**Committee Name: RPIPC**

**Meeting Date & Time: Feb. 5, 2016, 2 p.m.**

**Meeting Location: Atkinson Room 202**

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Susan Allen | R | Daniel Simpson |
| P | Donna Bennett | A | Ben McMillan |
| P | Tom Caron | P | Carol Ward |
| P | Jan Clark | R | Virginia Crowson |
| A | Renee Fontenot | R | Darlene Hubbard |
| P | Brittiny Johnson | P | Emily Gomez |
| R | Lindy Ruark |  |  |
| Guests: Bob Orr, Shea Groebner | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** |  |  |  |
| **II. Approval of minutes** | Minutes from Dec. 4, 2015 meeting presented. | Motion to approve from Caron; second by Gomez | Minutes posted to minutes.gcsu.edu |
| **III. GC2020 Strategic Planning update** | Clark, RPIPC representative to Strategic Planning Steering Committee, provided an update on the website created. A report to full Senate is expected by April. |  |  |
| **IV. Motions update on Education Support Leave Policy and Drug and Alcohol Testing Policy** | McMillan not present, no update |  | Clark to follow up and put into official motion format. |
| **V. Discussion of Personal Transportation Vehicle Policy** | Groebner presented updates to policy for golf carts to make for a safer walking campus— includes updated training and maps for approved travel throughout campus. | Motion to endorse the policy to take to full Senate made by Ward. Second by Allen. | Clark to follow up and put into official format. |
| **VI. New business** | Gomez asked how to request a new bus stop near the Grassman Studio/Miller annex buildings   * Allen suggested following up with Ryan Greene |  |  |
| VII. Next meeting | March 4, 2016 in Atkinson 202 at 2 p.m. |  |  |
| IX. Adjournment | The meeting was adjourned at 2:32 p.m. |  |  |

**Distribution (as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Committee Name: RPIPC**

**Committee Officers: Clark, McMillan, Johnson**

**Academic Year: 2015-2016**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  | | | | | | | | | |
| **Meeting Dates** | | **Aug. 11** | **Sept. 4** | **Oct. 2** | **Nov. 6** | **Dec. 4** | **Feb. 5** |  |  |  |
| **Susan Allen** | | **P** | **P/Jen Yearwood** | **P** | **P/Fina Endere** | **P/Fina Endere** | **P** |  |  |  |
| **Donna Bennett** | | **P** | **P** | **P** | **P** | **P** | **P** |  |  |  |
| **Tom Caron** | | **P** | **P** | **P** | **P** | **P** | **P** |  |  |  |
| **Jan Clark** | | **P** | **P** | **P** | **P** | **P** | **P** |  |  |  |
| **Renee Fontenot** | | **P** | **P** | **P** | **R** | **P** | **A** |  |  |  |
| **Brittiny Johnson** | | **P** | **P** | **P** | **P** | **P** | **P** |  |  |  |
| **Ben McMillan** | | **R** | **P** | **P** | **P** | **P** | **A** |  |  |  |
| **Eve Puckett** | | **P** | **P** | **P** |  |  |  |  |  |  |
| **Daniel Simpson** | | **P** | **P** | **P** | **P** | **R** | **R** |  |  |  |
| **Carol Ward** | | **A** | **P** | **P** | **P** | **P** | **P** |  |  |  |
| **Virginia Crowson** | | **A** | **R** | **P** | **P** | **R** | **R** |  |  |  |
| **Emily Gomez** | |  | **P** | **P** | **R** | **P** | **P** |  |  |  |
| **Darlene Hubbard** | |  | **R** | **P** | **P** | **R** | **R** |  |  |  |
| **Lindy Ruark** | |  |  |  |  | **P** | **R** |  |  |  |

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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)