

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

MEETING DATE & TIME: 28 SEP 2012; 2:00 –3:15

MEETING LOCATION: PARKS ADMINISTRATION BUILDING, ROOM 301

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Janet Clark (CoAS, ECUS Chair Emeritus)	P	Deborah MacMillan (CoHS)
P	Steve Dorman (University President)	P	Lyndall Muschell (CoE, ECUS Vice-Chair)
P	Joshua Kitchens (Library)	P	Craig Turner (CoAS, ECUS Secretary)
R	Matthew Liao-Troth (Interim Provost)	P	Catherine Whelan (CoB, ECUS Chair)

GUESTS:	Matthew Williams (Graduate Assistant of the 2012-2013 University Senate)
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<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to order	The meeting was called to order at 2:03 pm by Catherine Whelan (Chair).		
II. Approval of Agenda	A motion to approve the agenda was made and seconded. <i>Motion Modifications for 2011-2012</i> was added as an information item and an item entitled <i>Faculty Concerns</i> was added under New Business.	The agenda was approved as amended.	
III. Approval of Minutes	A motion to consider the 7 Sep 2012 ECUS-SCC minutes was made and seconded. These minutes had been amended while reviewed via email and had been posted as amended to	The 7 Sep 2012 ECUS-SCC minutes were approved as presently posted, so no additional action was required.	

	the minutes.gcsu.edu site.		
IV. Reports			
1. President's Report Steve Dorman	<ul style="list-style-type: none"> a) Dr. Dorman indicated that he is continuing his listening tour with faculty groups, staff groups, and the university and local communities. b) Dr. Dorman indicated that he had attended a new university president orientation in the USG offices earlier in the week and that he will attend a meeting of presidents of USG institutions on Sunday (30 Sep 2012). c) Dr. Dorman indicated that he will be providing the university community news about the budget as he receives it. d) Dr. Dorman indicated that Complete College Georgia participation by the USG makes college completion rates by our students a prominent metric for assessment of institution quality. e) Dr. Dorman indicated that University Senate will be consulted with regards to planning for the fiscal future of the university. 		
2. Provost's Report Matthew Liao-Troth	As Interim Provost Liao-Troth had extended regrets for this meeting, no Provost's Report. The next Provost's Report will be received at the Fri 5 Oct 2012 meeting of the Executive Committee with Standing Committee Chairs.		
3. Subcommittee on Nominations (SCoN) Lyndall Muschell	1. <u>FAPC Vacancy</u> : Lyndall Muschell noted that the vacancy on the Faculty Affairs Policy Committee (FAPC) in the position held by David Connolly, who was no longer working at Georgia College, had been filled. As the library was the only	1. <u>FAPC Vacancy</u> : Section II.1.B of the University Senate Bylaws requires that <i>vacancies or resignations that occur during a term of service shall be filled for the</i>	1. <u>FAPC Vacancy</u> : Lyndall Muschell and Catherine Whelan will ensure that the SCoN motion text as well as the relevant supporting

	<p>academic unit that did not have a representative on FAPC, Lyndall had asked Josh Kitchens to seek a volunteer from the corps of instruction library faculty. Beth Broyles would shift as a volunteer on the Student Affairs Policy Committee (SAPC) to fill the vacancy as a volunteer on FAPC and Liz Thompson would fill the position on SAPC vacated by Beth Broyles. These modifications maintained compliance with all bylaws requirements on the composition of the university senate committees and were effective with the 28 Sep 2012 committee meetings.</p> <p>2. <u>Apportionment</u>: Lyndall Muschell thanked Craig Turner for preparing the draft apportionment document for committee review. Craig Turner noted that the apportionment was unchanged from the previous year. The committee accepted the draft apportionment report to be the official apportionment of the elected faculty senator positions.</p> <p>3. <u>Contacting Deans</u>: Lyndall Muschell noted that the next step in the elected faculty senator election process for 2012-2013 was for the designated members (to be determined at a future meeting) of the Executive Committee to meet with their respective deans to share information to inform elections of successors for elected faculty senators with terms of service ending in April 2013. Catherine Whelan noted that she could provide the deans a heads up at the academic leadership meeting that each should expect a visit from a member of the Executive</p>	<p><i>remainder of that term following the process used in the original election, selection or appointment.</i> This requirement calls for a SCoN motion for consideration by the university senate at its next (19 Oct 2012) meeting detailing the changes in memberships made to the committee composition to fill the vacancy on FAPC.</p> <p>2. <u>Apportionment</u>: Section II.2.A.2 of the University Senate bylaws requires that <i>the exact number of elected faculty senator positions apportioned to each academic unit shall be determined by the Executive Committee and announced to the University Senate by October 1.</i></p> <p>3. <u>Contacting Deans</u>: The committee agreed that Catherine Whelan should provide the heads up and that Lyndall Muschell and Craig Turner should draft an elected faculty senator election information document.</p>	<p>documents are entered into the online motion database in time for consideration by the university senate at its 19 Oct 2012 meeting.</p> <p>2. <u>Apportionment</u>: Catherine Whelan will ensure that the apportionment is announced to the University Senate by 1 Oct 2012 to comply with the relevant bylaw.</p> <p>3. <u>Contacting Deans</u>:</p> <ul style="list-style-type: none"> • Catherine Whelan will provide the deans a heads up at the next academic leadership meeting that each should expect a visit from a member of the Executive Committee to provide details to inform elected faculty senator elections. • Lyndall Muschell and Craig Turner will draft an elected faculty senator election information document. <p>4. Catherine Whelan will place this item on the</p>
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	Committee to provide details to inform elected faculty senator elections. Lyndall Muschell indicated that she and Craig Turner would draft a document with election information for the designated ECUS members to share with their deans.		agenda of a future ECUS or ECUS-SCC meeting so that designees can be named to meet with deans armed with the elected faculty senator information document.
Governance Retreat Planning Committee Catherine Whelan	Catherine Whelan circulated a DRAFT report for the 2011-2012 Governance Retreat Planning Committee and invited ECUS members to read the draft over the coming calendar week and offer feedback by email, particularly on the recommendations section. She noted in particular that one of the recommendations in the report was that the 2012-2013 governance retreat planning committee (this group plans the 2013 retreat) be identified no later than the end of the fall 2012 semester.	It was noted that other members of the 2011-2012 Governance Retreat Planning Committee should be given the opportunity to provide feedback on the report.	<ol style="list-style-type: none"> 1. Catherine Whelan will send the draft report of to the other members of the retreat planning committee, Dean Baker and Monica Starley, inviting their feedback. 2. Catherine Whelan will receive and incorporate feedback into the draft report. 3. ECUS will ensure that the 2012-2013 governance retreat planning committee is formed no later than the end of the fall 2012 semester.
V. Information Items Actions/Recommendations			
1. Motion Modifications for 2011-2012	Catherine Whelan noted that Craig Turner had provided her a list of errors in the online motion database for 2011-2012 motions and that she and Craig had reviewed the list. Two types of errors were present: (1) Missing signatures of presiding officer or university president or other irregularities, (2) Motion modifications documented within university senate meeting minutes that were	The committee authorized Craig Turner and Catherine Whelan to take actions on its behalf to update the relevant 2011-2012 motions, as indicated on the list circulated to the committee, in the online motion database.	Catherine Whelan and Craig Turner will work with relevant university personnel to update the relevant 2011-2012 motions in the online motion database.

	not recorded in the online motion database. Craig circulated copies of the list to the members of the committee and Catherine requested that the committee authorize her and Craig to take actions on its behalf to update the relevant 2011-2012 motions in the online motion database.		
Steering Items <ul style="list-style-type: none"> • Public Art • Substantive Change 	Catherine Whelan indicated that she had requested committee guidance via email to steer a couple of policy items to committees in the hopes that the committees could begin their review of the items at their 28 Sep 2012 meetings. The email steering consultation was invited Fr 14 Sep 2012 and concluded on Tu 18 Sep 2012 with the items forwarded to committee chairs on Th 20 Sep 2012. In particular, a Policy on Public Art was steered to the Resources, Planning and Institutional Policy Committee (RPIPC) and a Policy to Address Substantive Change (for SACS compliance) was steered to the Curriculum and Assessment Policy Committee (CAPC).		
VI. New Business Actions/Recommendations			
1. Broadcasting University Senate Meetings	The exploration of feasibility and desirability of making the viewing of a live broadcast of meetings of the University Senate available to the university community and requiring authentication (with the existing CAS ID and password if possible) to view these meetings was proposed for consideration.	There was general agreement that <ul style="list-style-type: none"> a) implementation of this broadcasting should be contingent upon approval by the University Senate. b) more details regarding implementation feasibility were necessary before this proposal would be ready for possible presentation to the University Senate. and that designated members of the Executive 	<ol style="list-style-type: none"> 1. Catherine Whelan will consult with university television personnel to inform deliberation. 2. Josh Kitchens will consult with IDEAS personnel to inform this deliberation. 3. Catherine Whelan will ensure that this topic is placed on the tentative agenda of the 5 Oct 2012 ECUS-SCC

		<p>Committee should seek this information</p> <p>c) Standing Committee Chairs should inform the conversation on this matter and be consulted at the 5 Oct 2012 ECUS-SCC meeting.</p>	meeting.
2. Counseling Services Referrals	<p>With the recent move of counseling services from the main campus to west campus, the referral of a student to counseling services by a faculty member is now a drive or shuttle ride rather than a walk. Interest in a satellite office on the main campus or other means to facilitate convenience for these referrals is desirable. President Dorman indicated that he would represent this concern to his executive staff and seek a resolution of this matter.</p>	<p>There was general agreement to await an update on this matter from President Dorman before further considering the steering of this matter to a university senate committee.</p>	<ol style="list-style-type: none"> 1. President Dorman will consult his executive staff to seek resolution of counseling referral concern. 2. Catherine Whelan will ensure that this topic is placed on the tentative agenda of a future ECUS or ECUS-SCC meeting.
3. Policies Procedures and Practices Manual (PPPM)	<p>Catherine Whelan indicated that she would be meeting with Mike Digby to further talk about the PPPM and would have more information to share after that meeting.</p>		<p>Catherine Whelan will ensure that this topic is placed on the tentative agenda of a future ECUS or ECUS-SCC meeting.</p>
4. Emergencies and Communication Channels in Classrooms	<p>A proposal to explore the feasibility of having communication channels available in classrooms was made. Such channels might facilitate contact of information technology assistance for projection systems or contact of public safety in an emergency. Josh Kitchens noted that the Student Technology Fee Committee was considering an intercom system for classrooms in consultation with Chief Information Officer Bob Orr. Other channel options were proposed including Voice Over Internet Protocol (VOIP) or telephones. President Dorman indicated that exploration of the feasibility of VOIP as a</p>	<p>There was general agreement to seek additional information on this matter including existing best practices.</p>	<ol style="list-style-type: none"> 1. President Dorman to provide updates on the possible use and feasibility of VOIP. 2. Catherine Whelan will gather information to inform deliberation. 3. Catherine Whelan will ensure that this topic is on the tentative agenda of a future ECUS or ECUS-SCC meeting.

	possible replacement for existing phone service as a cost-saving measure was in progress. Catherine Whelan agreed to seek more information on this concern for the next meeting.		
5. Faculty Development opportunities to assist faculty in working with Students with Disabilities	Students with disabilities are increasingly common. Faculty training opportunities for dealing with the variety of disabilities, such as high functioning autism and Asperger's, is desirable. This may be particularly relevant if the disability could be disruptive to the classroom learning of other students.	There was general agreement to seek additional information on this matter including existing best practices.	<ol style="list-style-type: none"> 1. Catherine Whelan will gather information to inform deliberation. 2. Catherine Whelan will ensure that this topic is on the tentative agenda of a future ECUS or ECUS-SCC meeting
6. University System of Georgia Faculty Council (USGFC) Representative	Given that this matter was extending the meeting beyond the usual adjournment time, there was agreement the conversation would be brief. The current selection process of the USGFC representative was determined by Motion 1011.EC.001.R to be the selection of the Presiding Officer Elect of the University Senate. Concerns from the recent two representatives, Jan Clark and Catherine Whelan, were that a term of service of a single year may be too brief a time to participate meaningfully on the USGFC. Consideration of both a longer term of service than a single year as well as the addition of the nomination of one or more candidates for the USGFC Representative position to the work of the Subcommittee on Nominations were proposed for further consideration. Craig Turner who served as Co-Chair of the USGFC both prior to and during the terms of Catherine Whelan and Jan Clark was charged to prepare a summary document providing the relevant details for this USGFC Representative position.	There was general agreement that Standing Committee Chairs should inform the conversation on this matter and be consulted at the 5 Oct 2012 ECUS-SCC meeting.	<ol style="list-style-type: none"> 1. Craig Turner will prepare a summary document on this matter to inform the deliberation. 2. Catherine Whelan will ensure that this topic is on the tentative agenda for the 5 Oct 2012 ECUS-SCC meeting

<p>7. University Senate Agenda and Minutes Review</p>	<p>a) <i>Based on the committee reports given earlier in the meeting, there will be only one motion (namely committee replacements) on the agenda of the 21 Sep 2012 meeting of the University Senate. In addition, committee reports and a PPPM report from Mike Digby will be agenda items. Given the light agenda, Catherine Whelan sought and received support to invite Directors and Deans to attend the 21 Sep 2012 university senate meeting. The intent is to assist in the face to names association of these individuals by members of the University Senate.</i></p> <p>b) <i>Drafts of the university senate minutes for the 20 Apr 2012 and 27 Apr 2012 meetings were circulated to the attendees prior to the meeting. The draft minutes were approved as circulated for distribution to the university senators for review.</i></p>		<p>a) <i>Catherine Whelan will draft the tentative agenda of the 21 Sep 2012 meeting of the University Senate.</i></p> <p>b) <i>Craig Turner will distribute to the university senators the draft university senate minutes for the 20 Apr 2012 and 27 Apr 2012 providing the university senators an opportunity to review these minutes.</i></p> <p><u>28 Sep 2012:</u></p> <p>a) <i>Catherine Whelan did draft the tentative agenda of the 21 Sep 2012 meeting of the University Senate.</i></p> <p>b) <i>Craig Turner did circulate the 20 Apr 2012 and 27 Apr 2012 minutes for review by the relevant university senators.</i></p>
<p>VII. Unfinished Business Review of Action & Recommendations, Provide updates (if any) to Follow-up</p>			

<p>1. Health Care Network</p>	<p><u>24 Aug 2012:</u> <i>It was noted that the recent transition to a new health care providers network has resulted in a smaller pool of in-network health care providers for GC employees. Question: Who should take action and what action might be taken to affect change and enlarge the pool of in-network providers? One opinion was that the USG Presidents might be the most effective ambassadors for this concern.</i></p> <p><u>28 Sep 2012:</u> As Dr. Dorman's service as University President had begun 1 Sep 2012, he had not been present at the 24 Aug 2012 ECUS meeting. The aforementioned concern was rearticulated at this meeting and President Dorman agreed to represent this concern with relevant individuals in consultation with USG staff indicating that he has heard this concern expressed a number of times by faculty and staff in the context of his listening tour. In particular, President Dorman mentioned the July 2012 hire of Marion Fedrick as USG Vice Chancellor for Human Resources, noting that he planned to consult with her on this matter.</p>	<p><u>24 Aug 2012:</u> <i>There was agreement that this matter should be brought to the attention of President Dorman and revisited at the 7 Sep 2012 ECUS/SCC meeting. This would facilitate the timely steering of this matter to a senate committee in the event that action by the University Senate be deemed necessary or desirable.</i></p>	<p><u>24 Aug 2012:</u> <i>Catherine Whelan to add this to 7 Sep 2012 agenda</i></p> <p><u>7 Sep 2012:</u></p> <ul style="list-style-type: none"> a) <i>Catherine Whelan did add this to the 7 Sep 2012 agenda, however the consideration of this item was postponed to a future meeting.</i> b) <i>Catherine Whelan to ensure this item is added to the agenda of a future ECUS meeting.</i> <p><u>28 Sep 2012:</u></p> <ul style="list-style-type: none"> a) <i>Catherine Whelan did add this item to the 28 Sep 2012 ECUS agenda.</i> b) <i>President Dorman will represent this concern in consultation with USG staff.</i>
<p>2. Operating Procedures for the 2012-2013 ECUS</p>	<p><u>24 Aug 2012:</u> <i>The committee acknowledged the bylaws requirement to draft and adopt operating procedures.</i></p> <p><u>28 Sep 2012:</u> Catherine Whelan had circulated the ECUS operating procedures for committee review along with the aforementioned steering items</p>	<p><u>24 Aug 2012:</u> <i>The committee recommended that Catherine Whelan (as Chair) draft and circulate operating procedures for committee review.</i></p> <p><u>28 Sep 2012:</u> The committee approved the draft operating procedures, circulated</p>	<p><u>24 Aug 2012:</u> <i>Catherine Whelan to draft and circulate operating procedures for committee review.</i></p> <p><u>7 Sep 2012:</u></p> <ul style="list-style-type: none"> a) <i>Catherine Whelan did draft and</i>

	<p>(public art and substantive change policies). This email invitation for review was invited Fr 14 Sep 2012 and concluded on Tu 18 Sep 2012. The revisions offered via the email consultation had been incorporated into the draft circulated as a supporting document for this meeting.</p>	<p>as a supporting document for this meeting, as the official operating procedures of the 2012-2013 Executive Committee.</p>	<p><i>circulate proposed ECUS operating procedures for committee review prior to the 7 Sep 2012 ECUS/SCC meeting.</i></p> <p>b) <i>The consideration of this item was placed on the 7 Sep 2012 agenda and its consideration was postponed to a future meeting.</i></p> <p>c) <i>Catherine Whelan to ensure this item is added to the agenda of a future ECUS meeting.</i></p> <p><u>28 Sep 2012:</u></p> <p>a) <i>Catherine Whelan did add this item to the agenda of the 28 Sep 2012 ECUS meeting.</i></p>
<p>3. The electronic presence of the University Senate</p> <ul style="list-style-type: none"> Online motion database recoding 	<p><u>24 Aug 2012:</u> <i>Craig Turner indicated that the developer of the University Senate web presence, Jay Lancaster, has accepted another job yet is still continuing to work at Georgia College while his successor is being identified. The new senate site (senate.gcsu.edu) is currently realized as a hybrid of PHP and Drupal 6 components. There is a plan to recode the components using only Drupal 7. Jay Lancaster is requesting a comprehensive flowchart to guide the recoding of the online</i></p>	<p><u>24 Aug 2012:</u> <i>Craig Turner was charged to develop a draft of the detailed flow chart for ECUS review, after which the draft/review cycle will become an iterative process.</i></p> <p><u>28 Sep 2012:</u> The committee accepted the draft flow chart for the online motion database and agreed to defer its review and further consideration</p>	<p><u>24 Aug 2012:</u> <i>Craig Turner will draft a detailed flow chart for ECUS review.</i></p> <p><u>7 Sep 2012:</u> <i>This item was not included on the 7 Sep 2012 agenda and thus will be taken up at a future ECUS meeting.</i></p> <p><u>28 Sep 2012:</u></p>

	<p><i>motion database. It was also noted that the agenda tool seems to be browser sensitive and that presently Firefox seems to be the most compatible. Some members of the committee expressed the opinion that the old site (often referenced as the “Green Page” due to its green background) should become more seamless with the new site.</i></p> <p><u>28 Sep 2012:</u> Craig Turner distributed a copy of the draft of the detailed flow chart for the online motion database that he had prepared in consultation with Catherine Whelan and Ken Farr. Catherine Whelan indicated that there were two versions of the flow chart: the typed one was the draft that had been used to inform the programming of the current version of the online motion database while the handwritten flow chart was the current draft of the one Craig Turner had supplied. Craig added that he had consulted with Wesley Smith regarding the recoding of the online motion database and that Wesley had indicated the recoding was not a certainty. Craig recommended to the committee that further consideration of the draft flow chart be postponed until the time that it is known that the recoding of the online motion database will in fact occur.</p>	<p>of the flow chart until the time that it is known that the recoding of the online motion database will in fact occur.</p>	<p>Craig Turner did draft, in consultation with Ken Farr and Catherine Whelan, a detailed flow chart for ECUS review.</p>
<p>4. Governance Retreat Report</p>	<p><u>24 Aug 2012 as information item:</u> <i>Participant feedback will be an agenda item for the 7 Sep 2012 ECUS/SCC meeting.</i></p>		<p><u>24 Aug 2012:</u> <i>Catherine Whelan will add this to 7 Sep 2012 agenda.</i></p> <p><u>7 Sep 2012:</u> a) <i>Catherine Whelan did add this to the 7 Sep 2012</i></p>

			<p><i>agenda, however the consideration of this item was postponed to a future meeting.</i></p> <p>b) <i>Catherine Whelan to ensure this item is added to the agenda of a future ECUS meeting.</i></p>
VIII. Next Meeting (Tentative Agenda, Calendar)			
1. Calendar	<p>5 Oct 2012 @ 2pm: ECUS/SCC Parks 301</p> <p>19 Oct 2012 @ 2pm: Univ. Senate A&S 2-72</p> <p>26 Oct 2012 @ 2pm: ECUS Parks 301</p>		
2. Tentative Agenda	<p>Some of the deliberation today generated tentative agenda items for future ECUS and ECUS-SCC meetings.</p>		<p>Catherine Whelan will ensure that such items are added to agendas of the appropriate ECUS and/or ECUS-SCC meetings.</p>
IX. Adjournment	<p>A motion to extend the meeting to consider the topic of the <i>USGFC Representative</i> was made, seconded and approved. Following consideration of this topic, a motion to adjourn was made and seconded.</p>	<p>The motion to adjourn was approved and the meeting adjourned at 3:27 pm.</p>	

Distribution:

First; To Committee Membership for Review
Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: CATHERINE WHELAN (CHAIR), LYNDALL MUSCHELL (VICE-CHAIR) CRAIG TURNER (SECRETARY)

ACADEMIC YEAR: 2011-2012

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “N/A” denotes Not Applicable (not on committee)

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences								
Meeting Dates	08-24-12	09-28-12	Date3						
Janet Clark <i>EFS; CoAS; ECUS Chair Emeritus</i>	P	P							
Steve Dorman <i>University President</i>	N/A	P							
Paul Jones <i>Interim University President</i>	R	N/A							
Joshua Kitchens <i>EFS; Library</i>	P	P							
Matthew Liao-Troth <i>Interim Provost</i>	P	R							
Deborah MacMillan <i>EFS; CoHS</i>	P	P							
Lyndall Muschell <i>EFS; CoE; ECUS Vice-Chair</i>	P	P							
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P							
Catherine Whelan <i>EFS; CoB; ECUS Chair</i>	R	P							

AGGREGATE ATTENDANCE RECORD FOR MEETINGS OF THE EXECUTIVE COMMITTEE AND STANDING COMMITTEE CHAIRS
“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Acronyms	EFS = Elected Faculty Senator; CoAS = College of Arts & Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences								
Meeting Dates	09-07-12	Date2	Date3						
Janet Clark <i>EFS; CoAS; ECUS Chair Emeritus</i>	P								
Steve Dorman <i>University President</i>	P								
Joshua Kitchens <i>EFS; Library</i>	P								
Matthew Liao-Troth <i>Interim Provost</i>	P								
Deborah MacMillan <i>EFS; CoHS</i>	P								
Lyndall Muschell <i>EFS; CoE; ECUS Vice-Chair</i>	P								
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P								
Catherine Whelan <i>EFS; CoB; ECUS Chair</i>	P								
Bryan Marshall <i>EFS; CoB; APC Chair</i>	R								
Susan Steele <i>EFS; CoHS; CAPC Chair</i>	P								
Leslie Moore <i>EFS; CoHS; FAPC Chair</i>	P								
Maureen Horgan <i>EFS; CoAS, RPIPC Chair</i>	P								
Dianne Chamblee <i>EFS; CoHS, SAPC Chair</i>	P								

 CHAIRPERSON SIGNATURE
 (Including this Approval by chair at committee discretion)

DATE _____-