**Committee Name: RPIPC**

**Meeting Date & Time: Feb. 27, 2PM**

**Meeting Location: Room 108, Atkinson Hall**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Susan Allen (replacement Jen Yearwood) | P | Jan Clark |
| P | Brittiny Johnson | R | Renee Fontenot |
| P | Cassie Napier | P | Maureen Horgan |
| R | Lindy Ruark | A | Rob Sumowski |
| P | Debbie Greene | A | Carol Ward |
| P | Evelyn Thomas | A | David Gastley |
| P | Ben McMillan |  |  |
| Guests Doug Oetter and Paul Murray | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| I. Call to order | The meeting was called to order at 2 p.m. |  |  |
| II. Approval of Minutes | Minutes from the Jan. 23, 2015 meeting were reviewed and approved. |  |  |
| III. Old Business | A) Update and review of Banner/Paws access for class search. | Horgan worked with Registrar and IT to create searchable box for registration that lists electives. Also, she will be in contact with departments to remove from the list electives that are for majors only. | Horgan plans to survey students to find out types of courses they are looking for (upper level, lower level, number of hours, etc.) |
|  | B) Faculty Club |  | Clark plans to get data from other schools that use this model. Continue for further discussion. |
|  | C) Common meeting times | McMillan has examined and cannot find a solid solution to problem. |  |
| IV. New business | A) Information from Sustainability Council on recommendations | Postponed until Sustainability Council can meet with affected departments to discuss recommendations |  |
|  | B) Information on SGA led proposed recycling initiative | SGA Rep. Paul Murray says the organization has spent $60,000 toward recycling cans and the current program, yet there are problems with signage, department and personal buy-in, and support from the university. SGA is proposing a new 2014-2015 recycling initiative, which includes a focus on Housing and pairing recycling bins and trash cans on campus. He asked for support and recommendations from committee members. Verbal support was acknowledged and several suggestions made to help push the initiative forward. |  |
|  | C) Space utilization policy change | No policy exists so it can’t be changed | Follow up to see if policy should be created |
| V. Adjourn | Motion to adjourn.  Meeting adjourned at 3:05 p.m. |  |  |
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**Distribution (as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| **Meeting Dates** | | **Aug 15** | **Aug 22**  **MEETING CANCELLED NO BUSINESS** | **Oct 3** | **nov 14** | **Jan 23** | **Feb 27** | **April 3** |  |  |
| 1. **Susan Allen** | | **P** |  | **P (SUB)** | **P**  **(SUB)** | **P** | **P (Sub)** |  |  |  |
| 1. **Jan Clark** | | **P** |  | **P** | **r** | **R** | **P** |  |  |  |
| 1. **Renee Fontenot** | | **P** |  | **P** | **r** | **P** | **R** |  |  |  |
| 1. **David Gastley** | | **A** |  | **P** | **a** | **P** | **A** |  |  |  |
| 1. **Debbie Greene** | | **P** |  | **P** | **r** | **P** | **P** |  |  |  |
| 1. **Maureen Horgan** | | **A** |  | **P** | **p** | **P** | **P** |  |  |  |
| 1. **Brittiny Johnson** | | **P** |  | **P** | **p** | **P** | **P** |  |  |  |
| 1. **Ben McMillan** | | **P** |  | **P** | **p** | **P** | **P** |  |  |  |
| 1. **Cassie Napier** | | **P** |  | **P** | **p** | **R** | **P** |  |  |  |
| 1. **Lindy Ruark** | | **P** |  | **P** | **p** | **P** | **R** |  |  |  |
| 1. **Rob Sumowski** | | **A** |  | **A** | **a** | **A** | **A** |  |  |  |
| 1. **Evelyn Thomas** | | **P** |  | **P** | **p** | **P** | **P** |  |  |  |
| 1. **Carol Ward** | | **A** |  | **A** | **a** | **A** | **A** |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)