**MINUTES OF THE**

**STUDENT AFFAIRS POLICY COMMITTEE (SAPC)**

**Meeting**

Senate Retreat Meeting, August 31, 2011, 3:30 pm, Health Sciences 213

**In Attendance**

Dianne Chamblee Mike Augustine

Joshua Kitchens Jennifer Graham

Toi Franks Dee Simms

Bruce Harshbarger Scott Butler

Rebecca McMullen Amy Burt

**Regrets**

Caroline Clements

**Absent**

 Evan Karanovich Bruce Harshbarger

 Andrew “Ross” Sheppard

**Matters Addressed**

1. **Call to Order (agenda item)**

Meeting was called to order by the Chair, Dianne Chamblee, at 3:34

1. **Approval of Agenda (agenda item)**

The agenda as was submitted to the committee for approval. The committee unanimously approved the agenda.

1. **Approval of 8/10/11 Minutes (agenda item)**

The minutes for the 8/10/2011 were submitted for approval. Two corrections were made. Dee Simms was not listed as sending her regrets and Evan Karanovich’s name was misspelled. The minutes were approved on condition these corrections were made.

1. **Committee/Meeting Information (agenda item)**

The committee reviewed the following information to prepare for the 2011-2012 academic year. Dianne Chamblee mention, during this discussion, that the she would have the Senate Manual at every meeting for the committee to reference.

* 1. Georgia College Mission Statement
	2. Senate Manual
	3. 2010-2011 SAPC Annual Report

A discussion was held about meeting times and locations. The committee agreed and voted on changing the time and date for the October meeting to Wednesday October 5 at 3:30. It was also decided that Health Sciences 213 was a good meeting spot for the committee for the 2011-2012 academic year.

1. **Member Introduction/Reporting(agenda item)**

Each committee member introduced themselves and discussed the constituency they represented. Each member also proposed ways they could seek inputs from students and their constituency on initiatives for SAPC.

1. **2011-2012 Committee Charges(agenda item)**

The committee reviewed it’s charges for the 2011-2012 academic year.

* 1. Review Sexual Harassment Policy
		1. It was discussed that the university’s Sexual Harassment Policy needed to be reviewed. Jena Graham made the committee aware that another group was working on the policy, and that we should wait until their review was done to start ours.
	2. Bobcat Vision Management
		1. It was mentioned that this was administered through Campus Life and that SGA was working on a policy at this time. SPAC would need to review this policy after it was finished in SGA.
		2. Dianne agreed to email Evan Karanovich for the policy so that it could be discussed at the next meeting.
	3. Initiative that supports Student Retention
		1. The committee discussed possible initiatives, but it was felt that more data was needed. It was asked if Map Works data could be acquired to help the committee with discussions.
		2. Mike Augustine agreed to bring Map Works data for the committee to discuss.

During these discussions it was brought up by Jenna Graham that finding policies was difficulty. Dianne agreed to bring the issue to ECUS

1. **Next Meeting (agenda item)**

Earlier in the Meeting it was decided to move the meeting time to ensure quorum to October 5 at 3:30 in Health Sciences 213.

1. **Adjournment(agenda item)**

Being no further business to come before the committee, the meeting was adjourned at 4:30 pm.

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 Joshua F. Kitchens, Secretary