name	Last Name	2018-2019 Committee	Description Role on University Senate or Position at the University
Madison "Kat"	Capstick	SAPC	<i>Student</i>
Carolyn	Denard	APC	<i>Associate Provost for Student Success; Director, Center for Student Success</i>
Veronica	Womack	EAPC	<i>Chief Diversity Officer</i>

CALL TO ORDER: Nicole DeClouette, Presiding Officer of the 2017-2018 University Senate, called the organizational meeting of the 2018-2019 University Senate to order at 3:34 p.m., the slight delay as there was a need to await quorum (of at least 26 university senators present) to be reached.

PASSING THE GAVEL:

- a. Nicole DeClouette (Presiding Officer of the 2017-2018 University Senate) called Alex Blazer (Presiding Officer of the 2018-2019 University Senate) to the front of the room.
- b. The first two questions were directed to Alex Blazer while the third was directed to the university senate.
 - i. Will you view your role as presiding officer as an opportunity, rather than a burden?
 - ii. Will you be a faithful steward of the resources of the University Senate?
 - iii. And will you, members of the 2018-2019 University Senate, vow to support your Presiding Officer in his efforts toward effective shared governance?
- c. The answers to the first two questions were "I will" from Alex Blazer while the answer to the third question was "We will" from the membership.
- d. Nicole DeClouette had the gavel Susan Steele (2014-2015 Presiding Officer) had purchased and formally passed this gavel to Alex Blazer transferring the role of Presiding Officer of the University Senate.
- e. Alex Blazer made the following remarks. *I am grateful for the opportunity to represent you and steer University Senate responsibilities and discussions. I am deeply committed to shared governance, and I will work hard to guide Senate's role in the continuous improvement of our university.*

CONSENT AGENDA:

***Consent Agenda
Special Rule of Order
two-thirds vote required***

A consent agenda may be presented by the Presiding Officer at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

A consent agenda was available as an item of business listed on the meeting agenda and read as follows.

AGENDA/MINUTES

1. University Senate Meeting Agenda (04/20/2018, 3:30 PM)

A **MOTION** to adopt the consent agenda was made, seconded and approved by voice vote with no proposed extractions and no further discussion with no dissenting voice and only voting members of the university senate eligible to vote.

AGENDA: The agenda was approved as circulated as item 1 of the consent agenda.

MINUTES: As the previous meeting of the University Senate immediately preceded this meeting, the minutes for that meeting (2:00p-3:15p on Friday 20 Apr 2018) were not yet available for review.

UNIVERSITY SENATOR PINS: Alex Blazer distributed university senator pins to the first-time members of the University Senate who were present at this meeting. Pin recipients were as follows.

1. **Elected Faculty Senators** Jamie Addy, Krystal Canady, Jessica Wallace Paulette Cross, Matt Forrest, Mary Catherine Rogers, Rachel Spradley, and Jiaqin Yang were not present to receive their pins. A pin will be provided to these individual at a future time.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS:

1. **MOTION 1718.CON.005.O (SLATE OF NOMINEES 2018-2019)** On behalf of the committee, Alex Blazer, 2017-2018 SCoN Chair, presented the motion: *To endorse the revised slate of nominees for the 2018-2019 University Senate officers and committees as proposed in the supporting documents.*

- a. **SUPPORTING DOCUMENTS** There were two supporting documents accompanying this motion.
 - i. *Slate of Nominees 2018-2019 (2018-04-20).pdf.* This pdf document contained the slate of nominees proposed by the 2017-2018 Subcommittee on Nominations to serve on the committees and as officers of the 2018-2019 University Senate.
 - ii. *SCoN Bylaws Compliance (2018-04-20).docx* This MSWord document provided verification of the slate's compliance with university senate bylaws. This report is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.

- b. **DISCUSSION**

- i. **Officers**

- Alex Blazer noted that the 2017-2018 Subcommittee on Nominations had nominated David Johnson to serve as the Presiding Officer Elect of the 2018-2019 University Senate. Alex Blazer invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II.Section4.A. Presiding Officer and Presiding Officer Elect. The University Senate shall have a Presiding Officer, who presides at all meetings of the University Senate, and a Presiding Officer Elect, who shall assume the position of Presiding Officer the following year. Only elected faculty senators are eligible to serve as Presiding Officer or Presiding Officer Elect. The election of the Presiding Officer Elect shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations

shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Presiding Officer Elect, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Presiding Officer Elect. The terms of service for the Presiding Officer and Presiding Officer Elect shall begin with the adjournment of this spring organizational meeting, and shall end when her/his successor assumes office.

- Alex Blazer noted that the 2017-2018 Subcommittee on Nominations had nominated Craig Turner to serve as the Secretary of the 2018-2019 university senate. Alex Blazer invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II. Section 4.B. Secretary. The University Senate shall elect a Secretary at its spring organizational meeting who shall be responsible for keeping minutes at all meetings of the University Senate. Only elected faculty senators are eligible to serve as Secretary. The election of the Secretary of the University Senate shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Secretary, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Secretary. The term of service of the Secretary shall begin at the call to order of the first meeting of the University Senate following the spring organizational meeting at which (s)he is elected, and shall end when her/his successor assumes office.

- ii. **SCoN Report** The proposed slate of nominees to be voted on by the university senate was described by Alex Blazer, 2017-2018 SCoN Chair, as follows.

- Committee preferences and nominations for university senate officers (Presiding Officer Elect and Secretary) were invited from all elected faculty senators.
- A call for volunteers to serve on committees was made to the corps of instruction. Each volunteer was invited to express preference for committee service.
- Informed by these individual committee preferences and officer nominations, the 2017-2018 Subcommittee on Nominations adopted this slate of nominees at the 30 Mar 2018 ECUS with Standing Committee Chairs meeting and presents it for your consideration.
- There is an elaborate set of requirements in the university senate bylaws with which the slate must comply.
 - a. ECUS is composed of the President, Provost, Presiding Officer, Presiding Officer Elect, Past Presiding Officer, and Secretary. Additionally, it must have representation with at least one elected faculty senator from all colleges and the library.
 - b. The other standing committees strive for representation from all colleges and the library; due to the limited number of elected faculty senators and volunteers from the Library, the Library was not able to be represented on all committees.
 - c. APC, EAPC, and FAPC require eleven faculty – at least seven Elected Faculty Senators and at most four corps of instruction faculty volunteers –

- as well as a Presidential Appointee and Chief Academic Officer (Provost) Designee each.
- d. RPIPC is composed of at least four elected faculty senators, at most two corps of instruction faculty volunteers, three Selected Staff Senators, a Presidential Appointee, a Chief Business Officer Designee, a Staff Council Appointee, and a Student Government Appointee.
- e. SAPC is composed of at least four elected faculty senators, at most two corps of instruction faculty volunteers, two Selected Student Senators, a Selected Staff Senator, a Student Government Appointee, a Presidential Appointee, a Chief Student Affairs Officer (Vice-President of Student Affairs) Designee, and a Staff Council Appointee.
- f. There are a number of highlighted spots in the slate that will be resolved in the coming months.
 - i. If the proposed revisions to the University Senate Bylaws are approved by President Dorman, then the
 - 1) composition of RPIPC will change from having a Staff Council Appointee to having a Chief Information Officer designee, and Chief Information Officer Bob Orr will serve as a voting member on RPIPC for the 2018-2019 term.
 - 2) Subcommittee on the Core Curriculum will be dissolved.
 - ii. Staff Council elections will be held in July 2018, and three Selected Staff Senators will be placed on RPIPC and one on SAPC.
- c. **SENATE ACTION** Motion 1718.CON.005.O was *approved* with no further discussion and no dissenting voice and only voting members of the university senate eligible to vote.

COMMITTEE REPORT: This being an organizational meeting, there was only one additional committee report.

- a. **GOVERNANCE RETREAT PLANNING COMMITTEE** – Alex Blazer
 - i. **PLANNING IN PROGRESS** The following 2018 governance retreat information was shared.
 - 1) **LOCATION** The retreat site is the Rock Eagle 4-H Center.
 - 2) **DATE** The retreat date is Tuesday, 14 Aug 2018.
 - 3) **FORMAT** The retreat is proposed as an all-day affair from 9:00am to 4:00pm.
 - 4) **INVITEES** All members of the committees of the 2018-2019 University Senate – university senators, appointees, designees, volunteers – are invited to attend the retreat.
 - 5) **PLANNING COMMITTEE** Alex Blazer is chairing the committee with members Nicole DeClouette, David Johnson, Amelia Lord, John Swinton, Nancy Mizelle and Craig Turner. This planning committee will hold its organizational meeting immediately following the 20 Apr 2018 organizational meetings of the 2018-2019 university senate.
 - 6) **SURVEY** A survey will be circulated requesting dietary preferences, transportation sign-up, confirmation of intent to attend, and preferences on proposed retreat agenda items. It is requested that you complete this survey in a timely manner.
 - 7) **STAY TUNED** More information about the governance retreat will be circulated by email as it becomes available.

INFORMATION ITEMS:

- 1. **DIVERSITY ACTION PLAN** – Veronica Womack
 - a. **UPDATE**
 - i. **Diversity Action Plan** The 2014-2019 Diversity Action Plan is available on our website <http://www.gcsu.edu/oie/inclusive-excellence-gc>
 - ii. **Peer Educators**

- **Students** Diversity Peer Educators is a student organization which utilizes group facilitation to educate peers on the Georgia College campus about issues of diversity through various workshops and presentations throughout the duration of the school year. The program's intent is to make our campus not only more inclusive, but to also improve our campus climate. There is more information — including mission and vision statements — about this organization on the aforementioned website.
 - **Employees** Consideration is being given to incorporating similar peer education programs for faculty and staff.
- iii. **Recent Program**
- *Diversity and Inclusive Excellence in the Workplace* 18 Apr 2018
Diversity in the workplace is an important issue that all employees in any organization need to understand. Today more and more organizations are creating cultures that support diversity and inclusion by respecting, developing and utilizing each employee's differences to create a competitive strength. This course covers the importance of diversity to our organization, how to work in an environment that supports a diverse workforce, how to avoid potential problems and how to develop you own strengths through diversity and inclusion.
- iv. **Save the Date**
- *Making Excellence Inclusive Faculty Day* Mo 13 Aug 2018 9am to 4pm
- b. **QUESTIONS** from the floor were invited. There were two questions and a comment.
- i. Could future sessions in the Civility Development Workshop series <like the *Diversity & Inclusion in the Workplace* session held on 18 April 2018> be recorded and made accessible for individuals who have time conflicts with the session? *I will work on that.*
 - A comment from the floor: Sometimes speaker candor evaporates when such a session is recorded.
 - A response from the floor: Access to recordings could require unify credentials.
 - ii. Can a USG representative be present for a portion of the *Making Excellence Inclusive Faculty Day* scheduled for 9:00am to 4:00pm on Monday, 13 August 2018? *I will work on that.*
 - iii. Thank you for providing the 2017 *Making Excellence Inclusive Faculty Day* on Monday, 14 August 2017. It was most educational.

OPEN DISCUSSION: Alex Blazer invited open discussion from the floor. There was none.

ADJOURN:

1. **ATTENDANCE AND THE SIGN-IN SHEET** Alex Blazer requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 4:00 p.m.

SUPPORTING DOCUMENTS:

1. There were no supporting documents submitted to accompany these minutes.